

# POWICK PARISH COUNCIL

Minutes of a meeting of the PARISH COUNCIL held  
Wednesday 5<sup>th</sup> December 2018 at Powick Parish Hall commencing at 8.00 pm

**PRESENT:** Councillors A. Lamb (Chairman), C. Phillips (V/Chairman), J. Allsopp, P. Harris, J. Foy, M. Richmond.

**Also present:** Parish Paths Wardens S. Chiverton & S. Williams.

**APOLOGIES:** Councillors D. Jones, B. Pilcher, R. Humpage, S. Underwood & R. Willetts

**DECLARATIONS OF INTERESTS:** None

ITEM:	MINUTE RECORDED:	ACTION AGREED:
55	<b>The Minutes of a meeting held 7<sup>th</sup> November 2018</b> were agreed and signed as a true record. Proposed Cllr Richmond, seconded Cllr Foy. All agreed.	
56	<b>Matters Arising:</b> (54) Cllrs Harris & Lamb attended the services.	
57	<b>Planning Report of 7<sup>th</sup> November</b> The Report was proposed as a true record by Cllr Richmond, seconded Cllr Harris. All agreed.	
58	<b>Parish Paths Wardens Report</b> Wardens S. Chiverton & S. Williams attended the meeting to report on activities since starting in post recently. The PC were informed that requests for work should be made via the Worcs Hub together with the grid reference of the location if possible. It was noted that the footpaths sign by St Peters Church had been reported to the site. The PC agreed to assist with enquiries re land ownership as required. Thanks were given to both Wardens for volunteering to carry out the role for the parish.	
59	<b>Lengthsman Report</b> All monthly tasks have been completed together with additional tasks reported. A 'sharps kit' has been purchased as agreed. Refresher training has been undertaken via Highways as required.	

	All agreed that the focus should be on keeping drainage channels clear over winter months.	
60	<p><b>Financial &amp; Governance Matters</b></p> <p>Statement of accounts to be circulated at the end of Q3.</p> <p>2019-20 Precept – draft figs to be circulated in time for consideration at the Jan meeting.</p> <p>A 3 year budget plan is now also required.</p> <p>The St Peters Church grant funding request for churchyard maintenance was discussed. The Clerk explained that as advised by CALC &amp; NALC there is still no legal power to fund church property or land and that the PC cannot therefore fund churchyard maintenance. In addition, PCs cannot use Section 137 or the General Power of Competence in this instance. There is legal power under s.137 (subject to spending limits) to fund other church activities so long as it is not directly linked to property or land. Section 138B allows the PC to support or facilitate religious events without a spending limit. Having discussed options, it was proposed by Cllr Allsopp, seconded by Cllr Richmond to offer funding of £1000.00 subject to being informed what it will be used for in advance and evidence of usage afterwards. The Clerk to explain this to the PPC. All agreed.</p> <p>GDPR – no updates.</p>	<p>Clerk to circulate the Q3 statement of accounts and draft precept / 3 year budget docs for the Jan meeting.</p> <p>Clerk to notify the PPC of the decision and associated criteria.</p>
61	<p><b>Parish Newsletter</b></p> <p>The draft had been circulated for approval and any final amendments. It will go to print at the end of this week and be returned mid-December for January distribution.</p> <p>Next newsletter copy is needed by 31<sup>st</sup> January.</p>	Cllr Richmond to take delivery of the newsletters and collate for distribution.
62	<p><b>Parish Matters</b></p> <p>WW1 Tommy' silhouettes – discussion took place regarding the best locations for the x2 Tommys. Some feedback had been received from residents and the Church. The newsletter, Facebook and posters had been used to engage. Local contractors have agreed to assist in siting the silhouettes in Powick &amp; Callow End. Callow End location will be the war memorial. Powick is still likely to be the green triangle at Cross House but will require Highways permission.</p>	Clerk to liaise with Highways re the Cross House island site for the Tommy ASAP.

