

BAYTON PARISH COUNCIL

Minutes of the Monthly Parish Council Meeting of Bayton Parish Council held in BAYTON VILLAGE HALL at 8.00pm on Tuesday 9th April 2019

Present: Cllr Clarke (Chairman), Cllr Miles (Vice Chairman),
Cllr Adams, Cllr Sharp

In Attendance: Clerk, five Members of the Public

1. **Apologies:** Received and accepted from Cllr Kemp.
2. **Declaration of Interest:**
 - a. **Register of Interests** – Cllrs are reminded to keep their registers updated.
 - b. **Disclosable Pecuniary Interests** – None declared.
 - c. **Other Disclosable Interests** – None declared.
3. **Dispensations** –
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – **None requested.**
4. **Public Question Time** – See notes at end of minutes.
5. **Minutes of Parish Council Meeting** held on 12th March 2019 were agreed by all and signed by Chairman.
6. **County Cllr Report** – Apologies received. No report given as no changes since last months report.
District Cllr Report – Cllr not standing for re-election. Cllrs thanked him for his help over the past four years, a letter of thanks to be sent from PC. See notes at end of minutes.
7. **Progress reports for information** –
 - a. **Elections 2nd May** – **The PC have seven vacancies four** seats have been filled and the election is uncontested. Empty seats can be filled by co-option after the election date. Two Cllrs have not stood for re-election, a letter of thanks to be sent from PC.
 - b. **Annual Parish Meeting** – It was agreed not to invite any speakers to the meeting.
 - c. **Complaint regarding rubbish in garden** – Clerk had received a further complaint. Resident advised to inform MHDC Regulatory Services.
 - d. **Parking issues** – Housing Association have advised there is no budget for improvements, they will ask residents to park considerately. Clerk has informed resident making the complaint of the outcome and advised them to inform Police if it is felt the highway is being obstructed.
8. **Reports on Meetings attended by Clerk or Cllrs** – **None.**
9. **Finances** –
 - a. **Payments made** – Mrs S Burrows (photocopying election papers) = £15.00, Mr I Mapp (LM March 2019) = £195.00, Forest & Garden Machinery (first payment) = £414.00, (DD) Plusnet (Wifi) = £34.20
 - b. **To report receipts since last meeting** – WCC LM Payments December 2018 = £162.50.
 - c. **Bank Reconciliation March 2019** (circulated) – Signed by Cllr balance agreed as £20922.92 in cash book.
10. **Planning:**
 - a. **Plans circulated since last meeting** – None.
 - b. **Decisions received since last meeting** –
 - 19/00344/CAN** – Rose Cottage, Bayton DY14 9LZ – Undertake works to trees as detailed on application form. **Approved by MHDC.**
 - 19/00287/GPDE** – 3 The Leasowes, Bayton DY14 8NA - Prior approval for a large home extension. **Withdrawn by applicant.**
 - 19/00090/GPDQ** – Teddon Manor Farm, Clows Top DY14 9NQ – Notification for Prior Approval for the proposed change of use of an Agricultural Building to 1no dwelling house. **Approved by MHDC.**
 - 18/01543/CLPU** – Badgers Walk Caravan Park, Pool Lane, Clows Top DY14 9NT -Certificate of Lawful (proposed) Use for the all year round occupation for holiday use of 2 static holiday caravans subject to planning consent. **MHDC have given approval for plots 12 & 13 to be used for 'holiday occupation only, it does not authorise permanent residential use a primary home to the units.** Details of the full approval will be kept in files.
 - 19/00138/CAN** – Hillview, Bayton DY14 9LN – Undertake various tree works as detailed on application form and in accompanying information. **Approved by MHDC.**

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19/00018/CLPU – Tanners Bungalow, Beach Hay DY14 9NF – Certificate of Lawfulness for erection of ancillary Pool Building. MHDC have advised this is ‘permitted development and does not require express planning consent.’

