

**Meeting of Ripple Parish Council
held at Beechwood Residential Care Home on 14th January 2019 at 7.00pm**

MINUTES

Public Question Time: From 7.00pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council Meeting.

Present: Cllrs Aldridge, Armit, Blake, Davies, Dearden, Sutton & Weyman.
County Councillor Paul Middlebrough & Mrs V Portch - Clerk

1. Apologies - To receive apologies and to approve reasons for absence.
Apologies received from District Cllr Owenson.
2. Declarations of Interest:
 - a. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. None
 - b. To declare any Other Disclosable Interests in items on the agenda and their nature. None

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.

3. Minutes of the meeting held on 10th December 2018.
Under item 6 of the minutes it should read "Cllr Jones reported that a local resident pointed out" that the Gubber Hill Stables site was being used to accommodate a number of HGV's (5 on 14.1.19), Twyning Parish Council has been alerted. Minutes were approved and signed by the Chairman.
Proposed by: Cllr Jones Seconded by: Cllr Weyman

Chairman

4. To receive report from District Councillor.
Chairman read the report previously circulated by Cllr Owenson. The ongoing enforcement issues at the Taylor Wimpey site were reviewed, it was agreed that RPC would support residents in getting all aspects completed. It was assumed that the ongoing responsibility for the site would be covered in the individual property conveyance. Cllr Aldridge suggested that RPC should be proactive in assisting a residents group. Section 106 payment from Taylor Wimpey still being pursued. On 21st January WCC will be hosting a Drop In Meeting for Mineral Extraction at County Hall.

Cllr Owenson

5. To receive report from County Councillor.
Cllr Middlebrough advised that the A38/A4104 roundabout has been included in the WCC Capital Programme. A meeting would be scheduled with WCC Highways, to review the various ongoing issues. The recent Libraries meeting was well attended (approx. 50 people) and productive. The bus services were discussed at a meeting with Cllr Middlebrough, Cllr Tom Wells and The First Group. The 2 daytime services are marginally viable. Cllr Weyman to attend a further meeting on behalf of RPC.

Cllr Middlebrough

6. Progress reports.
The Chairman reported that the Lengthsman had tendered his resignation and would conclude his duties on 31st March 2019. It was agreed that the clerk would obtain an appropriate gift to the value of £50.00 to be presented at a later date, possibly the APM. Cllr Dearden reported that the survey of tree ownership was

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under way and searches had been made with the Land Registry. Cllr Middlebrough suggested he could make enquiries with the Highways Department at WCC to assist with identifying ownership. Clerk reported that the owners of the property adjoining the Recreation Ground had been written to again regarding the pruning of the hedge, the property owners were asked to respond by a specific date. The date had passed without a response. It was agreed that Cllr Jones would instruct Boulton Tree Services to carry out the works as detailed in their quotation.

7. a. Clerk

General administration of correspondence emails and post. Minutes of last meeting. Thanks to Mrs. F. Blake for taking the minutes of the last meeting in Clerks absence. Uploading of documents to WCC website. Discussions regarding Section 106 funds for Recreation Ground refurbishment project and potential other projects.. Preparation of Annual Newsletter and updating of New Resident Welcome leaflet. Preparation of draft budget for review and updates as agreed at December meeting. Ward Budget Grant Application submitted to MHDC (C/O Cllr Owenson) for Digital Communications Grant. Grant has been subsequently received. Communication with solicitors regarding Title Registration of Recreation Ground. Ongoing communication with resident bordering Recreation Ground to obtain confirmation of approval to prune hedge. Monitoring of new "@rpcworcs.co.uk" email accounts for all councillors. Communication with CALC regarding training for new councillors. Review of trees and hedges causing obstruction as requested by WCC, letters to residents to be issued requesting their co-operation.

