

MALVERN WELLS PARISH COUNCIL

Minutes of the Meeting of Malvern Wells Parish Council duly convened and held in the Village Hall, Wells Road, Malvern Wells **on Wednesday 27 March** commencing at 7.30 pm.

Present: Councillor N Chatten (Chairman)

Councillors: B Knibb, K Wagstaff, J Wagstaff, Mrs C O'Donnell, Mrs H Burrage (until 7.55pm) M Dyde, Mrs J Smethurst

Apologies for absence: Cllrs Ms J Baker, Ms T O'Donnell, J Black

In attendance: David Taverner (Clerk and Responsible Finance Officer)

123/18 **Declarations of Interest**

a) Register of Interests: Councillors were reminded of the need to update their register of interests: No changes were necessary.

b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature: There were none

c) To declare any Other Disclosable Interests in items on the agenda and their nature: None were declared.

124/18 **To Consider Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011):** There were none.

125/18 **Minutes of the Parish Council Meeting held on 27th February, 2019**

The minutes of the Parish Council Meeting held on 27th February 2019 had been previously circulated. The minutes were **unanimously approved** as a correct record of that meeting and were signed by the Chairman.

126/18 **Matters arising from the Parish Council minutes of 27th February 2019** -There were none

127/18 **Report of the Planning Committee held on 13th March, 2019**
This report was noted and approved by the Council

128/18 **Reports from Working Groups**

(a) Neighbourhood Development Plan working group

Peter Hamilton, the Council's NDP planning consultant, had been undertaking further work to strengthening the evidence base underpinning the emerging neighbourhood plan.

A questionnaire was in the process of being produced for distribution to all resident It was agreed that the questionnaire would be distributed via Royal Mail postal services.

Planning applications would be determined in accordance with national planning policy and the local development plan - our Neighbourhood Plan will be an integral part of this framework.

The Plan will attempt to respond to the needs, wishes and best interests of parishioners, local businesses and visitors, while supporting the wider economic, social and cultural development needs of the community.

Parishioners were being asked to express their views on a range of issues dealing with the environment, heritage, landscape, design, transport, infrastructure, housing, local economy and community facilities.

The next meeting of the working group had been scheduled for Wednesday 8th May.

(b) Gas lamps working group

There had been an improvement in the performance of the existing lamps during recent weeks following the completion of maintenance works by Sight Designs.

Whilst there was insufficient financial support, from external bodies, to proceed with the originally envisaged project to install eleven new lamps along the Wells Road, there was a possibility that a smaller scheme, using three currently redundant lampposts, could be possible. The group had met recently to discuss the potential for such a scheme, together with a look at the associated estimated costs which would need to be presented to Council for approval.

(c) Communications Working Group

The working group was due to meet on 23rd April to progress some existing actions (councillor badges, social media, website pages for the Neighbourhood Plan) and consider some new items (road signs for the Wells).

(d) Open Spaces Working Group

A further meeting was due to be convened to consider the purchase of new play equipment for the Assarts Road play area and to reconsider the potential for the development of a children's play facility on common land at the Fruitlands using compulsory purchase powers afforded to it under section 125 of the 1973 Local Government Act.

The Clerk had met with Steve Maund at the Assarts Road site to discuss the potential for the establishment of a wild flower meadow Which would be managed by Community volunteers.

(e) Events Working Group.

The Group had arranged to meet on Tuesday 30th April to discuss planning arrangements for the Summer Fete

(f) Jubilee Gardeners Working Group

Work was progressing on the reintroduction of a tap-controlled water supply at the head of the Jubilee Fountain The gardening group had been continuing with work tidying the garden after winter and laying new planting. Ian Burrage was coordinating the entry into the 2019 It's Your Neighbourhood competition

(g) Cemetery Working Group

Work on a pathway across the new area of the Cemetery had now been completed. Painting of the Oaklands side fencing line would be undertaken during the early summer. It was noted that Andrew Phillips Funeral services had gone into Administration and the Clerk was in discussions with the Administrators regarding an outstanding debt due to the Council.

Cllr J Wagstaff enquired whether it might be possible for the Cemetery Toilet block to be repainted to a more subtle colour.

129/18 Chairman's Correspondence

(a) Parish Council Elections

All the outstanding Parish Council nomination papers had now been received and submitted to the MHDC Elections team by the Clerk

(b) Malvern Wells Conservation Area review

A report had been submitted to the MHDC executive Committee seeking to separate the existing Malvern Wells Conservation Area into two new conservation areas: Malvern Wells and Little Malvern. The Malvern Wells Conservation area is proposed to finish at the southern end of Kings Road.

This was being proposed in order to:

(a) Acknowledge and better respond to the character and appearance of both areas as distinct from one another, including their individual origins and development.

(b) Make the process of reviewing and appraising the existing Malvern Wells conservation area more manageable.

(c) Allow priority to be given to the boundary review and appraisal of the proposed Malvern Wells Conservation Area, where development pressures are comparatively higher than the proposed Little Malvern Conservation Area.

The interim boundary of the existing Malvern Wells Conservation will remain unaltered until adoption of the proposed changes. This will maintain the conservation area status of Little Malvern during the appraisal and consultation process. It was agreed that the Council would respond fully once it had been formally consulted by MHDC.

(c) Bus Services

Cllr K Wagstaff drew me attention to the First Bus service, operating between Hereford and Cheltenham which passed through Malvern Wells at 9.20am each weekday morning returning at 4.20pm. It was apparent that some parishioners were unaware of this service which might be useful for them. It was agreed that information regarding this, and any similar services, should be published in the next edition of the Wells News

130/18 Financial matters

The following accounts were unanimously approved for payment

REF	Payee	FOR	NET £	VAT £	GROSS £
1391	Steve Maund	Outdoor work February	1,261.78	4.19	1,265.97
1392	Worcestershire County Council	Delivery of road salt	140.00		140.00
1393	N POWER	Cemetery Electricity	122.02	4.10	126.12
1394	NEST Pensions	Clerk Pension Auto enrolment - February	70.31		70.31
1395	Martin Thomas	Outdoor Work March	318.50		318.50
1396	CASS Associates	Neighbourhood Plan- Consultancy Phases 2 & 3	1,225.00	245.00	1,470.00
1397	Adrian Hope Tree Services	Tree Safety Inspection	150.00	30.00	180.00
1398	British Telecom	BT WI FI - February	12.50	2.50	15.00
1399	D M Taverner	Clerk Salary - March 2019	1,675.55		1,675.55
1400	Lloyds Bank	Bank Charges March	6.50		6.50
TOTALS			4,982.16	285.79	5,267.95

131/18 Report of District Councillor Mrs C O'Donnell

This report can be viewed at the following link
[District Councillor Report 27th March, 2019](#)

There being no further business to transact the Chairman closed the meeting at 9.05pm.

Minutes approved.....
Chairman
24th April, 2019