

CASTLEMORTON PARISH COUNCIL
Draft Minutes of Meeting of Castlemorton Parish Council held on
Thursday 7 March 2019 at the Parish Hall at 7.30pm

Present: Cllrs: Barbara Wilkes, Hilary Flanders, Anne Cotterell, Don Lupton (Chair), Simon Watts, Jeremy Hubbard and Jeremy Fryman,

In Attendance: D.Cllr Mick Davies and Mrs C Leake (Clerk)

Members of the Public: 1

Public Comments: Request for an update on Parish Council's proposed action regarding signs on footpath no CM 519. To be discussed in meeting.

17/19. Apologies: Cllrs. Rachel Sargeant, Mariana Watts and C.Cllr. Tom Wells

18/19. Declarations of interests

1. ***Register of Interests.*** No updates.
2. ***To declare any Disclosable Pecuniary Interests (DPI) and/or Other Disclosable Interests (ODI) in items on the agenda and their nature.*** Planning -Cllrs. Fryman, Lupton, Flanders 19/00119 and Wilks 19/00045.
3. ***To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011)*** None

19/19. Minutes of the Previous Meeting

It was **RESOLVED** that the draft minutes of the meeting of 10 January 2019 were a true record of the meeting and signed

20/19 Cheltenham Motor Club - Three Shires Stages Rally - 07 September 2019

Update has been received from Cheltenham Motor Club confirming that all residents on the planned race route have been advised of the proposed rally. A response of no objection has been subsequently returned to race organisers.

21/19 District Councillor Report

The following was reported:

- Whilst the review of SWDP continues the completion of new dwellings in the district is on track to meet the requirements of the plan.
- New District Council reception area set to open in April. Some MHDC planning meeting venues will be changed to include County Hall whilst work takes place at The Council House.
- Tourism – appointment of visitor economy officer – to promote the ‘Visit Malverns’ brand.
- Malvern’s Priory Park play area a £500,000 revamp.
- Increases in Council Tax
- Waste – Ways to increase responsibilities of recycling and consultation on potential food waste collection. Consultation will run until 13 May on DEFRA website.
<https://content.govdelivery.com/accounts/UKMHDC/bulletins/2339084>
- Enterprise Worcestershire Grant available to small local businesses active for over 3 years and 70% business to business.
- DCllr weekly surgery Thursday mornings 9.30 – 10.30am at The Bake House, in operation up until Friday 22 March.

An acknowledgement from the PC of the solar powered VAS on Gloucester Rd. There has been a recorded reduction in speed since the installation of the device. A second one to be fitted in the near future on Marlbank Road.

22/19 Finance Report

It was **RESOLVED** that the following income be noted & payments agreed:

	£	£	Description
Balance: 10 January 2019		14,210.90	
Add Income			
WCC Lengthsman	352.50		
WCC Lengthsman	142.50	495.00	
Less Expenditure pre-meeting		0	
Balance at meeting		14,705.90	
Less Expenditure at meeting			
Four Seasons	105.00		Lengthsman
Contractor	105.00		Lengthsman Scheme
Four Seasons	281.25		Lengthsman
Total		491.25	
Balance at close of meeting 7 March 2019		14,214.65	

1. A candidate is still sought for **internal auditor**.

23/19 Footpaths

Footpath Meadow Barn Minute 8/19– PC now in receipt of a copy of the confirmed notice and public path diversion Number CM 519. With reference to observation by member of public discussion ensued about the continued presence of the signs. The building work on site appears complete. The **PC agreed** to send a letter seeking a progress report from the residents about when it was likely the fence would be completed along the side of the footpath within the private property.

WCC Footpath Officer has confirmed significant recent winter clearance and tree felling along Heron Lane. This is now a very accessible route. The work has also highlighted the water leak from the sewerage works for which STWA now admit responsibility and will carry out remedial action.

Footpath No: CM543 by Robin Hood – Attempted contact with field owner remains unsuccessful to date regarding bramble clearance on footpath.

24/19 Highway & Lengthsman

- Update re Golden Valley Minute 7/19 – Residents now in direct communication with Malvern Hills Trust.
- WCC contractor Ringway damaged the edge of the Hall front parking area following the parking of particularly large vehicles in preparation of some unknown highway work. WCC highways have not responded to requests for remedial action by Parish Hall Trust so agreed that PC contact Ringway direct.
- Micklefield Lane – Residents concerns re highway damage caused by large agricultural vehicle on route to fields to dispose of slurry from a Birtsmorton Farm. Following discussion including safety issues it was agreed to write to the farming business and seek remedial action in roadside repairs using plainings to be personally financed and executed by the business.