Clerk

b. Management Group

Management Group met to review on-going issues and set agenda for this meeting. Review of minutes of last meeting. Further discussion regarding feasibility of potential projects for Section 106 funding within parish, review of comments from WCC & MHDC regarding request for confirmation of receipt of funds from Taylor Wimpey (CIL/Section 106 contribution). Chairman attended Upton Town Partnership. Discussion regarding review of trees within parish to be undertaken by Cllr Dearden. Clerk has since received request from WCC to address overgrown hedges in Uckinghall. (Both reported to WCC earlier in 2018 but were not considered an issues by WCC)

Chairman

c. Finance Group & Approval of Invoices

Cheques from last meeting distributed. Ledger updated.

| Chq No | Payee | Amount | Description | Proposed By | Seconded By |
|--------|---------------|-----------|--------------------|--------------|---------------|
| 1249 | Penpal Studio | £1,152.00 | Newsletter | Cllr Weyman | Cllr Aldridge |
| 1250 | Penpal Studio | £152.00 | Welcome Leaflet | Cllr Dearden | Cllr Davies |
| 1251 | M Tomkins | £150.00 | Lengthsman | Cllr Davies | Cllr Dearden |
| 1252 | Beechwood | £40.00 | Room Hire/Donation | Cllr Jones | Cllr Armitt |

Proposed by: Cllr Seconded by:

d. Urgent Decisions Group

Payment of Cheque to Carol Unwin of Greenspace Creative for works undertaken on Recreation Group plans. Approved and signed by Cllrs Blake and Jones. Cheque No. #1248 in sum of £475.00.

Clerk

e. Planning Group (schedule circulated)

| <u>Application Number</u> | <u>Location</u> | <u>Proposal</u> | <u>Status</u> |
|-----------------------------|--|---|------------------|
| 18/01689/RM | Land At (Os 8604 4120) Ryall Court Lane Holly Green Upton Upon Severn | The reserved matters is to include details of appearance, layout, landscaping and scale following a grant of Planning Permission 15/00751/OUT for the proposed development of 6 no dwellings. | Pending decision |

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Cllr Jones reported that a request had been made to MHDC for a Pre-Application Meeting to discuss the proposals for the Recreation Ground and to ascertain if Planning Permission would be required.

It was noted that soil appears to have been placed at the "emergency access" to the proposed 70 house development at the Marina. It was suggested that this may be to assist with the raising of the level given the improvements to the A4104 had raised the main road level.

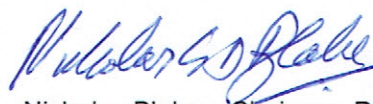
f. Staffing and Training Group

Training schedule requested from CALC for new Councillors. CALC chased for schedule. CALC advise that the training schedule will be issued post the May elections. Bespoke training can be arranged. Cllr Blake requested a training session be arranged to coincide with a PC meeting if possible prior to the May elections.

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| 8. | To receive report from Footpaths Officer. No report received. | Clerk |
| 9. | Section 106 Funding Update & Recreation Ground Landscaping. Covered previously under item 7. | Chairman/Cllr Jones |
| 10. | St Marys Church Ripple. Cllr Blake reported that the report had not yet been received by Revd. Unwin. | Chairman |
| 11. | Bow Lane Gravel Extraction Update. Nothing to report. RPC Budget 2019 / 20. | Chairman |
| 12. | The draft budget discussed at the December 2018 meeting was reviewed and unanimously agreed and approved. Clerk to write to MHDC advising of precept figure. (Submitted and acknowledged by MHDC) Proposed by: Cllr Sutton Seconded by: Cllr Weyman UVT – Library Update. | All |
| 13. | Cllr Weyman reported that the school library service had been closed. It was suggested that Hanley Castle and Upton Primary be contacted to review the implication of the service withdrawal and ascertain if Upton Library might be able of offer some assistance. | Cllr Weyman |
| 14. | SWDP Update. Cllr Jones had nothing new to report. | Cllr Jones |
| 15. | Councillor comments and items for next agenda. Cllr Jones conveyed a request from a resident for a litter bin to be located in the layby a the junction of the A4104 near the noticeboard. Clerk reported that there was already a bin in situ which was regularly emptied. Meeting concluded at 8.25pm. | All |

Date of Next Meeting – Monday, 11th February 2019

Signed:



Date: 11th February 2019

Nicholas Blake – Chairman Ripple Parish Council