

**Minutes of the Meeting of Ripple Parish Council held at  
Ripple Parish Hall on Monday, 10<sup>th</sup> June 2019 at 7.00pm**

**MINUTES**

**Attendees:** Cllrs Aldridge, Baum, Davies, Jones & Weyman  
District Cllr Jeremy Owenson, County Councillor Paul Middlebrough  
1 member of the public  
In attendance Mrs V Portch - Clerk

- 1 Apologies - Apologies for absence received from Cllrs Armitt and Sutton, reasons approved. Clerk
- 2 Declarations of Interest: Chairman
- a. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. None
- b. To declare any Other Disclosable Interests in items on the agenda and their nature. None
- Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.*
- 3 Minutes – The minutes of the meeting held on 13<sup>th</sup> May 2019 were circulated in advance and unanimously approved by those present. The Chairman signed the minutes. Chairman
- Proposed by: Cllr Weyman Seconded by: Cllr Jones
- 4 To receive report from District Councillor Cllr Owenson  
Cllr Owenson updated the meeting on the recent planning meeting where the Cobwalls TPO took 1 hour and 20 minutes to review. The Court Lea development had been passed on delegated powers. Enforcement were to review the landscaping to the rear of the Pennywell development, water run off and land heights were of concern. A Residents Committee was to be set up at Pennywell to manage the public areas, Cllr Owenson encouraged RPC to provide assistance to the committee. Cllrs Aldridge and Jones commented that it was not RPC's responsibility to undertake the administration of such a body, the residents would have been made aware of the requirement at the time of purchase of their property. RPC would if approached directly be willing to discuss but were in no way qualified or responsible for the setting up or running of such an enterprise. Cllr Owenson to engage with residents and suggest that they attend parish council meetings going forward. Cllr Owenson
- 5 To receive report from County Councillor Cllr Middlebrough  
Cllr Middlebrough updated on WCC's intention to go to public consultation on Public Transport within the County. He encouraged all resident to make their preferences known, if the on-line document was too complicated he suggested writing or emailing WCC with comments. The County Minerals Plan was under review. Cllr Jones was invited to attend a Highways meeting at WCC. A date for the next Cemex Consultation meeting would be advised shortly, Mark Bishop who had sat on the committee had retired a replacement would be announced. Cllr Middlebrough
- 6 Progress reports from: Clerk
- Clerk:**  
General administration of correspondence emails and post. Uploading of documents to WCC website. Follow up on matters arising from Annual Parish Meeting. Meeting with CALC officer to review and take advice on FOI request received. Communication with WCC Highways regarding on-going issues raised at on site meeting in Ryall several months ago. Collation of new Councils' statutory documentation, delivery by hand to Malvern Hills District Council Offices. Discussion with the Uckinghall Play Area committee.
- Management:**  
The new Management Group, comprising Cllrs Aldridge and Jones met with the clerk met to review on-going issues and set the agenda for this meeting. Review of minutes of last meeting (AGM) and those of the Annual Parish Meeting. Review of matters arising from the Annual Parish Meeting. Chairman attended Upton Town Partnership meeting.
- Finance:**  
Cheques from last meeting distributed. Ledger updated.  
Annual accounts prepared and presented to internal auditor, approved by Mr O O'Kane and Annual Return Audit Approval Certificate signed by Mr O'Kane.

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| Cheque No | Amount    | Payee      | Description                                 |
|-----------|-----------|------------|---|
| 001265    | £856.80   | Smartcut   | Grass cutting 15/5 & 22/5 cuts              |
| 001266    | £1,044.85 | Worcs CALC | Annual Subscription and Councillor Training |

Proposed By: Cllr Davies

Seconded by: Cllr Jones

**Urgent Decisions:**

None.

**Staff and Training:**

CALC website down due to major technical issues and being rebuilt.

New training schedule will be made available as soon as issues resolved.

**Planning:**

Councillors are requested to review applications/documents online please.

Please note that with immediate effect submission will be circulated by Cllr Jones for comment.

