

Honeybourne Parish Council
Minutes of the Honeybourne Parish Council Ordinary Meeting held at 7.15 pm
in the Village Hall on Tuesday 13th November 2018

Present: Cllrs. David Cowan (Chairman), Steve Sidwell, Cathryn Steward, Colin Clear, Sandra Walsh, Matt Henson, Graham Clelland, and Andy Attridge.

In Attendance: J Stedman (Clerk), 1 member of the public and 2 developers

139. Apologies were accepted from: Cllrs. Heath Jobses, Graham Taylor & Richard Chivers

140. Disclosures of Interests

To declare and disclose any Disclosable Pecuniary Interests in items on the agenda and to declare any other Disclosable Interests in items on the agenda and their nature, if necessary.

Disclosable Pecuniary None disclosed

Other Interests: None disclosed

Register of Interests: Members were reminded to update their register of interests

141. Chairman to Move: The meeting be now adjourned for Open Forum –

Summary of matters raised: -

- A resident from Westbourne questioned the council on its continued objection to the planning application for 7, Westbourne and was informed that the council comments were based on the planning policies as set out in the SWDP which control the changes to street scenes and amenities, while members were sympathetic to the application the SWDP polices need to be fully considered and upheld when responding to a planning application.
- Mr Karl Lockley and his Architect Mr Stephen Johns gave a presentation for their proposed development of the Fancutts Garage site which is a farmyard design of 8 mixed sized dwellings and designed in keeping with the local street scene vernacular, a full planning application is expected by the end of the year.

Ward Members Report: Cllr Alastair Adams report is appended to the minutes

The Chairman closed the adjournment and reconvened the meeting at 7:45

142. Minutes:

The Council agreed the wording of the minutes of the October ordinary meeting as a true record of the meeting and the Chairman signed them.

143. Clerk's Report on Matters in Progress:

- a. Highway signage at the Shinehill Lane and Buckle Street junction obscure the visibility for HGV drivers resolved by County Highways – members considered this was not resolved as the County Highways had indicated and will be further investigated.
- b. Faulty streetlight #004 on Westbourne reported to WCC – members reported it is still not lit and would be reported again.
- c. Village newsletter delivery problems reported to the editor and its confirmed resolved.
- d. Hedge cutting at Bramble Chase requested and now completed.
- e. Honeybourne Harriers Football Club confirmed the receipt of the £750 donation made last May form the Parish Council.
- f. The Youth Bus is still intending to visit Honeybourne but delayed by staff shortages.

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144. Planning Applications:

- a. 18/01860/HP: 7, Westbourne Honeybourne, side and rear extension.
Under the Clerk delegated powers the original objection was submitted for the re-application for the extension as the majority of councillors who responded requested the original objection be resubmitted.

145. Planning Matters:

- a. **18/01843/HP** 25 Bretforton Road, Kerb lowering and create entrance to off road parking, **Granted** with 2 condition
- b. **Appeal Ref:** APP/H1840/D/18/3201186, 6 Mickleton Road, Honeybourne, erection of a car port. The appeal was **dismissed** on 16th October
Council requested the Clerk to liaise with planning enforcement officers requesting action taken to remove the car port.
- c. **Stratford District Council** confirmed the council's observation for the Long Marston development was received.

146. Neighbourhood Development Plan: NDP

- a. Members gave a brief report on the NDP progress and confirmed the next public review will be for the draft plan which will be presented at the public presentation to be held in the Village Hall in the near future.

147. Finance:

- a. **Payments:** Council approved the schedule of payments as in appendix A
- b. Council agreed to a £100 cheque payment to Cllr Steve Sidwell to purchase Raffle prizes sponsored by Budget Skips who had paid £100 into the council's bank by BACS
- c. Council declined making the final retention payment to K & SW contractors for the pavilion works which is withheld due to outstanding snagging.
- d. Members noted the precept and budget information letter from WDC

148. The Leys Playing Field and Recreation Field:

- a. **Inspection:** The weekly visual inspection for The Leys found no safety matters to report and litter picking, and bin emptying was carried out.
The Clerk reported on storm damage caused to a large oak tree leaving broken branches on the playing field. The Handyman was requested to clear the debris and timbers for public safety.
- b. **Inspection:** The weekly visual inspection for The Recreation Field found no safety matters to report and litter picking, and bin emptying was carried out.
- c. **Lease:** The Clerk reported on a meeting on The Leys playing field with an officer from Place Partnership on 13th November to request a new lease from the County Council for the Leys Playing Field. A new 20-year lease was requested but it was suggested a 15-year lease may be more acceptable to the County Council. No problems were raised at the meeting and the process for a new lease would be started.
- d. **Funding:** Members agreed to a parish wide survey using Survey Monkey on the internet for the Sec 106 POS funding application requirement.

