

2019/07

LITTLE COMBERTON PARISH COUNCIL

Minutes from a meeting of the Parish Council, held in the village hall on Tuesday 15th January 2019 following the Annual Parish Meeting

OPEN FORUM/PUBLIC QUESTION TIME – Nothing to report

PRESENT – Chairman C Rabbette, Vice chairman J Gough, Cllrs M Kibble, P Morris and S Britten, District Cllr G Mackison and Footpath Warden P Gough

1. **APOLOGIES** – Cllrs A Dermont and S Kottler
2. **DECLARATIONS OF INTEREST** – None declared
3. **MINUTES** from the previous meeting were approved and signed
4. **PROGRESS REPORTS**
5.
 - a) Highway Matters
 - Speeding / Speed Data – In his absence, Cllr Dermont had sent a report explaining that he had been experiencing a number of issues with the VAS, and had spent a considerable amount of time trying to resolve matters – not helped by the lack of an instruction manual. It was agreed, that as it is, the unit is completely unfit for purpose and the parish council were in full agreement that we complain strongly to Swarco about their lack of satisfactory guidance and request that they send an engineer to the site to see for themselves the concerns raised. It was agreed that we allow them 12 days from the date of the email to make arrangements for the visit, or we would be asking for a replacement sign or a full refund. The clerk would draft an email in the first instance before sending it.
 - Pool Close – Nothing to report at this time
 - Cross-roads sign – it was reported that the cross-roads sign near The Old Manor House had been hit and was in the wrong direction. The clerk would report this to WDC
 - b) Footpaths/Rights of Way – A notice had been placed in the LINK for an assistant/deputy to help the Footpath Warden, but as yet had not generated any interest. It was agreed that the notice be included again in the next edition of the LINK
 - c) Lengthsman – Nothing to report other than for him to keep an eye on leaves/debris in and around drains, gullies and culverts. The clerk would also ask him to attend to any issues in Manor Lane with regard health and safety in and around hedges/verges bearing in mind the Street Market in May
 - d) Planning -
 - Fence at Orchard View, Manor Lane – with Wychavon District Enforcement Officers and a legal process is being followed through. The clerk was asked to establish how far down the legal process the case is.
 - 18/02084 – The Manor House, Manor Lane – conversion of Dovecote to luxury short stay holiday accommodation – withdrawn by applicant
 - 18/00031 – Rose Cottage – replacement greenhouse – approved by WDC
 - 18/02602 – Tudor Cottage – amendment to approved plans – awaiting decision by WDC

2019/08

- 18/00378 – The Old rectory – erection of single storey extension to form residential annex – it was agreed that there were no noticeable changes to the plans previously submitted and that the previous comments, of no objection, made by the parish council still applied
- SWDP – Comments had been submitted for consideration in the SWDP Issues and Options review

e) BHCG – Next meeting scheduled for 17th April 2019

f) Ditches/ Water Courses – A new culvert under the Gt. Comberton junction was being installed at the time of the meeting. The clerk had reported some damage to a culvert in the same stretch of ditch.

g) Phone box – A second quote had been received for the work on the outside of the kiosk which the parish council found acceptable. The person who previously offered to carry out the whole renovation process had been tied up with commitments but was happy to carry out the internal refurbishment.

h) Notice Board – The new notice board had been collected and would be installed as soon possible

i) Trees – replacement trees have been planted and an invoice for the Wick Road trees is to be sent to WCC for re-imburement. Paul Bogaard from Wick Road had kindly offered to take over the voluntary role of Tree Warden. The clerk arrange a meeting with him and would introduce him to WCC with regard duties etc

k) 5 Wick Road – It was reported that some tidying up had been carried out, although not perfect.

6. DISTRICT COUNCILLOR REPORT – Nothing further to report following the Annual Parish update

7. COUNTY COUNCILLORS REPORT – Nothing to report

8. FINANCE –

a) Payments for approval / made since last meeting – approved.

Clerks Salary		SO	272.96
Clerks Expenses		SO	12.00
Lengthsman		662	192.00
Hall Hire		663	12.00

b) Copies of the accounts had been presented to councillors

Account Balances:

Current A/c (after u/p cheques) 4010.85

Deposit Account: 4916.85

Petty Cash 61.21

9. HEALTH & SAFETY – Cllrs Gough and Morris reported that a quote had been received by the VHMT for work on the emergency exit in the village hall woud cost £240 + VAT, and that this would include a ‘crash barrier’ on the exit door. A date is to be organised for the work. They also advised that they had organised PACT testing of necessary equipment.

10. CRIME :

- Crime Commissioner John Campion is attending Elmley Castle on 11th April 2019 – all local parishioners are welcome to attend
- Neighbourhood Watch – it was agreed that the parish council explore re-instating the NW scheme back in the village. Cllr Rabbette would circulate a request for willing volunteers in the frist instance

2019/10

- The clerk reported that she had been made aware of several incidents close to footpaths/rights of way in and around Great Comberton whereby women walkers had been 'followed' by a well dressed man, all in black. These incidents had been reported to the police, and may turn out to be harmless, but it was agreed that an email be circulated advising lone walkers to be vigilant, purely as a precaution

11. ELECTIONS – Cllrs Gough, Morris and Kottler had advised they would not be standing again in the May elections. Cllr Rabbette thank them for their hard work and input over the years. Notices are due to be received from WDC formally advertising the forthcoming elections

12. MATTERS FOR FUTURE AGENDAS / DISCUSSION :

- **Cllr Training** – the clerk advised that she would like to organise group training for Cllrs after the elections. She hoped that by joining forces with other parish councils, the cost would be reduced considerably
- **Parish Games** – the clerk had received an invitation to participate in the Parish Games – something we had done some years ago. Cllr Rabbette would send an email round to see if there was any interest from residents

13. DATE OF NEXT MEETINGS: Tuesday 9th April
Tuesday 7th May