

**The minutes of Knighton on Teme Parish Council Meeting
held at Knighton on Teme Parish Room at 7.30pm on 6th November, 2018**

Present: Cllrs R Lear, C Albert, K Redfern, J Barnes, E Mapp, D Hubbard

In attendance: Clerk, Mrs Karen Yates, Cllr C Dell, 1 member of the public

Mrs K Redfern chaired the meeting.

1 Apologies:

2 Register / Declarations of Interest – Mrs E Mapp registered an interest regarding item 8a
Dispensations – none

Public Question Time

A query was raised as to why the wildlife verges had not been cut this year.

3 District/County Councillor's Report.

Cllr Dell advised that there was some money available from his ward budget. A proposal was raised for a memorial bench to mark 100 years of remembrance, funding is underway. Requests for donations are being sought to place a bench in the parish and landowners are being consulted. A donation request from the Parish Council will be placed on the next agenda for consideration. Cllr Dell left the meeting.

4 Minutes: Minutes of meeting held on 2nd October, 2018 were approved.

5 Correspondence

a Planning delegation to Clerk – review of policy. A draft policy was circulated. It was proposed by J Barnes, seconded by D Hubbard to approve the policy, all agreed.

b A review of Worcestershire Library Service is underway over the next two months. Details to be sent to members and placed on the next agenda.

6 Planning

a The following planning application had been received:

18/01451/FUL 2 Strawberry Cottage, NB. Erection of agricultural building for storage and lambing.
No objections.

b The following determinations were read out:

18/01135/FUL KoT Caravan Park. Steel framed storage building. Approved.

18/01297/HP 3 Station Close, NB. Erection of Timber framed garage/shed. Approved.

18/01118/HP The White House, NB Demolition of existing side and replacement single storey side extension. Withdrawn.

18/01417/AGR Newnham Farm. Prior notification for proposed building for storage of agricultural machinery. Prior approval not required.

c Planning applications determined under delegated powers:

18/01417/AGR Newnham Farm. Prior notification for proposed building for storage of agricultural machinery. No objections.

18/01258/AGR Deepcroft Farm, NB. Prior notification of agricultural development-proposed road. No objections.

d Station House. Cllr Mapp has drafted a copy of the form required to locally list a building, this will be circulated to members for further consideration and approval at the next meeting.

7 Finance

- a Clerks salary November-£247.55. Agreed.
- b 2nd quarter accounts circulated for approval, approved,
- b 3rd draft budget was circulated, to be approved at the next meeting.

8 Highways

- a Lengthsman Scheme. October account approved - £192. The drain by the railway bridge needs cleaning out.
- b Dog fouling. General litter bins now need to be purchased as these will be emptied on the normal waste collection days, and should contain no more than 50% dog waste. The Clerk had met with waste collection services and toured the parish highlighting the areas bins are to be placed, these have been approved. Quotes and prices for bins to be approved at the next meeting.
- c Pothole outside Wrens Nest, Shropshire – it appears a temporary repair has been completed, this will be followed up, photographs to be sent.
- d Speeding concerns through Newnham Bridge. The speed strips have been laid down on the tarmac and removed again. It was noted that the location was not quite as previously agreed. We await the results and information on red tarmac and dragons teeth as requested.
- e Bickley Lane speeding concerns. A reply is awaited to our request for traffic calming measures.
- f Overgrown hedges at Woodgates Green. No response has been received, a request to highways will be made.
- g Noticeboard at Parish Rooms. Cllr Hubbard has supported the noticeboard by a post, a further post will be placed the other side to strengthen it. To be monitored.
- h New track at Tavern Lane. A track has appeared behind the new properties at Tavern Lane, in use as an access lane for clearance work. There may be potential planning breaches occurring. Concerns will be raised regarding this lane and the ground works in progress.

9 Glass recycling in the parish. There are 32 properties not receiving a glass collection as they are collected by a caged vehicle which does not have a lift so cannot provide a wheeled bin collection. Glass poses a health and safety risk if left in pink recycling sacks. Postcodes affected are WR15 8LX, 8LY, 8NA. It was noted that Mill Lane (8JF) and Newnham Farm does not receive a collection, this will be forwarded on. Thamesdown is the company that provides a glass bin, their details will be requested. If a bin is not suitable for location within the parish, the question will be asked where residents are able to leave their recycling.

10 Vacancy for 3 Parish Councillor's. Various local people have shown interest in the positions, but no applications have been received to date.

11 Councillors' reports and items for future agenda. Concerns were raised that the wildlife verges have not been cut this year, this will be followed up.

The South Worcestershire Development Plan is currently under review and will cover the period up to 2041.

A local litter campaign was suggested when the new litter bins are in place.

12 Date of next meeting: 7.30pm on Tuesday 4th December, 2018.

There being no other business, the meeting closed at 8.45pm.

Signed (Chairman)

Date