	<p>Beauchamp Lane Flood Alleviation Scheme – Cllr Phillips &amp; the Clerk attended a meeting with District, County &amp; Env. Agency Officers plus a local resident. The PC was asked to approve a draft statement from the group regarding on-going support for the scheme by the PC. Cllr Phillips explained the reasons for the statement and it was then proposed by Cllr Allsopp, seconded by Cllr Harris that the draft statement be approved. All agreed.</p> <p>The PC noted that District Cllr Wells had offered a grant towards the ongoing maintenance of the pump equipment and that the money would need to be held by the PC – all agreed.</p>	<p>The Clerk is to ensure that adequate insurance is in place for pump equipment and that it is added to the asset register. Also that residents operating the pumps are insured whilst doing so.</p> <p>The Clerk is to liaise with D. Cllr Wells regarding funding and set up a separate budget line to account for it as an earmarked reserve.</p>
63	<p><b>Playing Field Reports</b></p> <p>Hospital Lane – Cllr Phillips and the Clerk are to attend a MHDC meeting in January regarding section 106 funding for the car park and pavilion schemes. It was noted that there has been a change of Officer at MHDC for s.106 matters. Cllr Richmond asked the PC to note the need to approach the Bransford Trust regarding future funding for the project.</p> <p>The Clerk has placed the project tender on Contracts Finder for one week but received no responses. Query whether we should try again in the new year to make sure we meet financial regulations?</p> <p>It was noted that the current pavilion planning permission expires in summer 2019 so it is a priority to progress car park works to ensure permission is made permanent before development commences. All agreed that the car park is a priority in the short term.</p> <p>Next steps – 1. S.106 meeting / 2. Bransford Trust funding options to be explored / 3. Car park quotes to be obtained / 4. Pavilion quotes to be obtained.</p> <p>Callow End – no report made.</p>	<p>Clerk &amp; Cllr Phillips to attend MHDC s.106 meeting.</p>
64	<p><b>District &amp; County Councillor Reports</b></p> <p>D. Cllr Newman has offered £500.00 towards the new ball fencing at Hospital Lane Playing Fields. Footballers to be contacted for Clerk to make application.</p> <p>The email received from a resident regarding Upton Road speeding concerns was noted but the PC agreed that no further action was</p>	<p>Clerk to make funding application.</p> <p>Clerk to respond to resident enquiry.</p>

	appropriate currently. All options regarding speed reduction had previously been considered.															
65	<p><b>Councillor Reports &amp; Items for Future Agendas</b></p> <p>No reports made.</p>															
66	<p><b>Report of the Clerk</b></p> <p>The letter regarding potential 'Christine Way' was noted. The Clerk will liaise with MHDC as required at a later date.</p> <p>Accounts proposed for payment by Cllr Harris, seconded Cllr Phillips, all agreed.</p> <table> <tr> <td>£961.22</td> <td>Clerks salary (November)</td> </tr> <tr> <td>£39.63</td> <td>Clerks expenses (admin)</td> </tr> <tr> <td>£39.99</td> <td>Clerks expenses (pc security)</td> </tr> <tr> <td>£420.00</td> <td>Lengthsman fees (November)</td> </tr> <tr> <td>£160.00</td> <td>Powick Parish Hall hire fees</td> </tr> <tr> <td>£427.20</td> <td>New Farm Grounds Maintenance</td> </tr> <tr> <td>£36.00</td> <td>Callow End Village Hall hire fees</td> </tr> </table>	£961.22	Clerks salary (November)	£39.63	Clerks expenses (admin)	£39.99	Clerks expenses (pc security)	£420.00	Lengthsman fees (November)	£160.00	Powick Parish Hall hire fees	£427.20	New Farm Grounds Maintenance	£36.00	Callow End Village Hall hire fees	Clerk to pay accounts as agreed.
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	<p><b>There being no further business the meeting closed at 9.45 pm</b></p> <p><b>Next meeting to be held Weds 2<sup>nd</sup> January 2019.</b></p>															