

# BAYTON PARISH COUNCIL

## Minutes of the Monthly Parish Council Meeting of Bayton Parish Council held in Bayton Village Hall at 7.30pm on Tuesday 13<sup>th</sup> November 2018

**Present:** Cllr Clarke (Chairman), Cllr Miles, Cllr Williams

**In Attendance:** Clerk, eight Members of the Public.

1. **Apologies:** Received and accepted from Cllr Adams, Cllr Kemp and Cllr Sharp.
2. **Co-option of a Cllr** – No applications received. Clerk to ask School to put notice in their Newsletter.
3. **Declaration of Interest:**
  - a. **Register of Interests** – Cllrs are reminded to keep their registers updated.
  - b. **Disclosable Pecuniary Interests** – None declared.
  - c. **Other Disclosable Interests** – None declared.
4. **Dispensations** –
  - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – **None requested.**
5. **Public Question Time** – See notes at end of minutes.
6. **Minutes of Parish Council Meeting** held on 2<sup>nd</sup> October 2018 were agreed by all and signed by Chairman.
7. **County Cllr Report** – Apologies received, report circulated.  
**District Cllr Report** – See notes below.
8. **Progress reports for information** –
  - a. **Speeding awareness event** – Held on 5<sup>th</sup> November, three residents attended. Cllr reported the information provided at the event by the Safer Roads Partnership was very interesting. Safer Roads Partnership to be asked to attend APM.
  - b. **Parking in Bayton** – Cllr to circulate draft survey to be agreed for distribution at next meeting.
  - c. **Waste bins for Parish** – Clerks suggestion of wheelie bins being provided for PC use by MHDC would involve a yearly cost for emptying. It was agreed best solution is metal bins. Clerk to email out details of what is available.
  - d. **Leasowes, Bayton** – Resident sent a letter to MHDC in October, no response received. Copy of her letter given to Clerk for email to MHDC Tree Officer, Dist Cllr to be copied into email.
  - e. **Data Protection Law changes** – Clerk continuing to work on this matter.
  - f. **Bayton Village Hall**- Change of Custodian Trustee – No update.
9. **Reports on Meetings attended by Clerk or Cllrs** –

**WCC Conference** 9<sup>th</sup> October, **Clerks Training** (finances) 26<sup>th</sup> October, Clerk gave brief report on meetings.

**Bayton Village Hall AGM** 16<sup>th</sup> October – Representative Cllr reported the Custodian Trustee matter was explained by Trustees to the meeting, Representative felt PC should have revised Constitution, this was confirmed by Clerk, Representative to ask for a copy at next Trustee Meeting. It was confirmed Representatives have a vote if they have signed to be Trustees. Representative to request AGM papers on email for circulation to Cllrs.
10. **Finances** –
  - a. **Payments made** – Forest & Garden Machinery (mowing 2018-19) = £810.00, Mrs J Williams (hire of hall 05/11/2018) = £34.00.
  - b. **To report receipts since last meeting** – MHDC Precept £4125.00.
  - c. **Bank Reconciliation September/October 2018** (circulated) – Signed by Cllr balance agreed as £23461.53 in cash book.
  - d. **Budget review September 2018** (circulated) – Reserves was discussed in detail. Clerk agreed to try to write this up so residents understand why reserves are held. Notice to be put up to ask for suggestions for improvements in Parish.
11. **Planning:**
  - a. **Plans circulated since last meeting** – See item 18.
  - b. **Decisions received since last meeting** –

**18/01151/FUL** – Common Farm, Clows Top, Kidderminster DY14 9NY – Concreting existing stoned farm yard area. Approved by MHDC.

**18/00559/FUL** – Wildacres Bungalow, Clows Top, Kidderminster DY14 9HU – Improvement and alterations to existing domestic/commercial vehicle access to accommodate an agricultural access and formation of an agricultural track.

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Approved by MHDC.

**18/01217/LB Associated Ref: 18/01216/HP – St Bartholomew’s Church, Bayton** – Proposed installation of oil tank to the north of the chancel. Proposed installation of flue pipe into existing chimney to west side of organ chamber roof to serve new boiler installation. **Withdrawn by applicant.**

**c. Plans for comment on tonight –**

**WFDC Consultation Local Plan Consultation** – comments by 2<sup>nd</sup> February 2019 – no impact on Clows Top, it was agreed no comments to be made.

**SWDP – Consultation** – comments by 17<sup>th</sup> December – Clerk to look at document and email comments if necessary.