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- e. **Terms:** Council reviewed the policy of Terms and Conditions for the use of recreational facilities at Honeybourne Recreation Field and the use of the pavilion and agreed the policy is adequate for current use and will be reviewed again in May 2019
- f. **Containers:** Honeybourne Harriers Football Club request for permission to site two 8 X 8ft containers on the Recreation Field at the full expense of the club was agreed by council. A letter confirming the permission and the conditions attached will be sent to the club and a further letter confirming permission for sending to the FA to gain funding
- g. **Boules:** Members considered the response from parishioners in support of the Pétanque/Boules court, also an email regarding its potential use. As only one positive response and one negative response was received it was agreed to review the proposals when considering the expenditure of the pending sec 106 funding.
- h. **Hedge:** A quotation to be requested for planting a new 30m section of hedge to improve egress visibility west of the main entrance also filling the gap in the hedge on the boundary of the Gloster Ades property where the sewer pipe was laid through the garden.

149. Pavilion Matters

- a. The Clerk reported that no progress has been made to resolve of the water heater problems and the matter will be referred to the main contractor to resolve. Other small snags have been attended to.
- b. Reports from Cllr Matt Henson on the following matters:
 - i. To report on the repairs to patio door struts and retaining hooks - Done
 - ii. To receive a report on tiling of the splash back in the pavilion kitchen - Pending
 - iii. To consider a request to place football signage on the pavilion. - Agreed
 - iv. To report on installing “NO DOGS” signs on the pavilion and access fencing - Done
 - v. To consider installing a baby changing unit in the pavilion – Agreed, the Honeybourne Harriers Football Club will install the facility in the disabled toilet and the Parish Council pay for the device, circa £98.00
- c. It was agreed to request a Fire inspection of the pavilion and the provision of any necessary fire and emergency equipment.
- d. The purchase of two Go-Pak fold-up tables for the pavilion to be considered at the finance group meeting on 27th November
- e. The request for installing an external sensor operated light by the main access door to the pavilion was declined as its night time use is very limited. The external lights will be switched back on and controlled by the light timer.

150. Christmas Tree Event

- a. Cllr Steve Sidwell gave a detailed update on the setup logistics and the timing for members to come along and help. All necessary arrangements are in place and equipment located.
- b. Council approved all profits from the Christmas Tree switch on event, including raffle and sale of food and mulled wine will be donated to the Honeybourne Community Centre project
- c. The acquisition of the Temporary Event License for the sale of alcohol was noted

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- d. The availability of the Village Hall PA system for the event kindly arranged by Bert Booth was noted
- e. The Christmas tree contractor will supply and install LED lighting for the marquee and outside LED floodlighting.

151. Council and Community Matters:

- a. **Website:** A new Parish Council website design was agreed, and the Clerk will request the proposed website design is produced for further consideration.
- b. **A vote of thanks** was made to Cllr Cathryn Steward for attending the remembrance service on behalf of the council and laying the council's wreath on the War Memorial.

152. Community Centre and Village Hall:

- a. Members reported the sale of the old Village Hall site is now finalised and the buyer has agreed the Village Hall can continue to be used for the next two years at no cost to the charity. The tender process for the Community Centre will commence in December and be completed in January 2019.
- b. The Clerk confirmed the expression of interest for the New Homes Bonus legacy fund was made to WDC requesting £150,000 in support of the new Community Centre, the full application to be made by 18th January. The Clerk will work with the Village Hall secretary and ensure the application is lodged in time.
As a public consultation is required for the application council agreed a Survey Monkey survey would be most appropriate to achieve this.
Clerk to make the arrangements
- c. The Clerk reported on the issuing of a purchase order to AD Horner Ltd. for a Community Centre site topographical survey to progress the build project.

153. Highways:

- a. Members reported new highway matters for the attention of County Highways.
 - i. Road sign on Bretforton Road facing the wrong way
 - ii. Road surface breaking up on Bretforton Road LHS by the first bend
 - iii. Road surface breaking up on Station Road by the Co-op

154. Lengthsman and Handyman:

- a. New and existing jobs for the Lengthsman and Handyman.
 - i. Reinstall the litter bin by the Kiosk in High Street - Done
 - ii. Replant the village planters with winter/spring plants and bulbs - Done
 - iii. Clearance of the highway "school" warning sign on a post in the High Street - Done
- b. **VAS report:** Western Road 12551 for 14 days.

