

West Malvern Parish Council

Minutes of the Annual Parish Council Meeting held on Monday 13th May 2019 in West Malvern Village Hall.

Present

Cllrs. Mr W Shearer (Chairman), Mrs C Bower, Mrs J Burford, Mr L Gregory, Mr C Rouse, Mr T White.

In Attendance

Mr D Sharp (Clerk) and 3 members of the public.

Before the meeting all councillors completed their 'declaration of acceptance of office'.

54/19 Election of Chairman

Cllr Shearer was elected unanimously and duly completed his 'declaration of acceptance of office'.

55/19 Apologies

To consider acceptance of apologies for absence from Councillors: Cllr. Mr A Turner (accepted). It was agreed that Cllr. Turner could complete his 'declaration of acceptance of office' prior to the next meeting. Also District & County Cllr. Prof. J Raine, District Cllr. N McVey & Mr C Penn (Malvern Hills Trust).

56/19 Interests

i. Councillors Declarations of Disclosable Pecuniary Interests (DPI) and Other Disclosable Interests (ODI) regarding items on the agenda: There were none.

ii. Notification of changes to the register of interests: There were none.

iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting: There were none.

57/19 Election of officers, committees, working groups and Parish Council representatives:

The following positions were elected:

Vice Chairman – Cllr. Turner

Community Woodland Working Group – Cllrs. Shearer, Gregory, Turner & White

Playing Fields Working Group – Cllrs. Shearer, Turner & White

Tree Wardens – Mr John Nixon & Mr Robert Eyre

Footpaths Warden – Mrs Catherine Campbell's appointment by WCC was noted.

Allotment Wardens – The Chairman, Secretary and Treasurer of the Allotment Association

Allotment Association representatives – Cllr. Shearer

Playground Inspector- Cllr. Turner

Village Hall Representative – Cllr. Burford

58/19 Reports from other representatives

To receive reports from County and District Councillors, Malvern Hills Trust, Tree and Footpaths Wardens and other representatives:

There were none

59/19 Minutes

To consider for adoption the minutes of the last Parish Council meeting: The minutes of the meeting held on 8th April were approved and signed by the Chairman.

60/19 Progress Reports and other matters arising from the minutes

There had been no interest shown in the 'Handyperson' position. Decision on progress was to be made next month.

61/19 Planning

To consider responses to the following and any late submitted applications:

Application No	From	Details
19/00657/OL	Substation At (os 7633 4489) Brockhill Road	Electricity Network Alterations - Overhead Line Upgrade

The following response was agreed:

19/00657/OL – The Parish Council has no objection to the application.

62/19 Playing Fields

To consider issues raised at the Annual Parish Meeting held earlier: Cllr. Turner was to arrange a meeting of a working group to look at options for improvements to the playing fields. All councillors and other volunteers from the parish were to be given the opportunity to take part. The organisers of WestFest had requested that the fields be cut prior to 29th June. It was reported that some flytipping of wood off cuts had occurred on the top field. Clerk to investigate.

63/19 Allotments & Community Woodland

The new path had now been completed in the glade. Clerk to distribute suggestions for new benches to councillors.

64/19 Highways & Footpaths

No matters were discussed.

65/19 Finance

i. To consider payment of invoices presented: The following payments were approved:

From/Due to	Date	Amount	Details
Peter Hollins	06/05	£2,220.00	Glade Path
British Gas Trading Ltd	08/04	£674.04	Gas Supply
Playsafety Ltd	12/04	£107.04	Playground Inspection Report
Zurich Municipal	13/05	£1,254.31	Insurance Premium
DA Sharp	13/05	£336.42	Clerk's Fees (Gross £420.42 SP25)
	Total	£4,591.81	

After these payments are made bank balances will be as follows:

Savings Account B/F	£14,508.21
Interest	£7.15
Savings Account C/F	£14,515.36

Community Account B/F	£15,091.58
MHDC Precept	£8,700.00
Allotment Rents (Direct Transfers)	£13.50
May Payments	-£4,591.81
Community Account C/F	£19,213.27

ii. To confirm appointment of internal auditor: Mr Steve Tustin was duly appointed.

66/19 Correspondence

To consider the following correspondence previously circulated:

FROM	* email	SUBJECT
MHDC	*	Nominations Open - Malvern Hills District Community Sports Awards 2019
MHDC	*	Planning session for P&TCs 4 th July 5.30pm-7.30pm and volunteer tips
Playsafety	*	Playground Report
CPRE		Countryside Voice

67/19 Councillors' items for Report

Nothing further was discussed.

68/19 Next Meeting

The next Parish Council Meeting will be held on Monday 10th June 2019 in the Fisher Hall at 7.30pm.

There being no further business the meeting closed at 9.30 pm.