**d. Planning query - 17/01663/AGR – Larches Wood At (Os 7015 7431) Clows Top – Prior notification for track**

**improvements to supply access to the whole site for the purposes of agricultural and forestry.** Creation of new access onto B4202. MHDC waiting for information from WCC. MHDC advise no further progress made.

**18/01189/HP – Parsonage Barn, Bayton DY14 9LQ** – This application is referred to in item 18. The application mentioned a ‘flowerbed’ but this was not part of the application. WCC have advised PC they own the land but have taken no action to reclaim it. MHDC Planning Officer has advised PC the applicant claimed ownership of this piece of land on the original barn conversion application. If there is an issue regarding land ownership this should be taken up with WCC. Land by school sign also a matter for WCC to address. PC agreed to take no further action.

**18/00196/FUL – Common Farm, Clows Top DY14 9NY – Temporary use of land for the siting of a timber cabin for occupation by a rural worker.** Drainage piped into road ditch. Planning Officer advised the matter should be passed to the Enforcement Team if PC feel planning laws have been breached regarding drainage issues. Clerk has spoken to landowner who confirmed it is clean water in pipe. It was agreed PC take no further action.

**12. Road report**

**a. Lengthsman** – Training date 23 November- signs to be looked at, drains, grips to be cleared.

**b. Problems to report** – Drain by church blocked, WCC have informed Clerk this is on jetting list.

**B4202 Beach Hay crossroads** – Double white lines requested to be put on road, Cleobury side – no update.

**13. Clows Top Village Hall booking conditions/fee** – It was agreed by all to confirm booking fee of £10.00 per meeting as offered. It was agreed by all to offer a £50.00 payment in advance rather than pay a deposit of £50.00. Clerk to contact booking officer to confirm this is acceptable to Clows Top Hall.

**14. Risk Assessment** – It was agreed to sign as drafted. Clerks Review outstanding, date to be fixed before next meeting.

**15. Recording Policy** – Clerk to draft for next meeting.

**16. Nineveh Ridge Care Farm** – to consider grant application for worktables (£300.00). Application incomplete, further information to be requested. It was agreed to ask for clarity on the type of tables needed. Clerk to seek advice from CALC regarding grants requested from Social Enterprises to ensure the PC can legally grant money to such a body.

**17. Correspondence for information –**

Email correspondence circulated - list in minute’s folder.

CALC Training dates 2018 circulated.

CALC AGM – 14<sup>th</sup> November – 6.30pm – Trade Fair 5pm

MHDC Photo competition,

WCC Library Review – open until 2<sup>nd</sup> February 2019,

WCC Bus services consultation – comments 22<sup>nd</sup> October,

Protect your Farm, Protect yourself event 22<sup>nd</sup> November,

Hereford and Worcester Radio – requesting local input for evening programme

**18. Clerks report on Urgent Decisions since last meeting –**

**Plans circulated by email on 12<sup>th</sup> October 2018 -**

**18/01188/HP – Tanners Bungalow, Beach Hay DY14 9NF – Conversion of existing bungalow to two storey and two storey side extension. Alterations to fenestration. Comments to support.**

**18/01189/HP – Parsonage Barn, Bayton DY14 9LQ – Demolition of existing outbuilding and erection of three bay traditional timber carport and store to be used as a utility. Comments to support. (see item 11d re query)**

**Plans circulated by email on 31<sup>st</sup> October 2018 –**

**18/01269/HP – Bali Hai, Hollywell Lane, Clows Top DY14 9NR – Raising ridge of bungalow to provide accommodation at first floor with dormer windows and porch to front elevations together with two storey rear gable extension with Juliette balcony, single storey rear extension and raised terrace. Comments to support.**

**19. Councillors’ reports and items for the next agenda. Agenda items** – Vacancy on PC, Data Protection changes, Parking in Bayton Village, Waste Bins, Recording Policy, Internal Audit, Clerks Review, Publication Scheme.

**20. Date of next meeting: - TUESDAY 8<sup>th</sup> JANUARY 2019 – 8.00pm CLOWS TOP VILLAGE HALL**

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21. Cllrs agreed to close the meeting to Public and Press due to the confidential nature of the business to be discussed
22. **Internal Auditor for 2018-19 Accounts** (circulated) – Clerk had obtained two quotes. It was agreed by all to appoint DM Payroll Services Ltd at a fee of £75.00.
23. Meeting closed 9pm.

