

**The minutes of Knighton on Teme Parish Council Meeting
held at Knighton on Teme Parish Room at 7.30pm on 4th December, 2018**

Present: Cllrs R Lear, C Albert, K Redfern, J Barnes, E Mapp, D Hubbard

In attendance: Clerk, Mrs Karen Yates, Cllr C Dell, Cllr K Pollock

Mrs K Redfern chaired the meeting.

1 Apologies:

2 Register / Declarations of Interest – Mrs E Mapp registered an interest regarding item 7c, 8a
Dispensations – none

Public Question Time

3 District/County Councillor's Report.

Cllr Pollock had submitted his report to all members.

He expressed his sadness and paid his respects to our past Chairman John Rugman who sadly died recently and which was echoed by everyone present. Our condolences have been sent to his family.

Tenbury library service is under review, but no closure is planned. County is to set the budget shortly, 70% of all expenditure goes towards 12% of the population, due to rising costs for adult social care and children's services. More money has been obtained for winter maintenance. Money from his Divisional Fund is still available. Funding may be requested for the remembrance bench.

Cllr Dell also has funds available which have been requested.

4 Minutes: Minutes of meeting held on 6th November, 2018 were approved.

5 Correspondence

a A review of Worcestershire Library Service was noted.

b Parish Room representative. Cllr Mapp was nominated for this role as she is already on their committee, proposed by C Albert, seconded by D Hubbard, all agreed and accepted.

6 Planning

a There were no planning applications

b The following determinations were read out:

18/01258/AGR. Deepcroft Farm, NB. Proposed road. Approved.

18/01364/GDDQ. Oxnalls Farm, NB. Change of use of agricultural building to dwelling house.
Approved. (Not consulted).

c Planning applications determined under delegated powers – none.

d Station House. A copy of the form required to locally list a building had been circulated to all members, amendments made and agreed, this will be forwarded to Malvern.

7 Finance

a Clerks salary December-£247.55 and expenses - £19.10. Agreed.

b Photocopies September – December - £17.46. Agreed.

c Final draft budget was circulated. A letter had been received from the Lengthsman outlining his recent training course and request for an increase in his hourly rate. Presently, £1991 is received from County, no extra costs are paid from the precept. He receives £10ph for 16hrs a week and is requesting up to £15ph from April. There is unlikely to be an increase in County funding. It was agreed to increase his hourly rate to £15ph from April. Further costs regarding equipment to be purchased to be placed on the next agenda. The Clerk to check with County regarding how extra funding/timesheets are dealt with.

Item 7e was discussed – a request from the Parish Room Committee to help with VAT costs. The Clerk advised that in order for the Parish Council to claim back VAT, it has to incur the full costs and cannot be reimbursed back from another organisation. A grant can be requested, which has to be submitted in our name.

Item 7f was discussed – a request for financial assistance for the remembrance bench. Various fundraising activities are planned and donations have been requested. To be placed on the next agenda for a donation to be considered. Monies raised can be held by the Parish Council upon request from the community, and/or a grant can be requested from us, in order to claim back VAT, the order has to be placed by us, two quotes are required and insurance costs also need to be considered.

It was proposed by C Albert, seconded by J Barnes that the Precept be increased to £5520 to cover cost of litter bins and increased Lengthsman costs, all agreed.

d Grants for 2019-2020. It was proposed by C Albert, seconded by J Barnes to give out grants of £150 each to Teme Span, Knighton Churchyard, Lindridge Pre-school and the CAB. All agreed.

e Request to support Parish Rooms grant to improve thermal efficiency. See 7c.

f Remembrance bench – request for support/financial assistance via grants/donation. See 7c.

8 Highways

a Lengthsman Scheme. November account approved - £192.

b Litter Bins – costings for consideration. Quotes received were discussed. The Derby Hercules post mounted bin at £139+VAT was agreed, 3 to be purchased. A liner is provided, but confirmation of emptying them with bags in to be sought from Malvern.

c Pothole outside Wrens Nest, Shropshire – re-reported, to be followed up for the next meeting.

d Speeding concerns through Newnham Bridge. Awaiting results of speed tests, to be followed up for the next meeting.

e Bickley Lane speeding concerns. The carriageway is too narrow to install centre road markings, and there have been no injury collisions in the last 3 years. The left hand junction warning sign for Tavern Lane was missing and will be replaced.

f Overgrown hedges at Woodgates Green. Highways have been advised, and also of Jewkes Lane hedges.

g New track at Tavern Lane.

C Albert declared an interest in this matter.

Planning enforcement have advised there is an ongoing investigation into planning issues at the site, HSE have been informed also but no reply received to date. C Albert to advise of the contact at HSE, the drain on the highway has been reported.

h Sunken verge in Jewkes Lane. This has been reported and is being investigated by the drainage team, they have suggested that ditches at this site should be maintained.

i Wildlife verges – RVNR's have not been cut anywhere this year due to no tenders being received by County, and no contractor to do the works. They have stated it is labour intensive with specialist equipment, tenders for next year are about to go out, to be placed on the April agenda.

j Bench by Caravan Park. An update has been sought as to when this will be repaired.

9 **Glass recycling in the parish.** Some properties with 8JF postcodes have also been confirmed as not receiving a wheely bin collection, Malvern are to update us on the outcome of discussions with their contractor about siting a bin in the parish. Another alternative could be a commercial recycling bin, managed by us, which could be considered. A reply noting that bins were originally delivered and then collected back 2 years ago at properties in Church Hill, so vehicles are able to access the lane, will be sent.

10 **Vacancy for 3 Parish Councillor's.** Two applications forms have been received and considered.

It was proposed by D Hubbard, seconded by R Lear to co-opt Julie Porter, all agreed. It was proposed by R Lear, seconded by RK Redfern to co-opt Richard Bolton, all agreed.

11 **Councillors' reports and items for future agenda.** A litter pick to be arranged for 24th March, 2019, to be advertised in Teme Span.

12 **Date of next meeting:** 7.30pm on Tuesday 5th February, 2019.

NOTE: JANUARY MEETING CANCELLED

There being no other business, the meeting closed at 8.40pm.

Signed (Chairman)

Date