- c. **Plans for comment on tonight –**
19/00238/CLPU – Perry Cottage, Bayton DY14 9LL – Application for a Lawful Development Certificate for a detached garage/store/workshop. It was agreed by all to support this application.
19/00461/FUL – The Workshop, Beach Hay DY14 9NF – External alterations to building, including new and replacement windows and doors, replacement cladding and replacement roof covering to facilitate change of use approved under 19/00033/GPDP. It was agreed by all to support this application.
- d. **Other planning issues -**
18/01682/FUL – Land at (Os 7042 7416), Clows Top – Access track (Retrospective) – Clerk had obtained accident records from Police. WCC had put new comments on MHDC website stating accidents within the last three years are taken into account, they referred to the same accidents as police. The majority of Cllrs felt the matter should go to Planning Committee with the residents suggestion that the access be moved away from his driveway. Dist Cllr confirmed he would support this suggestion.

12. Road Report:

- a. **Lengthsman –** List of jobs to be given. New contract to be signed, copy of insurance policy to be obtained.
b. **Problems to report –** Clows Top Road, Bayton – pothole top end of road, Norgroves End Road – potholes.
c. **WCC Highways visit to Parish (circulated) –** Meadow Farm Road issue has been marked.
d. **Beach Hay crossroads –** This was reported to WCC for advice. One landowner had been contacted by Clerk.

13. Policies to be considered for adoption as circulated -

- a. **Public Question Time Policy –** this policy written by Clerk and was agreed by all.
b. **Communications Policy .**
c. **Media Policy**
d. **Grievance & Disciplinary Policy**

It was agreed to adopt other Policies as drafted, they are as written by the National Association of Local Councils

14. Correspondence for information –

CALC Training dates, Election information, MHDC Newsletter and new contact telephone numbers.

15. Clerks report on Urgent Decisions since last meeting –

18th March - Report of Tree Felling Clows Top – complaint from resident – Forestry Commission have been informed.
13th March – Caravan and sheds in field at Bayton Common – Reported to MHDC Enforcement.
13th March – Caravan in field Holly Well Lane, Clows Top – Reported to MHDC Enforcement.
Payments omitted from 8th January 2019 minutes –
Mr I Mapp -LM October/November = £325.00, Mrs G M Lungley – Clerks finances training 26/10/18 = £20.00.

16. Councillors’ reports and items for the next agenda. Agenda items –

Website for villages - Clerk apologised for omitting this from agenda. Cllr had obtained costs. Clerk to put on next PC agenda and on Parish Meeting agenda.
School Buses on A456 - Clerk had been asked to inform WCC that buses picking children up from Clows Top car park cannot now get off the A456 due to the fencing that has been erected on the carpark by the landowners. The matter has been reported, County and Dist Cllr are aware of the issue.

17. Date of next meeting: - TUESDAY 14th MAY 2019 – 7.45pm VICTORY HALL CLOWS TOP

18. Meeting closed 9.05pm.

Signed----- Date 14th May 2019
Chairman

Residents concerns - 18/01682/FUL (item 10d on agenda) – Residents came to the meeting to continue to put their concerns regarding the new gateway. It was suggested the new access be moved further down the road to give better visibility and to be away from the entry to Fortunes Green, it was agreed by all this would be more acceptable. It was felt the speed of vehicles and number of vehicles using the road is not appreciated by those making the decisions. Highways comments state accidents over last three years only are taken into account, no accidents recorded involving the new access. The new access was only created in June 2017 and little used until the new track was put in when the danger was obvious to users of the B4202. Some accidents have been non-injury so are not reported to the authorities. Residents would be happy to meet anyone onsite. Future use of access is being put into question as the land is up for sale as small plots. Dist Cllr stated he will recommend the matter be taken to Planning Committee and he will be asking his replacement to do the same.

Dist Cllr Report – MHDC new reception area now open. Telephone services have been taken back by MHDC which is saving a considerable amount of money. The new numbers are being circulated to public by Clerk.