

Honeybourne Parish Council
Minutes of the Honeybourne Parish Council Ordinary Meeting held at 7.15 pm
in the Village Hall on Tuesday 8th January 2019

Present: Cllrs. Steve Sidwell, Heath Jobs, Graham Taylor, David Cowan, Andy Attridge
 Cathryn Steward, Colin Clear, Sandra Walsh, Matt Henson, and Graham Clelland.

In Attendance: J Stedman (Clerk) and three members of the public,

181. Apologies were accepted from: Cllr Graham Taylor & Cllr Alastair Adams

Absent: Cllr Richard Chivers

182. Disclosures of Interests

To declare and disclose any Disclosable Pecuniary Interests in items on the agenda and to declare any other Disclosable Interests in items on the agenda and their nature, if necessary.

Disclosable Pecuniary Cllr Matt Henson minute 189 F(i) grant to Honeybourne Harriers Football Club

Other Interests: None disclosed

Register of Interests: Members were reminded to update their register of interests

183. Chairman to Move: The meeting be now adjourned for Open Forum –

Summary of matters raised: -

- A discussion with many questions regarding the Honeybourne Harriers Football Club grant application took place while Cllr Matt Henson was able to respond to members, an option to suspend the application in favour of the council purchasing the required goalposts was discussed and carried forward to the formal meeting.
- Accumulations of litter and rubbish on the verges of Bretforton Road and Stratford Road was raised and the Chairman confirmed the matter will be reported to WDC client services to request the waste contractors carry out a litter pick
- A suggestion to write to Cllr Richard Chivers to enquire into his wellbeing was supported and the clerk will draft a suitable letter.

Ward Members Report: Cllr Alastair Adams his report is appended to the minutes.

The Chairman closed the adjournment and reconvened the meeting at 7:40

184. Minutes:

The Council agreed the wording of the minutes of the December ordinary meeting as a true record of the meeting and the Chairman signed them.

185. Clerk's Report on Matters in Progress:

- a. Email to Mr Bel Padda regarding the proposed new road crossing on Bretforton Road – a response from Mr Padda indicated the works are in hand and will be completed before the start of the new growing season
- b. Final payment made to K & SW construction for the pavilion made on 24th December - noted
- c. An abandoned car on the Community Centre car park was reported to WDC for removal –matter to be chased up as no action is apparent
- d. New gate padlock fitted to the Recreation Field main gate and noted

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186. Planning Applications:

- a. **18/02377/FUL:** Location: Fancutts Garage, High Street, Proposal: Proposed erection of 8no. dwellings, car park and associated works. Applicant: Lockley Homes.
The council offered their full support to the application
- b. **18/02512/FUL** Land Adjacent Blenheim Farm Buckle Street Honeybourne Erection of dwellinghouse and associated development. Alternative design approved under planning permission W/09/01251/PN.
The council wish that the conditions applied to the original application are applied to the current application and a further condition to ensure the dwelling and property are for domestic use only and not any commercial usage.

187. Planning Matters:

- a. **Car port:** The Clerk reported that planning enforcement actions regarding the car port at 6 Mickleton Road are resolved as the structure is completely removed.
- b. **To Note:** Cllr Graham Taylor has agreed to attend the Planning Enforcement Summit at the WDC offices on January 30th

188. Neighbourhood Development Plan: NDP

- a. Members gave a brief report on the NDP progress and confirmed a proof reading of the plan has been completed and will be issued for consideration by the Parish Council in February prior to the WDC first review, the public consultation will be in March.

189. Finance:

- a. **Payments:** Council approved the schedule of payments as in appendix A of these minutes.
- b. The third quarterly bank reconciliation was not concluded as the bank statements were not available for the meeting, it will be brought to the February meeting for council consideration
- c. **To Note:** The final retention payment to K&SW contractors for the pavilion works was paid on December 24th after 7 members agreed to make the payment as all snagging matters were confirmed to be resolved.
- d. **To Note:** The council's precept demand was submitted to WDC and confirmation has been received.
- e. **Donation:** Council agreed to make donation of £1,700 to the Village Hall Community Centre build fund from the Christmas tree event fund raising. Payment to be made at the next meeting.
- f. Community grant applications: -
 - i. **Honeybourne Harriers Football Club.** It was confirmed by Matt Henson that the grant application is suspended pending the Parish Council's consideration to purchase the goalposts for public use on the Recreation Field thereby negating the need to offer a funding grant to the club. Cllr Andy Attridge proposed that "in principal the Parish Council purchases the goalposts for community and football club use" the proposal was fully agreed with options and quotations for the new goalposts to be considered at the February meeting. Clerk to action the quotations in collaboration with the club to ensure the FA requirements for the goalposts are met
 - ii. **Honeybourne Village News publisher.** In consideration of the communications benefit the Village Newsletter brings to the whole parish Cllr Cathryn Steward proposed that "A grant of £3,500 be made to the publisher to ensure the future publications" The proposal was unanimously agreed
Members also considered the grant would not be increased in the foreseeable future and other financing arrangements should be considered or a reduced publication rate to perhaps bi-monthly to reduce costs.