155. Public Rights of Way (PROW):

- a. To consider actions for any reported PROW problems or issues.
 - i. PROW 540c muddy surface reported to the Lengthsman for clearance
 - ii. PROW 537b ditch crossing bridge from the Church to the Gate Inn reported to be unsafe due to a slippery surface, Lengthsman inspection confirmed the bridge is safe to walk over in normal conditions.
 - iii. PROW 548c Mickleton Lane vegetation clearance requested by Lengthsman – Clearance carried out on the bridge embankment and the main section along the old railway track will be monitored
- b. Council agreed making a request to Taylor Wimpey to carry out the suggested tarmacing of 540c from China Corner to Fair Acres.

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156. Cemetery & Churchyard

- a. **Quotations for clearance works:** The Chairman confirmed he has received two quotation for the specified clearance of the overgrown hedge on the ditch boundary and clearance of the watercourse in the cemetery also extensive vegetation clearance works in the Churchyard. In consideration of the quotation received it was agreed to accept the quotation from Limebridge Rural Services Ltd.

157. Street Lights:

- a. The Clerk reported on the streetlight inventory update to include the Stephenson Way newly adopted lights.
- b. Lights reported to need attention.
- i. The streetlight on Station Road by Silver Dale to be reported as faulty; it's ownership to be confirmed before reporting it.
 - ii. Chairman reported to WCC and Rooftop Housing some streetlights not lit in Westbourne

158. Matters Raised by Members – None

159. Meeting Dates:

- a. It was confirmed the next Ordinary Council Meeting is scheduled for the 11th December at the Village Hall at 7.15 pm,
- b. The finance group precept meeting will be on Tuesday November 27th in the pavilion at 7.30

There being no further business the Chairman closed the meeting at 10.35

| Chairman | | | Date | |
|----------------------------|--------------------------|----------------------------|---------------|-------------|
| Payments Authorised | | | | |
| Cheque Number | Payee | Details | Gross Payment | Net Payment |
| DD | British Gas | Rec Field Electricity bill | 167.55 | 159.58 |
| 1750 | Royal British Legion | Poppy Wreath Dotation | 30.00 | 30.00 |
| 1751 | Calum McAlinden | Website hosting NDP | 15.00 | 15.00 |
| DD | Npower | Streetlight Energy | 1188.41 | 990.34 |
| 1752 | Fairview Trading Co Ltd | Handyman Works | 3.02 | 2.52 |
| 1753 | Limebridge RS | Amenity mowing contract | 1821.60 | 1518.00 |
| 1754 | J Stedman | Clerks salary & Expenses | *** | *** |
| 1755 | John Hyde | Lengthsman | 107.70 | 107.70 |
| 1755 | John Hyde | Handyman Works | 202.10 | 202.10 |
| 1756 | Honeybourne Harriers FC | Rec Field Signs | 95.16 | 79.30 |
| 1757 | Cancelled | Writing Error | 0.00 | 0.00 |
| 1758 | WDC | Building Regs Inspections | 2400.00 | 2000.00 |
| 1759 | Honeybourne Village Hall | Hire fees Aug to Oct | 161.00 | 161.00 |
| 1760 | Steve Sidwell | Raffle Prize cash Min 147b | 100.00 | 100.00 |

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District Councillor & County Councillor Report - Honeybourne

Month: November 2018

Prepared by Alastair Adams

Honeybourne & Pebworth Ward, Wychavon District Council

Littletons Division, Worcestershire County Council

At this time of the year both District Council and County Council are looking at budgets for next year, Council tax, and looking back at the last 12 months to publish their Annual Reports.

Once again a lot has been achieved, and to give you some headlines from the Worcestershire County Council and the Wychavon District Council

Wychavon District Council Annual Report

In November, Wychavon District Council published their Annual Report 2017/18, which looks back at what they achieved during the year and their plans for this year. It's jam-packed full of achievements – from supporting the creation of new jobs, preventing homelessness and investing in sports and leisure, to tackling fly-tipping, improving wildlife sites and improving aspirations for people living in Droitwich West. The report also highlights the District Council's plans for 2018/19, these include working with partners to tackle social mobility, developing a plan to increase visitor numbers and launching a new community legacy grant scheme. To read the full report see <https://www.wychavon.gov.uk/performance-reporting>

