

Minutes of the Ordinary Meeting of Tibberton Parish Council held 2nd April 2019

Democratic Period: 1 member of the public present.

4.1 Attendance

Present: S. Pearson (SP) (Chairman); R. Grimer (RG); C Hartwright (CH); E. Holding (EH); J. Penzer (JP); M. Rowley (MR)
Apologies: West Mercia Police
In Attendance: County Councillor A. Miller; J. Hill (Clerk)

4.2 Declarations of Interest

- a. Declaration of Interests: none
- b. Declaration of Disclosable Pecuniary Interests in items on the agenda: none
- c. Declaration of Other Disclosable Interests in items on the agenda: none.

4.3 There were no written requests for the Council to grant a dispensation under Section 33 of the Localism Act 2011.

4.4 Minutes of Previous Meetings of the Council

Minutes of the Ordinary Meeting of Tibberton Parish Council held on Tuesday 5th March 2019 having been previously circulated were approved (JP/EH) and signed by the Chairman as a correct record.

4.5 Progress Reports/Updates on matters considered at the previous meeting

None.

4.6 To receive the report of the County Cllr Tony Miller - For Information

Members noted CCllr Miller's report. CCllr Miller undertook to progress with Highways resolution of outstanding highway concerns.

4.7 To receive the report of the District Cllr Margaret Rowley - For Information

Members noted that there were no new Wychavon District Council matters to consider.

4.8 Reports by Councillors

- a) Tibberton Parish Hall Management Committee: no new matters
- b) Neighbourhood Watch: Members noted recent local incidents of vandalism (see Police Report)
- c) Community Speed Watch: MR informed Members that 7 sessions had been held in March
- d) Tibberton Community Land Trust: no new matters
- e) County Association of Local Councils: the guest speaker from Social Services, who addressed the March CALC meeting, was seeking to involve parish councils in organising social events as part of adult social care provision.

4.9 Report from the local police officer – for information

Members noted receipt of an email report which listed incidents of vandalism to vehicles in the village and surround area.

4.10 Planning

- a) Application: 19/00565/FUL
Proposal: Change of use of land for the stationing of storage containers in connection with a farm diversification scheme
Location: Lodge Farm, Plough Lane, Tibberton, Oddingley, WR9 7NG
Applicant: Mr A Lloyd
Members resolved (SP/RG) to object to the application (see response on WDC planning website)
- b) To consider under the Scheme of Delegation any Planning Applications received between publication of this agenda and the Meeting: none
- c) Details of Decision Notices: none
- d) To consider reports of other "Planning" related Matters received by the Council prior to the commencement of the meeting: District Cllr Rowley to ask WDC planning to investigate infilling of boundary ditch at 1 Hillside.

4.11 Highways and Byways

- a) Lengthsman: Members resolved (EH/CH) to accept the Lengthsman Contract as submitted by Worcestershire County Council for the 2019/2020 financial year. D. Miles has been appointed as Lengthsman to Tibberton
- b) PRoW (Footpaths): RG reported that he had met with the Footpaths Officer and was awaiting the date of a training course
- c) Highways and Byways: no new issues.

4.12 Finance

- a) Bank Reconciliation: Members noted that the bank was with the internal auditor
- b) Receipts: Members noted that the bank statement was with the internal auditor
- c) Payments to be made in respect of outstanding invoices and requests for payment were reported totalling £3,504.92. All payments were approved (JP/EH)
- d) Key personnel PPE clothing: Members resolved (SP/RG) to authorise expenditure for the Clerk and Cllr Penzer to obtain hard hats, boots/shoes with steel toes caps and steel soles and yellow jackets to enable them to access the new hall building site.

4.13 Tibberton Village Hall (existing) in relation to Legal Matters

No new matters.

4.14 New Hall Project Group – Clerk’s report under delegated powers

- a) Members noted that Wernick Ltd, the Parish Council’s developer, commenced work on the new village hall site on Monday 25th March 2019
- b) Report from the Working Group: Members noted that the hall build had commenced and that arrangements had been put in place with Wychavon District Council to convey the promised funds to the PC (see also c to e below)
- c) Members noted submission of an application for compliance with building regulations
- d) Members noted submission of an application to WDC Planning Department re discharge, in part, of condition 4 of planning application W/16/03038/PN and receipt of a letter dated 26th March 2019 from WDC confirming the granting of approval (Schedule – Finishes and Colour – 19010 Rev 02)
- e) Members noted the intent to submit a Non-Material Amendment to reduce the level of the finished floor of the new hall (thereby reducing the height of the hall).

4.15 Correspondence

No new items of correspondence for consideration had been received.

4.16 Items for inclusion on a future agenda

Long term use of the adopted BT phone box; on-going review of regulatory documentation.

4.17 Date of Next Meeting

- The Annual Council and Ordinary Meetings of Tibberton Parish Council will be held on Tuesday 14th May 2019 at 19:30 hours at Tibberton Village Hall
- The Annual Parish Meeting will be held on Tuesday 21st May 2019 at 19:30 hours at Tibberton Village Hall.

Members of the public and press were cordially invited to be present at the above meeting

Thereafter Members resolved (JP/EH) that in view of the confidential nature of the business about to be transacted, the public and press be excluded pursuant to the Public Bodies (Admission to Meetings) Act 1960 for staffing related matters.

4.18 Staffing

Members unanimously resolved (MR/RG) to apply the NALC recommended new pay scale for 2019/20 to the Clerk’s salary effective from 1st April 2019.

The meeting closed at 20:35 hours

(Chairman – 14th May 2019)

Expenditure: 2/4/19	Gross
Remuneration contractors and staffing costs	£871.92
WDC - Building Control Application Fee	£2,400.00
Reimburse J Hill Fee Discharge of Planning Condition - facings	£116.00
WDC - Fee 19/00776/NMA	£117.00
	<u>£3,504.92</u>