

# **Little Malvern & Welland Parish Council**

Minutes of the Parish Council Meeting held on Monday 21<sup>st</sup> January 2019

[www.wellandparishcouncil.org.uk](http://www.wellandparishcouncil.org.uk)

## **Present**

Cllrs. Mrs V Nelson(Chair), Miss J Biggs, Mr P Hancock, Dr J Mortimer, Mrs M Purser, Mrs M Sumner.

## **In Attendance**

County Cllr. Mr T Wells, District Cllr. Mrs C O'Donnell, Footpaths Warden, Mr D Sharp (Clerk) and five members of the public.

## **01/19 Apologies**

**To consider acceptance of apologies for absence from Councillors:**

Cllr. Mrs J Burford, Mr M Davies, Dr J Humphries (accepted).

## **02/19 Interests**

**i. Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda:** There were none.

**ii. Notification of changes to the register of interests:** There were none.

**iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:** There were none.

## **03/19 Planning**

**To consider responses to the following and any late submitted applications:**

<b>Application No</b>	<b>At</b>	<b>Details</b>
18/01718/FUL 18/01577/LB	Lawn Farm Drake Street	Construction of 2no.garages and barn for farm machinery, storage and livestock. Renovation of outbuilding, timber workshop, old stone building (previously approved). Bring all outbuildings into usable condition. Restoration of tractor barn (retrospective).
18/01506/HP	3 Orleton Close	Extensions and Alterations to side and rear

The following responses were agreed:

**18/01718/FUL & 18/01577/LB** - "The Parish Council has no objection in principle to the renovation of these farm buildings, nor the renovation to the brick stable (08/01380/FUL lapsed). However we do have several concerns. Buildings 3 & 4 (referred to as Old brick stable and tool shed in the Design & Access statement) are situated on land deemed public open space (14/01007/REM). It is unclear how the use of these buildings will affect access by the general public. The construction of the goat pens and stables is adjacent to designated public open space and the livestock are to graze grassland to the east. Is it proposed that grazing should be on the area of public open space and if so what stock proofing measures are to be undertaken and again how will access by the general public be affected? The maintenance and landscaping of the areas of public open space in this vicinity is a condition on application 14/01007/REM and the Parish Council would like MHDC to ensure that these requirements will be adhered to."

**18/01506/HP** - "The Parish Council has no objection to this application"

## **04/19 To consider for adoption the minutes of the Parish Council meetings held on 17<sup>th</sup>**

**December:** These were accepted as an accurate record and they were signed by the Chairman.

## **05/19 Progress reports and other matters arising from these minutes**

The Clerk confirmed that he had written to two residents near Juniper Farm about the possibility of creating a permissive path across land to link Giffard Drive with PRoW 517(B). He was awaiting responses.

## **06/19 Reports by District and County Councillors and other Representatives.**

**District Cllr. Chris O'Donnell** reported on the recent Southern Area Planning committee meeting where approval had been given for 800 new houses at Newland and a further 110 off Howsell Road. Residents have been asked to submit comments on SWDP.org about the future of the High Street. She also mention nominations for the Pride of Malvern Hills Awards and a recent schools visit to the Council Chamber.

**County Cllr. Tom Wells** summarised the work being done to ensure the continuation of the 363 bus route. Passenger numbers at certain times were now at a level to be self sustaining and would not require a subsidy. However to ensure the whole service remained a subsidy of £8000 per half year would be required from April 2019. He asked the Parish Council if they could consider this during their budget deliberations later.

**District Cllr. Mick Davies's** report was read by the Chair and as well as reiterating Cllr. O'Donnell's report he also indicated he would start holding open sessions in the Bakehouse Cafe from February on either Tuesday or Thursday mornings.

## **07/19 Committee & Working Party Reports & Recommendations**

### **i. Neighbourhood Planning Working Group:**

Details of the areas involved in the SHLAA would be available later this month and a meeting of the group would follow. Wording of the Housing Needs Survey had been agreed and it was expected that questionnaires would be distributed in the next few weeks.

### **ii. Communications Working Group:**

A newsletter was imminent.

### **iii. Playing Fields/Open Spaces Working Group:**

#### ***To consider the final wording on the Primary School licence for use of the recreational field:***

The parish council solicitor had suggest several amendments, which had been made and was approved here. Clerk to send to School for approval.