Worcestershire County Council Annual Leader's Report

At full council on 8th November, the Leader of Worcestershire Council gave his report and the some of the key messages were;-

- Open for Business has been a key priority for the council. This is vital if both individuals and businesses are to prosper. A successful local economy generates jobs, opportunities and income for all. Working with the Worcestershire LEP over the last few years has seen 22,000 new jobs created in our County adding £1.7billion to the local economy.
- Growing industrial parks, and making sure there is enough business accommodation in the County has been key in attracting new businesses to the area. Worcestershire Six near Junction 6 on the M5 has new investors taking 700,000 sq ft of commercial space. Redditch Gateway is a new park with consent for over 1,000,000 sq ft of new commercial space. Malvern Hills Science Park continues to develop high quality defence and cyber security jobs with construction complete on phase 5 and further expansion planned.
- Improving infrastructure is also key, and now Superfast Broadband (23Mbps) is available to 95% of premises in the county, with the latest programme is rolling out fibre to the premises which achieves 100Mbps. Many residents in Ullington are now benefiting from these speeds. For more information on Superfast Broadband and the Gigabit Voucher Scheme see www.superfastworcestershire.com .
- Improving mobile phone coverage in the County is also a key priority and Worcestershire is one of only 6 counties across the country to be awarded funding to help get 5G mobile coverage off the ground – faster and better mobile coverage.
- Many improvements to the roads have been achieved from re-surfacing and repairing existing roads and pavements to the new investment secured to build new major structures like Carrington Bridge on the southern ring road around Worcester, the new Pershore Link Road over the railway, significant improvements to the A38 corridor.
- Improvements to the rail network have been a top priority and the platforms at several railway stations, including at Honeybourne, have been lengthened to support the all new trains. The new Worcestershire Parkway station between Pershore and Worcester is nearly complete and

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should open in May next year. And the timetable has been redesigned to give a better more frequent service, and this will be implemented in the New Year.

If anyone is interested in reading his full report, email me, and I will send you to the link to his report.

New Leader of the Council

Bradley Thomas was elected unanimously at a meeting of the council on 7th November. The 32-year-old Councillor for Broadway and Wickhamford lives in Badsey.

Council Tax

The current thinking is WDC will be looking at either zero increase or a 1% increase next year. WCC are looking for an increase of 3% for Adult & Children's Social Services, and 1.94% for everything else. However no decisions have yet been made.

Upgrading the railway platforms at Honeybourne

Making the platforms longer at Honeybourne station.

More information is available on <https://www.gwr.com/travel-updates/planned-engineering/cotswolds2018>

New Bin lorries

The new waste collection service with all new lorries and improved recycling started last month. Although there were a few hiccups with some people unsure when to put out their bins as collection dates had changed, the majority of the change-over went smoothly. The contractor FCC sends their apologies to anyone who did not receive a letter from them advising of the new collection dates.

For more information about the new waste collection service and what new items you can recycle, please see the website, <https://www.wychavon.gov.uk/refuse> You can also click on the "Bin collection calendar" and then enter in your post code to find out what days your bins will be collected.

Highways:

Worcestershire County Council's winter season has started and gritting becomes the main task for Highways.

1. **Water on Buckle Street just before junction with Sheenhill Rd near Fairview Trading** –Further to my report last month, Highway engineers have confirmed works will start in building the concrete spillways through the verge to divert the water off the road very soon. If they can fit it in, works will start before Christmas.
2. **Repairs and resurfacing of Gloster Ades Road, Honeybourne** - All completed.
3. **Water on the road in Mickleton Rd opposite Poden Farm** – Severn Trent has now repaired the leaking pipe, and problem resolved.
4. **Resurfacing to the High Street** – All completed. At the time I am writing this, the white lines still need to be repainted but this is on the programme to be done ASAP.
5. **Bretforton Rd Honeybourne - new footway to link existing pavement to recreation ground** – To be done before April 2019.

As always, if you have any issues on any Highways matters, please report it on the WCC website http://www.worcestershire.gov.uk/homepage/98/report_it

Also remember a photo of the Highways problem is as good as "a thousand words" so always take a photo where possible.

Divisional Fund

If you run a local Community organisation and need a grant for some vital equipment or service, then please feel free to apply for one from the Divisional Fund by contacting me at adams.pebworth@gmail.com

Your District & County Councillor, Alastair Adams can be contacted on
adams.pebworth@gmail.com or mobile 07725 979 277 or www.alastairadams.org