

KIDDERMINSTER FOREIGN PARISH COUNCIL
Minutes of the Meeting of the Annual Parish Meeting
held on Monday 24th April 2017 at 7.30pm at Trimpley Village Hall

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| <u>Present</u> Councillor Mrs. L. Green (Chair) | Councillor Mr. C. Grainger |
| Councillor Mr. J. Gammond | Councillor Mr. B. Phillips |
| Councillor Mr. G. Yarranton | Councillor Mr. R. Jennings |
| Councillor Mrs. C. Gammond | Mrs E Whitehouse (Clerk) |
| | 1 member of the public |

1. **Welcome by Parish Council Chairman**
2. **Apologies for Absence** – Dist. Cllr. Becky Vale
3. **Any items raised by public present**

A discussion took place about a motorcycle track being constructed at the Foxholes, behind Honeybrook Cottage. It was understood that 10 events could be held per year without permission. Mr. R. Collins advised that this was a special wildlife site – with no legal protection but was designated (Easthams Coppice SO87/03) as a site for endangered species in Worcestershire. The person constructing the track had only during the past month purchased and moved in to Honeybrook Cottage. The Clerk had received an e-mail from a member of the public about the works taking place and also the fact that the footpath had moved. The PROW had walked the path, and a kissing gate which had been installed on the definitive route was now not on the route where the footpath had been moved to. The owner of the track (as it exits onto the A442) had moved the path, without permission, to a narrow metre wide track fenced at the side of the driveway (where the County Council description was of it being down a cartway), by cutting back the adjoining bank, and it would appear now to be constructed over a former drain route. The PROW had advised the County Council Rights of Way department, and the Clerk was instructed to write to Worcestershire Wildlife about the development of the motorcycle track.

Mr. Collins added that he wished to thank County Cllr. Gordon Yarranton and the Parish Council for arranging the road resurfacing to be done at Trimpley Crossroads.

4. **Police Report**
Police were not present. Cllr. Green reported that there were motorbikes off-roading in the field belonging to Mark Blakeway, behind the former council housing. Mark Blakeway had advised that he had not given permission for the bikes to be there.
Cllr. Mrs. Gammond advised that on 13th April two men had been visiting properties in Hoarstone Lane purporting to be plain clothes police officers. They had shown an ID card. On checking this, the police could not confirm that the men were police officers. People were advised to report and check directly with the police if this happened again.
It was questioned whether this is something, if officers were stretched, that could possibly be dealt with by “specials”.
5. **Any other items** – there were no other items raised.

The Annual Parish Meeting was **immediately followed by a meeting of the Parish Council**

1. **Apologies For Absence:** Dist. Cllr. Becky Vale.
2. **DECLARATIONS OF INTEREST:** Cllr. Mrs. Gammond and Cllr. J Gammond declared an interest in being members of the Village Hall committee. Cllr. B. Phillips advised a pecuniary interest in respect of the churchyard Grant. Cllr. Grainger declared an interest in any item relating to Riddings Brook.
Cllr. Yarranton declared his office as District and County Councillor.
3. **Approval of the Minutes** The minutes of the Meeting of the Parish Council Meeting held on 20th March 2017 were approved and signed, with amendments on three minor points.
4. **District and County Councillor Reports - inc. progress reports on other matters**
Items reported for attention by District & County Councillor Yarranton and other items of matters arising.
 - Cllr. Yarranton had reported the fly tipping of a washing machine in Hoarstone lane. He had also enquired of District Council officers how many prosecutions had come about following the purchase of expensive CCTV cameras, but there had been none, and he would be taking issue with this.

- Some, but not all, of the “Frost” warning signs had been removed.
- County Council were trying to source a replacement tool for the AV sign
- Dangerous/dead trees by electricity sub-station in Crundalls Lane had been deemed to be the responsibility of Western Power Distribution. Cllr Grainger would report these to Western Power.
- A report was tabled by Cllr. Mrs. