

EASTHAM PARISH COUNCIL

Minutes of the Extraordinary Parish Council Meeting of Eastham Parish Council held in Eastham Memorial Hall at 7.30pm on Monday 12th November 2018

Present: Cllr Arnold (Chairman), Cllr Adams, Cllr Worsley
Cllr Jones, Cllr Matravers, Cllr Ward

In Attendance: Clerk, 17 Members of Public

1. **Apologies:** Received and accepted from Cllr Horsfall.
2. **Declaration of Interest:**
 - a. **Register of Interests** – Cllrs reminded to keep register updated.
 - b. **Disclosable Pecuniary Interests** – All Cllrs Items 5 and 9 Eastham Memorial Hall issues.
 - c. **Other Disclosable Interests** – See above.
3. **Dispensations** - To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) –
Dispensations requested – All Cllrs requested a Dispensation for items 5 and 9 regarding Eastham Memorial Hall, it was agreed by all at previous meetings Cllrs can speak and vote on this matter until May 2019.
4. **Public Question Time** – Chairman was informed a resident wished to record the meeting. Other residents did not object to being recorded. See notes at end of minutes.
5. **Eastham Memorial Hall –**
 - a. **Working Party Meetings held on 16th October, 6th November** - Notes agreed as circulated.
 - b. **EMH letter of 15th October** – The letter raised the following issues -
 - **Fete Committee** - The letter requested that PC 'exert pressure on Fete Committee to make payment without further delay'. Cllrs agreed this was not a matter for the PC to become involved in.
 - **EPC Pledge of £1000.00** – It was agreed the pledge money could be used to purchase an item for Hall so VAT can be reclaimed. It was agreed, subject to PC budget, extra funds may be granted at a future date.
 - **EMH transfer of unencumbered funds to Solicitors Holding Account (£17299.00)** – It was agreed the PC will pay the one off transfer fee that EMH would be charged when the total sum is transferred to Solicitors holding account. At present this fee is £30.00 total. The transfer of this money has been agreed by Trustees.
 - **Indemnity for rebuild of EMH** – The Indemnity is needed to protect PC, Trustees and residents if contractor fails to fulfil the contract. The document is a standard document, it will need to be for an adequate amount, premium in region of £2000.00, this figure will depend on final amount of indemnity. See (e) below.
 - c. **EMH accounts** (see item 9 below) – EMH Accounts now circulated on email, PC do not wish to take any further action on this matter.
 - d. **EMH Legal Fees** (circulated) – Request to pay £1945.20. This matter was overlooked during this part of the meeting but was discussed at item 9 when the Clerk was alerted to the error. It was agreed by all the PC could not pay any legal fees for Trustees.
 - e. **EMH sub-committee as per letter being sent for this meeting** – Trustees are setting up a subcommittee to help with details of the rebuild project. Two Trustees will sit on the subcommittee, two Parish Cllrs will be invited to join along with two members from the Residents Association. PC give full support to this subcommittee. Thanks was given to the resident who has worked with EMH and EPC to finalise details to enable the project to progress.
 - **To discuss two Cllrs joining the Committee** – It was agreed by all this would be discussed at the next PC meeting.
 - **To discuss Indemnity document** (circulated) – This document has now been agreed by both parties.
 - **To discuss further details in letter if necessary** – No further matters to discuss.
It was agreed by all PC could see no reason why legal papers should not be exchanged by Solicitors within the next week to move the project forward.
6. **Eastham Residents Association** (circulated) – PC acknowledged the formation of this new group and would like to be kept updated on issues raised at their meetings.
7. **Date of next meeting:** 27th NOVEMBER 2018 at 7.30pm

The Chairman agreed to adjourn the meeting at 7.44pm so Members of the Public could ask questions.
See notes at end of minutes.

Chairman reopened the meeting at 7.51pm. All Members of the Public left the meeting at this point.

8. Cllrs to agree to close meeting to the Public due to the confidential nature of the business to be discussed.

EASTHAM PARISH COUNCIL

9. Eastham Memorial Hall -

- a. **To discuss engaging an accountant to look at EMH accounts** – it was agreed as Trustees have sent accounts to PC this matter will not be discussed.
- b. **To discuss any further legal matters** – no further matters to be discussed.

Meeting Closed – 9.05pm

Signed----- Date 27th November 2018
Chairman

Q - Residents asked about progress on new Hall.

A – PC Chairman has called this Extraordinary Meeting to agree outstanding issues so project can progress.

7.44 pm notes –

Residents Association member stated a draft Constitution had been written. AGM to be held in February to agree the final document. The Association was willing to put two members on EMH Subcommittee when invited to do so.

Q – Are we going to get a new Hall.

A – Chairman of PC confirmed the PC were in agreement and willing to exchange legal documents.

A – Chairman of EMH confirmed EMH were in agreement.

Resident who had helped to resolve issues wished residents to understand the effort that EMH and PC have put into this project. The resident has been working with both parties for the last 2-3weeks and he now realises all involved have the best interests of Eastham at heart and both will work to ensure unity within the community.