

Minute No. 235

ROCHFORD PARISH COUNCIL
Clerk to the Council: Carole Powell
Email: rochfordpc@gmail.com

Minutes of the **Ordinary Business** meeting of Rochford Parish Council held on Monday, 04 February 2019

Attendance: Cllrs C Lord, M Powell, A Prosser and M Culling

In Attendance: Clerk – C Powell

- 1) **Apologies:** Cllr P Ward
- 2) **Declarations of Interest:** No Changes
- 3) **Minutes of Last Meeting**
Read and signed minute note 234.
- 4) **Progress Reports for information**

Smart Water Campaign – Clerk reported that only 5 people had asked to be included in the campaign.
Cllr. Lord asked for copies of the flyer, so he could visit residents and promote it in person.

Litter Bin – Cllr Prosser had reported to the clerk previously that the litter bin by the bus stop had not been emptied and was overflowing. Clerk had reported this twice and had now been emptied.

- 5) **Finance**
Budget for 2019/2020 was agreed
Payments made:-
Lengthsman payment £300.00 (2 months)
J E Y electrical - £174.00
Up to date cash books were presented at the meeting and agreed by all councillors.
Bank signatory forms to be completed by Councillors

- 6) **2019 Elections**
Council elections to take place on 2nd May 2019.
Nomination papers for completion will be collected by the Clerk from Malvern Hills and distributed to each councillor. Clerk confirmed that she would be attending a training session on how to complete the forms.
The clerk reminded the councillors that should any councillor not wishing to stand again, should let the clerk know.

- 7) Lengthsman**
Protective Clothing – Lengthsman had confirmed that he did not require Rochford Parish Council to purchase any for him, as he had all his own protective clothing
Reporting – Nothing reported
- 8) Planning**
None
- 9) General Data Protection Regulations**
GDPR work is ongoing
- 10) Correspondence**
- Mill Lane public notice
 - WCALC guidance for after the 2019 elections
- 11) Councillor's reports & items for future agenda**
- Smart Water Campaign
- 12) Date of next meeting & future meetings – All meetings start at 8pm**
Monday 13th May 2019 (to include Annual Meeting)
Monday 23rd September 2019
Monday 25th November 2019

There being no further business the meeting closed at 8.45pm.