Signed----- Date 8<sup>th</sup> January 2019  
Chairman

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### Residents issues raised –

**Q** -Budget – the balance in bank was £20972.24 in August, what is money going to be used for, can residents suggest things they would like done within the parish.

**A** - PC explained the budget is on agenda, a lot of the money is reserved for specific items of expenditure. PC are very open to suggestions from residents regarding spending their precept on Parish improvements. This has been raised many times before by residents but no suggestions have been made.

**Dist Cllr Report** – South Worcestershire Development plan being reviewed. Clerk asked if Dist Cllr may be able to assist PC to obtain wheelie bins from MHDC. Dist Cllr seemed reluctant to give a definite answer. Dist and County Cllrs have funds to help worthy causes, applications to be in as soon as possible.

### COUNTY COUNCILLOR REPORT

**Remembrance Day** - It was a huge privilege to take part in the Remembrance Day parade and service in Tenbury on Sunday, and to be present at the dedication of the memorial benches in the Tenbury Civic Garden later that morning. I have taken part in this event for several years, and it is very good to be able to lay a wreath on behalf of the County Council outside St Mary's church. This year there seemed to be far more people watching, the march itself seemed larger, and the church was packed out. All this was entirely fitting on the exact day 100 years on from the end of the First World War. It was very moving to hear the names of those who had given their lives in the service of their country over the last 100 years read out in church, and one can only echo the pledge that "we will remember them". The last post was played brilliantly (as was reveille later) and I am sure we were all moved by the Rev Mark Inglis' sermon. There are many things wrong with this world, but there are also many for which we can be profoundly grateful. The Civic Garden now boasts two superbly designed and built memorial benches, flanking a cut out figure of a soldier, with head bowed. Dozens of people were present for the dedication, in appreciation of the effort in getting the installation completed, and its deeper meaning. I would like to thank all those involved in this enterprise, and indeed the Remembrance Service itself, i.e. principally the Royal British Legion, for their selfless efforts on this day, and indeed, throughout the year. Symbolically the sun shone brilliantly almost throughout, and one can only take that as a symbol of hope for the future.

**Tenbury Public Realm** - It is distressing to have to report little progress. In fact, of course, what progress that has been made has been in the wrong direction. The wrong design of bench has been installed in the wrong place. This will be remedied in the near future, and the appropriate black bench, more like the ones in the memorial garden, will be installed next to the Regal entrance. The proper red tarmac will be installed at the entrance to Tesco's after the Christmas embargo and when the appropriate temperature can be anticipated. By that time, any residual problems with drainage around the Bridge Hotel will have been sorted out. I am pleased to see that the rest of the snagging work seems to have been completed satisfactorily and I am sure that all residents will be anxious to let me know of any deficiencies that arise.

**Economic development** - Over the last couple of weeks I have had the chance to address two breakfast meetings in Sixways, one a Find It In Worcestershire, and the other a strategic business breakfast. On both occasions I was able to point to some very satisfactory figures describing the Worcestershire economy. As a county, we are creating more businesses, growing faster and creating more jobs than in the rest of the West Midlands and indeed in England as a whole. The only factor in which we lag behind is average wage levels – good if you are an employer, not so good if you are seeking attract or keep young people living here. In that respect, we are very keen to see increased levels of skills training and a broad range of careers, not all concentrated at the higher end of university entries. As I said to the business breakfast last week, when did you last hear a teacher recommend their less academic pupils might seek a job as a long distance lorry driver? But could our society survive without them?

**Local issues** - I have been concerned to note that Malvern Hills District Council has refused the reclassification of two of the 17 or so park homes in Bayton Common from holiday homes to full time residences. I have submitted evidence on behalf of the residents, who were sold the homes on the understanding that they were like all the others in the estate, where 12 month residency is permitted. It seems that the Council, and the councillors who endorsed the decision, are more concerned not to allow the land owner to benefit from his actions than to provide security to the families involved. The latter have been in residence for about five years, pay council tax and are on the electoral register. I would judge that the time has come to accept the status quo and give it legal authority, rather than seeking to punish the landowner by making the families suffer. I am aware of various road and drainage problems that have arisen in recent months and would encourage Cllrs to use the website for initial reporting of these matters and then, if necessary, involve me and/or your liaison officer, Hannah Davies. **Cllr Ken Pollock, Cheltenham, Gloucestershire GL50 2BZ**