

MAMBLE PARISH COUNCIL

Draft Minutes of a Meeting held on Thursday 31st January 2019 in the Village Hall at 7.00pm.

Present: Cllrs: Mr J Pepper (Chairman), Mrs S Rawlins and Mr C Bunn.

In Attendance: Mrs A Watson (Clerk)

1. **Apologies:** These were received and accepted from Cllrs. Mr S Finney and Mr R Jones.
2. **Declarations of Interest:** Cllr. Bunn declared an interest, in his role as Lengthsman, for Item 5.2.
3. **Minutes:** The minutes of the meeting held on the 06/12/18 were approved and signed by the Chairman.
4. **Progress reports:**
 - 4.1 Blocked Drains in the village and by Bury House have been reported again, however no work has been done to date.
 - 4.2 The Beeches cul-de-sac sign has now been installed and the Clerk provided information on the application process and cost of 'Brown Tourism Signs'.
 - 4.3 Cllr. Bunn reported that the fly tipping in the Parish has been cleared.
 - 4.4 Bollard by village entrance. The Clerk reported that the request for a lit bollard will be discussed by the Highways team at their meeting on the 15th February.
5. **Items for Discussion:**
 - 5.1 Parish Website. Councillors discussed a template design for the website which is work in progress.
 - 5.2 An increase to Worcestershire County Council Lengthsman's budget for current financial year by £694 and a request regarding LANTRA qualification was discussed. Cllr. Bunn has all the necessary qualifications to fulfil his role and will consider what additional work can be done in the parish to make use of the budget increase.
 - 5.3 Mamble News & Events request for donation towards production costs was unanimously approved for £100.
6. **Correspondence received and read out at the meeting:**
 - 6.1 Thank you letter from Mamble Village Hall for grant towards refurbishment.
 - 6.2 MHDC Information on Planning Enforcement.
 - 6.3 MHDC Pride of Malvern Hills Community Awards.
 - 6.4 Worcestershire County Council 'Prevention Matters' workshop 03.03.19 County Hall 9.30am-3.30pm.
 - 6.5 Worcestershire County Council Consultation on Mineral Site Allocations.
 - 6.6 Clerk & Councils Direct January 2019 Issue 121.
7. **Finance:**

Bank Statements

 - 26.01.19 Business Account £5054.13
 - 31.12.18 Current Account £6121.44

7.1 Update on current financial position and to agree the Parish Council Budget 2019-2020. The Clerk provided income and expenditure accounts that balanced with the December 2018 Bank Statements. Councillors discussed and unanimously agreed the Budget, which will be signed by the Chairman at the next meeting.

7.2 To agree the Precept request 2019-2020 and submit to Malvern Hills District Council by 31/01/19. Councillors agreed not to increase the Precept which will remain at £5700.

7.3 The following Payments made since the last meeting were ratified:

 - Mr C Bunn (Lengthsman December 2018) £192.00
 - Mrs A Watson (Clerk Salary & Expenses December 2018) £240.00

7.4 The following payments were approved and cheques signed:

 - Mr C Bunn (Lengthsman January 2019) £204.00
 - Mrs A Watson (Clerk Salary & Expenses January 2019) £240.00
 - Mrs JM Rogers (Donation to Mamble News & Events) £100.00
8. **Malvern Hills District Council Planning Applications:**

8.1: 19/00015/HP and 19/00016/LB: Applicant: Mr & Mrs G Malcolm, Church Cottage, Church Lane, Mamble. DY14 9JY. Proposal: Erection of a garden room. **Parish Council Comment: Recommend Approval**
9. **Councillors' and Clerk's reports and items for future agenda.**

The Clerk reported on the receipt of Certificates for Defibrillator Training attendees that will be distributed.
10. **Date of next meeting:**

The next meeting of the Council will take place on **Thursday 7th March 2019.**

The Chairman thanked everyone for their attendance and closed the meeting at 8.15pm.

Signed.....
Chairman

Date.....