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190. The Leys Playing Field and Recreation Field:

- a. **Inspection:** The weekly visual inspection for The Leys found no safety matters to report and litter picking was carried out.
- b. The weekly visual inspection for The Recreation Field found no safety matters to report and litter picking was carried out.
- c. **Lease:** The Clerk reported no further information was available on the renewal of the lease for The Leys playing field despite chasing it for the last two months, it will be pursued for the next meeting.
- d. **Drainage:** making use of the Amenity contractors' digger while it was on site the investigations into resolving the drainage trench sinkage found the sandy soil fill has percolated down in to the drainage gravel and will continue to do so as there is no membrane to stop the percolation and subsequent trench sinkage. Members agreed the situation must be resolved and a membrane needs to be installed between the gravel and the sandy soil. The proposed specification to achieve this is. The sandy soil will be completely removed from the trench to enable a geotex membrane to be laid on top of the gravel layer and then the soil re-installed and well compacted to ensure further sinkage is avoided, the trenches to be topped up to surface level with a loam-based stone-free topsoil and then further compacted to ensure further sinkage will not occur. Sports field grass seed to be sown over the filled trenches when the filling is completed. The clerk made an estimate of length of the trenches which is approximately 4500 metres.
Council agreed to request quotations for the trench works from the original drainage contract, Phil Day Sports. along with Smartcut Ltd and Limebridge Rural Services Ltd All quotation to be returned by post to the Chairman's home address for consideration at the February meeting
The Clerk reported that his enquiry to WDC for the works to be funded from sec 106 POS fund received a favourable response and will be pursued further when the quotations are received
- e. **To Note:** The Honeybourne Harriers Football Club have returned their signed acceptance of the terms and conditions for siting the proposed containers.
- f. **Hire charges:** The review of the Recreation Field and Pavilion hire charges was deferred to a future meeting as the last review was in July 2018
- g. **Hedgerow:** The Clerk reported the hedgerow removal and restoration works to the site is completed except for grass seeding which will be carried out in the early spring
- h. The new hedgerow planting to create a vision splay at both highway accesses is completed.
- i. Members agreed to having the boundary hedges cut back on the Leys playing field. Clerk to action the works.

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- a. **Snagging:** Cllr Graham Taylor confirmed the works to resolve the water heater problems and loose roof tiles has been completed and no further snags are known.
- b. **Fire inspection:** The request for a Fire officer inspection of the pavilion and the provision of any necessary fire and emergency equipment was delayed over the holiday period and is being pursued
- c. **Tables:** The purchase of two Go-Pak fold-up tables for the pavilion is completed and delivery is imminent.
- d. **Timer switch:** Council agreed to an electrician's quotation for a timer switch fitted to the outside lights to illuminate the exterior when leaving the pavilion after dark.
Clerk to action the works
- e. The Clerk reported on the remedial works carried out under the hot water outlet to prevent grass damage, the Handyman has installed a gravel trap to prevent grass damage
- f. **Electricity costs:** Having received an excessively high electricity bill it was agreed the meter reading should be checked and investigation made to establish the power usage over the last four months, Cllr Matt Henson will check the meter readings compared with the bill.
- g. **Fire inspection:** The Clerk reported a Fire officer inspection of the pavilion and the provision of any necessary fire and emergency equipment is unresolved and will be pursued.

192. Council and Community Matters:

- a. **Website:** A new Parish Council website design and layout will be considered by Cllrs Cathryn Steward, Heath Jobs and Steve Sidwell they will offer a report to the February meeting with recommendation for design and content.
- b. **Community skip:** Members considered the cost and potential problems associated with a funding a community skip scheme and declined to support the proposal.

193. Community Centre and Village Hall:

- a. The Clerk reported on enabling a CCTV inspection of the site's foul drainage system to help progress the tendering process for the Community Centre. The survey results confirmed no sewerages are available on or near the site. The Clerk has since contacted Taylor Wimpey asking for a site visit to help resolve the problem as Taylor Wimpey indicated all sewerages would be available on the site boundary. The matter is ongoing.
- b. The Village Hall committee has agreed to install an exterior power supply on the Community Centre for the Christmas tree
- c. **Parking:** Members agreed to obtain a quotation for suitable signs for the Community Centre car park stating that it is "Land owned by the Parish Council and parking is only for users of the premises". Clerk to action the quotation

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194. Highways: matters to be reported

