

Hill & Moor Parish Council

Clerk: Mrs Jo Adams
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Minutes of the Parish Council Meeting

held in Lower Moor Village Hall on

Thursday 7th March 2019 at 7pm

Present: Cllrs M. Yarnold (Chair), P. Jeanes, T. Betteridge, Mrs A. Jeanes, D. Saunders, Mrs P. Stone and S. Vaughan

Also present: J. Adams, Clerk; County and District Cllr L. Tucker; 3 members of the public

- 1. Apologies:** There were none.
- 2. Declarations of Interest:** There were none.

The meeting was adjourned for Public Question Time

Notes can be found at the end of these minutes.

- 3. Minutes:** It was agreed that the minutes of the Parish Council meeting of the 17th January 2019 were a true and accurate record.
- 4. District and County Councillors reports:** Cllr Tucker reported that The Wychavon planning committee had refused the application for Hill and Moor Meadows on the grounds of overdevelopment and that it would be too close to nearby houses. A site visit had taken place for District Councillors to see the site. Cllr Tucker would remind enforcement about the breach of planning on an earlier application where a caravan had been placed in the wrong orientation.
On highways matters, Cllr Tucker reported that there was still some drainage work to be done in Blacksmiths Lane. There were also some overgrowing hedges at the junction at Haig Villas that the lengthsman would be advised to cut back.
- 5. Parish Councillors reports:** Cllr Yarnold reported that Wychavon had litter pickers available for people wishing to clear litter in their parishes. It was agreed that this should be investigated. Cllr Yarnold reported that he had obtained costs for a memorial bench for Michael Martin and Jerry Marshall. It was agreed to proceed with the purchase and installation of this.

Cllr Saunders reported that a meeting had taken place regarding Field Day. A discussion took place regarding the involvement of the Parish Council in the event. There was no opposition to involving the pub or any other organisation but it was decided that the event should be run by members of the community rather than by the Parish Council. The Village Hall committee would be approached.
- 6. Progress reports**
 - Playing Field and mowing: Cllr Stone asked if there was any plan to put wire around the playing field fence to stop any stray footballs going into the road. Cllr P. Jeanes said that it was being considered but that grass and weeds tended to grow up the wire and make the edges of the field look untidy. He reported that there was still some rubbish to clear up next to the container; costs would be obtained for a 4-yard skip. Smartcut had quoted £50 for cuts to the playing field, if additional ones were needed.
 - Play area: It was confirmed that Wicksteed would be booked in the autumn for the next playground inspection.

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- c) Flood / Drainage: Nothing to report.
- d) Footpaths: An overgrown hedge in Back Way was causing problems.
- e) Village Hall: Quotes had been obtained for the Village Hall improvements. It was reported that there was no village Youth Club any more.
- f) Neighbourhood Watch: Cllr Stone would continue to work on this.
- g) Landfill Site: The latest minutes had been circulated. There had been some minor breaches but nothing of concern. The issues related to the older part of the site which had operated at the time under different regulations. There was interest in a visit being organised.
- h) Lengthsman: Nothing to report.
- i) Newsletter: The next newsletter was in progress. The Village Hall would be submitting some information for the edition.
- j) Report from NHB /S106 Group: Detailed at item 8.

7. Planning

a) To discuss and comment on any current planning applications:

Application Number	Address concerned	Description of works
19/00409/FUL	3 Cherry Orchard Road, Lower Moor, Pershore, WR10 2PN	Erection of dwelling and creation of access for new and existing dwelling

The Parish Council had no objection to this application and welcomed the provision of off-road parking for both the existing and proposed dwelling. However, there were concerns over the impact of the works on nearby properties and the Council agreed to request a condition to limit the works to weekdays and Saturday mornings only.

b) Wychavon District Council Decisions: There were none.

c) To note or discuss Planning Correspondence, Information and Issues: Correspondence had been received notifying the Council that an appeal against the decision for application 18/02460/HP Oldhams Barn had been made. Notification had also been received that application 18/02465/CU Hill and Moor Meadows would be decided by the Wychavon Planning Committee on the 7th March.

8. To consider uses of remaining Section 106 and New Homes Bonus funds: The zipwire would now not go forward and the District Council had agreed that the funds applied could be reallocated into a larger timber trail and surfacing in the Under 5s play area. Quotations for this surfacing had been obtained, and matched the available funds well. It was agreed to accept the revised quotation from Kompan for the timber trail, basket swing and mulch surfacing, and to ask for a price to move the quad rider to a different area of the playground.