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|-----------------------------|--|--|
| <a href="#">19/00692/HP</a> | The Willows<br>Strensham Road<br>Naunton Upton Upon<br>Severn Worcester<br>WR8 0QA | Demolition of existing single storey extension and creation of a new two-storey side extension   |
| <a href="#">19/00584/CM</a> | Grove House Yard<br>Tewkesbury Road<br>Upton Upon Severn                           | Planning application made under Section 73 of the Town and Country Planning Act 1990 (as amended) to vary Condition 2 of planning permission ref. 14/00045/CM 'Proposed extension to existing waste transfer station building' to amend the design of the building extension and omission of the proposed 2 metre high wall. |
| <a href="#">19/00374/HP</a> | 34 The Woodlands<br>Ryall Upton Upon<br>Severn Worcester<br>WR8 0PQ                | Demolition of Existing garage and conservatory; Rear and side extension for new Lounge, dining and kitchen; New garage to side of dwelling; Upper level loft conversion for new master bedroom suite.  |

7 To receive report from Footpaths Officer

Mr Goddard

No report provided.

8 Matters Arising from Annual Parish Meeting:-

Trees, Speeding, Rubbish Bins, Footpaths

All

Trees:

It was reported that following on from the APM on 19th May a resident had made a freedom of Information (FOI) request regarding the review undertaken by the Parish Council of trees within the parish.

Members were informed that on 29th May the resident had e mailed the Clerk stating that:

At the Annual Parish Meeting, my request for information about the maintenance of trees on public land within the parish, a question I had raised about 12 months earlier, was met with hostility and obfuscation. My only remedy is to place a formal Freedom of Information request on Ripple Parish Council under the Freedom of Information Act 2000.

Please provide me with copies of all documents held by RPC or it's Councillors relating to my request to Councillor N Blake on 17th June 2018. This to include minutes, notes, correspondence and expenditures, and other materials arising from the RPC and its Councillors addressing this issue.

The Clerk informed Members that she had acknowledged the resident on 30th May informing them that the matter would be addressed and responded to appropriately. They subsequently replied reminding the Council of the need to respond within 20 working days.

Members felt that FOI requests are normally made when all requests for information are refused or unobtainable and noted that no attempt to engage with RPC seeking further clarification and information had been made between 19th and 29th May.

The Clerk informed Members that she had already undertaken some work on the request and after further discussion it was agreed that she continued in formulating a response within the statutory time frame.

Speeding:

Further investigation into methods of traffic calming on Ryall Road would be explored. It was suggested that public consultation should be sought, possibly with the autumn/winter newsletter as to residents' feelings on closing the A38/Bluebell end of the Ryall Road. Together with any other alternative suggestions.

*Handwritten mark*

Rubbish Bins:

It was agreed that the suggestion to place rubbish bins on various footpaths within the Parish was not a practical option given the issues of collecting the waste. A bin would be obtained to be placed near the re-instated bench seating on the A4104.

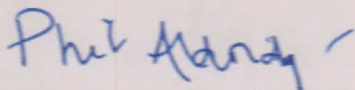
Footpaths:

It was agreed that any concerns or issues relating to footpaths would be passed to the Footpath Officer, Mr Goddard in the first instance. Assistance would be sought from the temporary Lengthsman contractor and MHDC/WCC should it be required.

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|----|--|------------------------------|
| 9  | Smartwater Initiative Update<br>It was agreed to explore this initiative further. It was not clear from the literature supplied how the proposed subsidy was applied to the scheme. Clerk to request further details from WCC/Cllr Middlebrough. | Clerk /<br>Cllr Middlebrough |
| 10 | Bow Lane Gravel Extraction Update<br>Nothing to report.  | Clerk                        |
| 11 | Funding – Recreation Ground<br>Nothing to report.  | Cllr Jones                   |
| 12 | Councillor comments and items for next agenda<br>No further matters.   |                              |

Meeting concluded at 8.20pm

Signed:-



**Phil Aldridge – Chairman  
Ripple Parish Council**

8<sup>th</sup> July 2019

Date of next meeting –Monday, 9<sup>th</sup> September 2019 at 7.00pm

**Public Question Time:** From 7.00pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council Meeting.

No public questions raised.