### **iv. Orchard Working Group:**

**Update on land transfer:** The Chairman was pleased to announce that contracts had been exchanged and completed last Monday. The new fencing had already been installed and it was hoped that the new entrance would be in place by the end of February.

### **v. Highways Working Group:**

The Clerk gave details on certain projects which had been requested of Hannah Davies, the WCC liaison officer. Dropped curbs on Marlbank and Gloucester Road were awaiting approval; the gully on the bridge over Marlbank Brook had been jetted; and the improvement to the footway between the hall and the shop had been put up for consideration in the next financial year.

## **08/19 Parish Council Promotions**

The Luke Docherty Blues Band had played on 12<sup>th</sup> January and the Jaywalkers were booked for 16<sup>th</sup> February.

## **09/19 Correspondence**

### ***To review the following correspondence previously circulated:***

FROM	* email	SUBJECT
CALC	*	Updates
WCC	*	Worcestershire Roadworks Report
St James Church	*	Newsletters
Safer Neighbourhood Team	*	Upton Parish News Letter
WCC	*	Invitation to Parish & Town Councils - RE Budget Engagement 2019 – 23/01/19 6pm
MHDC	*	Planning Enforcement Summit for Parish and Town Councils - 31 January 2019. 6:15-8:15 pm Civic Centre Pershore
MHDC	*	Pride of Malvern Hills Awards - Open for Nominations until 17/02
WCC	*	A4104 Road Closure
CALC	*	NALC Spring Conference 2019 Royal National Hotel, London on 11/02/19
CALC	*	Election Process Seminar – County Hall February 13th 2019. 6.30-8.30pm
NALC	*	Open Letter
MHDC		Orchard S106 Funding Agreement

**10/19 Finance****i. To consider payment of invoices presented:**

The following payment was approved from the **Funding Account**:

From/Due To	Date	Amount	Details
Live & Local	21/12	£558.00	Ashley Hutchings Fee
	<b>TOTAL</b>	<b>£558.00</b>	

The following payments were approved from the **Main Account**:

From/Due To	Date	Amount	Details
J Moore	03/01	£236.00	Lengthman Duties (October)
Solopress	07/12	£97.00	Printing
Tozers	15/01	£84.00	School Licence Appraisal
HM Revenue & Customs	-	£366.20	PAYE (Oct-Dec)
E Hardman	21/01	£104.00	Handyman (£130 Gross)
D Sharp	21/01	£384.28	Clerk's Fee (£480.48 Gross SP25)
	<b>TOTAL</b>	<b>£1,271.48</b>	

**Accounts Summary**

<b>Reserves Lloyds B/F</b>	<b>£2,973.11</b>	<b>£2,973.11</b>	<b>Main Account B/F</b>	<b>£20,739.22</b>
<b>Fête Account</b>	<b>£1,284.00</b>	<b>£1,284.00</b>	MHDC S106 (Orchard)	£214,000.00
<b>Buildings Account</b>	<b>£804.47</b>	<b>£804.47</b>		
<b>Neighbourhood Plan Acc</b>	<b>£5.65</b>	<b>£5.65</b>		
<b>Funding Account</b>	<b>£2,221.00</b>		Tozers (Orchard Completion)	-£182,573.00
<b>Luke Docherty</b>	£28.50		MHDC Waste Charges	-£55.64
<b>Live &amp; Local</b>	-£558.00	<b>£1,691.50</b>	January Payments	-£1,271.48
<b>Total C/F</b>		<b>£6,758.73</b>	<b>Main Account C/F</b>	<b>£50,839.10</b>

**ii. To agree a budget for 2019/20 and set a precept:** The budget was agreed and a precept of £28,290.00 was to be requested. Provision was included for a subsidy of £1,000 for the 363 bus service. On information supplied by MHDC this would levy and unchanged Band D council tax of £47.55.

**11/19 Any other matters for report or for future consideration**

It was noted as a warning to others that a resident had received a parking ticket outside the village hall.

The state of the footpath on the Guild Homes site leading to the SSSI was in a poor state and enquiries were to be made to the developer, particularly as the Parish Council hoped to adopt this section of land.

**12/19 Date of the next meeting**

The next Parish Council Meeting was to be held on Monday 18<sup>th</sup> February at 7.30pm.

There being no further business the meeting concluded at 9.40 pm.