- Extensive brash clearance by lengthsman along Hollybed Street. Comment raised re the parking of vehicle in a defined area and this would be discussed by the clerk with highways in conjunction with vehicle (for sale) parking opposite Robin Hood.
- Resident concerned that their protruding highway hedge opposite The Captains had not been cut before the end of February as anticipated. The resident was to be advised that in the interests of safety such hedge cutting could be completed as long as there were no obvious nesting birds.

25/19 Planning

Report of planning applications **received/decided** since last meeting was noted

18/01809/FUL	Pewtrice Farm Castlemorton Malvern WR13 6LT	Amended design of conversion of agricultural barns to form a single dwelling house permitted under application 17/00772/FUL	PC Objection MHDC Refuse
19/00045/FUL	The Turbles Druggers End Castlemorton Malvern WR13 6JD	Application for the removal of conditions 5 and 7 attached to planning permission 06/01721/FUL (Extension to existing touring caravan site to accommodate 9 caravans and change of use of existing stable block to provide 3 units for holiday let) to allow holiday accommodation to be offered all year.	PC Recommend Approve
19/00217/FUL	Land At (OS 7845 3772) Castlemorton	Change of use commercial workshop to residential dwelling.	PC Objection with comments to be agreed.
19/00119/FUL	The Paddock Morton Green Welland Malvern WR13 6LR	Change of use of existing stable block to commercial Dog Boarding Kennels (retrospective).	PC Recommend Approve

26/19 Parish Hall Trust

Chairman reported on:

- Quotations received for proposed extension to Parish Hall, £149,000. To date there are funds of £60,000 pledged. The PC support this proposed update to the Parish Hall and unanimously **AGREED** to commit up to £10,000 to this project. A newsletter is ready to be distributed to the Parish detailing the project and seeking further support. Applications to grant funding bodies also underway.

27/19 Hollybush Church Rooms

Minute 13/19: A 25 year lease has been agreed for a minimal rent between local residents and the Diocese of Worcester. For the immediate action, plans now under way as to how to restore the building so fit for purpose. Some small funding grants are available. Begin with architectural survey and feasibility study. PC prepared to assist in the initial application of seeking a grant for this work.

28/19 Superfast Broadband in Hancocks Lane

Gigabit Broadband voucher scheme – Awaiting firm response from Openreach.

29/19 Malvern Hills Trust

- Principle planned consultation process for the Malvern Hills Trust unlikely for the immediate future as negotiations continue with charity commissioners and government ministry.
- After last PC meeting it was agreed to send a letter to the Malvern Hills Trust introducing the idea of residents being able to pay to join the Trust as members and being given voting rights. No response as yet.

30/19 Correspondence

Particular mention of

- Malvern Hills AONB - Public Consultation on new guidance for external lighting and for development visible in views to and from the Malvern Hills AONB - Worcs Parish Councils
- Retirement of CALC Officers
- Malvern Mad Hatter Cycle Race – Sunday 2 June 2019. (7.45 – 5pm). Based at 3 Counties

31/19 Defibrillator

- Investigations to date indicate a purchase price of £1,600 for cabinet, equipment and VAT. Wired connection required and some small grant funding available, which will be investigated. A parish installing such equipment would also be encouraged to carry out training with a local provider.

32/19 New Initiatives

- Confirmation of Cyber security presentation arranged for the annual meeting with Rural and Business Crime Officer in attendance, 16 May.
- Welcome Packs: Cllr. Flanders kindly agreed to take on responsibility for this task. Pack to include- Parish Magazine, School Prospectus, Morton Majestic Flyer, Heating oil deals and local contacts.
- Promotional material presently on display in the parish for further uptake for superfast broadband.
- Newsletter to be completed ASAP and hand delivered in conjunction with Hall update.

33/19 Meeting Reports

- 4C's Working Party is to consider changes to the constitution.
- Clerk reported on MHDC election briefings meeting and handed out nomination forms for completion.
- As the meeting concluded it was noted that Cllr Cotterell was not intending to seek re-election. Her period of office as a parish councillor and contribution to parish matters was acknowledged by all present with appreciative thanks.

34/19. Next Meetings

RESOLVED that the next meeting will be Thursday 16 May 2019 - Annual Meetings starting at 6.30pm.

Meeting Closed 10.30pm

Signed

Date.....