- a. The highway signs on the Buckle Street and Shinehill Road junction have not been adjusted to allow HGV drivers to have clear visibility at the junction
- b. The metal fencing on the raised footway on High Street has section missing and some dislodged metal rails. The safety fence is not fit for its purpose and requires urgent attention
- c. Iron works in the highway on the north side of the Station Road bridge is loose and a danger as traffic swerves to avoid the area
- d. The flood depth signage promised for the two bridges in Stratford have not been installed, Cllr Alastair Adams to be requested to chase the matter up
- e. Members reported on receiving a request to have School Street made a one-way street, it was confirmed this request have been considered and dismissed some time ago and would not be reconsidered at this time
- f. The Clerk confirmed the commercial signage on the verge of Weston Road and the Gate Inn cross roads has been reported to WDC planning enforcement requesting it is removal from both areas, no further information was available for the meeting and the matter will be pursued. The Clerk confirmed that the Village Hall chairman has instructed the Village Hall users to remove the verge signage when their events are not imminent
- g. Application for double yellow lines on the bend at the top of High Street, as no evidence has been put forward for the perceived hazards and dangerous situations the matter will be pursued by members to gain photographic evidence.
- h. The consideration of the member's report on options for the new VAS types was postponed as the lead member, Cllr Graham Taylor was not in attendance.

195. Lengthsman and Handyman:

- a. New and existing jobs for the Lengthsman and Handyman.
 - i. Fit a new gate post on the inner gate at the allotment site – completed
 - ii. Check and refit the kissing gate at the Church – completed
- b. **VAS report:** Stratford Road for 22 days 4594 & Station Road for 12 days 8795

196. Public Rights of Way (PROW):

- a. Actions for any reported PROW problems or issues. None received

197. Cemetery & Churchyard

- a. The Clerk reported the ditch clearance and tree works is under way and will be completed within the week

198. Street Lights:

- a. No new streetlight matter raised

199. Matters Raised by Members – None

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200. Meeting Dates:

- a. It was confirmed the next Ordinary Council Meeting is scheduled for the 12th February at the Village Hall at 7.15 pm,

201. Members conformity with the council's code of conduct regarding declaration of interests and behaviours that might bring the council into disrepute.

The Clerk reminded all members of the need to comply with the council's the code of conduct by being respectful to other members at formal meetings particularly when members of the public are present and to conduct the council's business in a formal and respectful manner. The Clerk also reminded the members of the need to be diligent in declaring any Disclosable Pecuniary Interests or Other Interests as the need to declare an interest is the public perception of a member's interest and not always a clear matter of personal interest in an item under discussion.

There being no further business the Chairman closed the meeting at 10.05

Chairman				Date
Cheque Number	Payments Authorised		Gross Payment	Net Payment
	Payee	Details		
DD	Water Plus	Pavilion Water charge Aug - Dec	203.78	203.78
1770	J Stedman	Rook Services BACS payment	1236.00	1030.00
1771	John Hyde	Lengthsman Works	163.70	163.70
1771	John Hyde	Handyman Works	96.00	96.00
1772	J Stedman	Clerks salary & Expenses	***	***
1773	Heather London	WI expenses for Christmas event	69.98	69.98
1774	HMRC	PAYE & NIC	866.13	866.13
1775	Hartwell & Co (Timber)	Gate repairs Church and Allotment	15.95	13.29
DD	British Gas	Pavilion electricity	235.26	221.68
1776	J Stedman	Gopak tables card payment	290.28	241.90

News from your District Councillor & County Councillor Alastair Adams

January 2019

I hope you had a great Christmas, and I wish you all a very prosperous New Year.

At this time of the year both District Council and County Council are looking at budgets for next year and looking back at the last 12 months to publish their Annual Reports.

Once again a lot has been achieved, and to give you some headlines from the Worcestershire County Council and the Wychavon District Council

Wychavon District Council Annual Report

In November, Wychavon District Council published their Annual Report 2017/18, which looks back at what they achieved during the year and their plans for this year. It's jam-packed full of achievements – from supporting the creation of new jobs, preventing homelessness and investing in sports and leisure, to tackling fly-tipping, improving wildlife sites and improving aspirations for people living in Droitwich West. The report also highlights the District Council's plans for

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2018/19, these include working with partners to tackle social mobility, developing a plan to increase visitor numbers and launching a new community legacy grant scheme. To read the full report see <https://www.wychavon.gov.uk/performance-reporting>

Worcestershire County Council Annual Leader's Report

At full council on 8th November, the Leader of Worcestershire Council gave his report and the some of the key messages were;-

