

**The minutes of Knighton on Teme Parish Council Meeting  
held at Knighton on Teme Parish Room at 7.30pm on 5<sup>th</sup> February, 2019**

**Present:** Cllrs R Lear, K Redfern, E Mapp, R Bolton.

**In attendance:** Clerk, Mrs Karen Yates, Cllr C Dell.

Mrs K Redfern chaired the meeting.

Welcome to newly co-opted member Mr Richard Bolton, a declaration of acceptance of office was signed.

**1 Apologies:** C Albert, J Barnes, Cllr K Pollock.

J Porter has withdrawn her application due to personal reasons.

**2 Register / Declarations of Interest** – Mrs E Mapp registered an interest regarding item 8a

**Dispensations** – none

### **Public Question Time**

**3 District/County Councillor's Report.**

Cllr Pollock had submitted his report to all members.

Cllr Dell advised that planning services are currently short staffed. A donation has been made for the remembrance bench from his funds

**4 Minutes:** Minutes of meeting held on 4<sup>th</sup> December, 2018 were approved.

### **5 Correspondence**

### **6 Planning**

a There were no planning applications

b The following determination was granted:

18/01451/FUL. 2 Strawberry Cottage, NB. Erection of agricultural building for storage and lambing.

c Planning applications determined under delegated powers:

18/ 01834/FUL Newnham Farm, NB. Covered yard for agricultural purposes. No objections.

d Station House. A copy of the form required to locally list a building has been submitted to Malvern.

The owners to be contacted regarding potentially dangerous guttering and drainpipes that are loose.

e Ongoing planning concerns at Tavern Lane. Planning enforcement responded outlining the following concerns: out of hours working-formal enforcement action could be considered, no recent reports had been received; insertion of velux windows-this is currently being discussed with planning officers; boundary treatments adjacent Tavern Bungalow have not been implemented properly; access track to rear of properties is temporary and work has now ceased. HSE have been informed and have no concerns, if residents feel otherwise, they should contact HSE. A site visit is planned by planning enforcement. The drain is to be jetted by highways.

It was agreed to contact planning enforcement to advise the track is still being used, earth is still being moved around and residents in Station Close have real concerns about the stability of the bank. An update on the site visit will be requested.

C Albert to update us on tree preservation issues raised.

### **7 Finance**

a Clerks salary January £247.55 and February £247.55 – total £495.10. Agreed.

b Data Protection fee - £40. Agreed.

c Parish Room hire Jan-Dec 2018, £300. Agreed.

d 3<sup>rd</sup> quarter accounts for approval. Agreed.

e Request to support Parish Rooms grant to improve thermal efficiency. Quotes are currently being sought.

f Remembrance bench – request for support/financial assistance via grants/donation. Various donations are being collected, quotes for the bench are being sought, permission to site the bench from landowners is also being sought

**8 Highways**

a Lengthsman Scheme. December £192 and January £192 accounts approved - £384.

An itemised list of equipment will be requested before the end of the financial year as county may be unable to supply it afterwards.

b Litter Bins – 3 bins are on order, delivery due 19<sup>th</sup> February. Malvern supply bags each time they empty the bins.

c Pothole outside Wrens Nest, Shropshire – re-reported, an update will be sought.

d Speeding concerns through Newnham Bridge. Speed data shows that vehicles are travelling on average at £35mph through the village. An update will be requested on what traffic calming measures can now be considered, including outstanding requests for dragons teeth and speed enforcement.

e Overgrown hedges at Woodgates Green and Jewkes Lane hedges, highways have visited and advised that the landowner has cut back hedges. Those hedges not cut back to be forwarded to highways

f Sunken verge in Jewkes Lane. Highways report that this is complete, but no maintenance has been carried out, further concerns to be made.

g Bench by Caravan Park. The owner has confirmed that the bench is not repairable and will be replaced in the spring. As we insure it, it was agreed to contact the owner to request it is removed, our Lengthsman can arrange for this.

h Litter pick – 24<sup>th</sup> March. Teme Span have been contacted for this to be included, notices will be posted.

**9 Glass recycling in the parish.** Talks are ongoing with the supplier about siting a community bin, we have been asked to suggest a suitable site. The parish rooms and the area where the speed van stops was suggested, highways to be contacted

**10 Vacancy for a Parish Councillor.** Vacancies now exist for two members.

**11 Councillors' reports and items for future agenda.** Drains need jetting along the A456 by The Talbot, R Bolton to advise.

**12 Date of next meeting:** 7.30pm on Tuesday 5<sup>th</sup> March, 2019.

Following correspondence regarding the elections and the annual meeting date, it was agreed to cancel the annual meeting scheduled for Tuesday 7<sup>th</sup> May and re-arrange.

There being no other business, the meeting closed at 8.45pm.

Signed ..... (Chairman)

Date .....