Quotations for an upgrade to the Village Hall kitchen and the purchase of audio-visual equipment had been obtained and it was agreed to make an application. A consultation would be carried out to ensure the project was supported locally.

Sports pitches: It was agreed to accept the quotation from Phil Day Sports for improvements to the football pitch, but the company would be asked for more specific information on the cost of removing the spoil and if there would be any benefit to scarifying the cricket outfield.

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- 9. To discuss a sign for playing field:** It was agreed to purchase the proposed sign and put CIL money towards the purchase.
- 10. To discuss the purchase of a mower:** The mower intended for the Parish Council was not in an adequate condition so had been withdrawn from sale. It was agreed not to proceed with a mower purchase. Cllr P. Jeanes confirmed that both the old mowers had been disposed of.
- 11. To agree payment of the Parish Games fee:** It was agreed to meet the cost of the Parish Games fee.
- 12. To discuss the move to online banking**
- a) To agree to setting up two new bank accounts with online access to replace the main account and savings account and close those accounts in due course;
 - b) To agree signatories on the new accounts;
 - c) To agree the online banking procedure;
 - d) To agree changes to Financial Regulations
- Item 12 was deferred.
- 13. To discuss renewal of the grass-cutting contract:** Quotations for the next three years had been circulated. It was agreed to renew the contract with the current contractor for three years: 2019, 2020 and 2021.
- 14. Finance: To report on the financial situation of the Parish Council and to approve cheques for payment.**

Income since last report

Date	Received from	Details	Total £
26/02/2019	WCC	L/man reimb Jun - Dec '18	1,042.99
07/02/2019	Wychavon District Council	NHB: Lights and play equipment funding	5,127.53
09/02/2019	Lloyds Bank	Bank Interest - Feb 2019	0.45

Cheques for approval

Date	Payee	Detail	£ inc VAT
30/01/2019	Shaun Strange	Slabs; Lights; Chr. Tree down; Rake bonfire	174.00
07/02/2019	Craig Merchant	Electrical work: path lights	2,640.00
28/02/2019	Wychavon Games	Parish Games Fee	69.00
28/02/2019	Tim Hodges	Materials for plaque mount	19.29
28/02/2019	Npower	PAYMENT CANCELLED	0.00
28/02/2019	M. Leach Jewellers	Memorial plaque	130.00
28/02/2019	J. Adams	Salary Feb '19	230.46
28/02/2019	J. Adams	Allowances: Phone/Computer Feb '19	17.50
28/02/2019	Tim Hodges	Travis Perkins: brackets, slabs, drill bit, bolts	37.95
28/02/2019	HMRC	PAYE Q2 2018/19	199.60
07/03/2019	Parish Online	Mapping software licence	36.00

Current account
A/c 01865441

Balance as at 27/02/2019 28,400.58

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Savings account

A/c 07578509

Balance as at 27/02/2019

10,029.69
(£10,000 Flood Alleviation)

Total cash assets

38,430.27

It was resolved to approve the cheques for payment. The NPower invoice had been questioned and it transpired that the account was in credit by £16.07 which would be refunded.

15. Correspondence for Information: The following correspondence had been received and circulated:

- Notification of a road closure in Salters Lane on the 17th March
- Notification of a road closure in Blacksmiths Lane on the 16th March

16. Clerk's report: The clerk reported training on the electoral procedures had taken place. Forms were available and the deadline to submit nomination forms was the 3rd April at 4pm. Kier would be at the Village Hall to inform the public at the works at Blacksmiths Lane.

17. Date of next meeting and items for next agenda: The next meetings would take place on Thursday 4th April, Thursday 25th April (Annual Parish Meeting, teas from 6.30pm) and Thursday 9th May (Annual Meeting of the Parish Council, sometimes known as the AGM). All meetings would start at 7pm.

The meeting was closed at 9.30pm.

Public Questions

It was confirmed that a commemorative plaque would be installed on the new memorial bench.

A parishioner asked if the path would be topped up in places. Cllr Yarnold said that he would request that it be rolled again – there had been some evidence of dogs digging in places.

A parishioner noted her appreciation of the path and the lights from the car park to the Village Hall. Cllr Jeanes hoped that a better timer could be installed in due course.

There were still some incidents of speeding in the village – it was a difficult problem to solve but items in the newsletter periodically would serve to remind people.