- Open for Business has been a key priority for the council. This is vital if both individuals and businesses are to prosper. A successful local economy generates jobs, opportunities and income for all. Working with the Worcestershire LEP over the last few years has seen 22,000 new jobs created in our County adding £1.7billion to the local economy.
- Growing industrial parks, and making sure there is enough business accommodation in the County has been key in attracting new businesses to the area. Worcestershire Six near Junction 6 on the M5 has new investors taking 700,000 sq ft of commercial space. Redditch Gateway is a new park with consent for over 1,000,000 sq ft of new commercial space. Malvern Hills Science Park continues to develop high quality defence and cyber security jobs with construction complete on phase 5 and further expansion planned.
- Improving infrastructure is also key, and now Superfast Broadband (23Mbps) is available to 95% of premises in the county, with the latest programme is rolling out fibre to the premises which achieves 100Mbps. Many residents in Ullington are now benefiting from these speeds. For more information on Superfast Broadband and the Gigabit Voucher Scheme see www.superfastworcestershire.com.
- Improving mobile phone coverage in the County is also a key priority and Worcestershire is one of only 6 counties across the country to be awarded funding to help get 5G mobile coverage off the ground – faster and better mobile coverage.
- Many improvements to the roads have been achieved from re-surfacing and repairing existing roads and pavements to the new investment secured to build new major structures like Carrington Bridge on the southern ring road around Worcester, the new Pershore Link Road over the railway, significant improvements to the A38 corridor.
- Improvements to the rail network have been a top priority and the platforms at several railway stations, including at Honeybourne, have been lengthened to support the all new trains. The new Worcestershire Parkway station between Pershore and Worcester is nearly complete and should open in May next year. And the timetable has been redesigned to give a better more frequent service, and this will be implemented in the New Year.

If anyone is interested in reading his full report, email me, and I will send you to the link to his report.

Perrie Drive and Fernihough Avenue Residents - Save our Greens

A local resident Julie Nimmo, Steve Sidwell representing the Honeybourne Parish Council, and I all spoke at the Planning Committee on 13th December to oppose the proposed building of 6 new houses on the open green space at the end of Perrie drive. The planning committee agreed with us that the loss of the open space was detrimental to the community and refused the planning application.

Council Tax

The County Council is looking to increase their portion of council tax by 3.99%.

Councillor Simon Geraghty, the Leader of Worcestershire County Council, said:

"The Budget that we are proposing includes significant investments into adult social care and into improving the lives of the county's children and young people. We also intend to continue to support measures to grow the local economy, improve our infrastructure to tackle congestion and redesign this organisation to ensure that we live within our means."

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In 2019/20 £50 million of capital investment will be made available for projects to support economic growth, infrastructure / regeneration and organisational transformation. This is in addition to funds already allocated to maintaining the county's roads and bridges, reducing congestion and delivering improvements for cyclists and pedestrians.

It is proposed that Council Tax will be increased by 2.99% to support the general budget and by 1% ring fenced for Adult Social Care."

The County Council increase is the equivalent to 93p per week extra on a Band D property.

The District Council is looking to increase their portion of council tax by a maximum of 2%, but there are discussions going on to have a zero increase.

Upgrading the railway platforms at Honeybourne

By the time you read this, work should have been completed in making the platforms longer at Honeybourne station.

More information is available on <https://www.gwr.com/travel-updates/planned-engineering/cotswolds2018>

New Bin lorries

For more information about the new waste collection service and what new items you can recycle, please see the website, <https://www.wychavon.gov.uk/refuse> You can also click on the "Bin collection calendar" and then enter in your post code to find out what days your bins will be collected.

Highways:

Worcestershire County Council's winter season has started and gritting becomes the main task for Highways.

1. **Water on Buckle Street just before junction with Sheenhill Rd near Fairview Trading** –Further to my report last month, Highway engineers have confirmed works will start in building the concrete spillways through the verge to divert the water off the road very soon.
2. **Repairs and resurfacing of Gloster Ades Road, Honeybourne** - All completed.
3. **Water on the road in Mickleton Rd opposite Poden Farm** – Severn Trent has now repaired the leaking pipe, but there still seems to be a pool of water on the road.
4. **Resurfacing to the High Street** – All completed.
5. **Bretforton Rd Honeybourne - new footway to link existing pavement to recreation ground** – To be done before April 2019.

As always, if you have any issues on any Highways matters, please report it on the WCC website http://www.worcestershire.gov.uk/homepage/98/report_it

Also remember a photo of the Highways problem is as good as "a thousand words" so always take a photo where possible.

Divisional Fund

1. Honeybourne Harriers – grant request for some containers to store football equipment
2. Honeybourne News – Grant request to help continue to distribute the Honeybourne News to all residents in Honeybourne free of charge. Grant agreed in principle as a one-off with the Parish Council agreeing to continue to support the Honeybourne News in future years.

If you run a local Community organisation and need a grant for some vital equipment or service, then please feel free to apply for one from the Divisional Fund by contacting me at adams.pebworth@gmail.com

Your District & County Councillor, Alastair Adams can be contacted on adams.pebworth@gmail.com or mobile 07725 979 277 or www.alastairadams.org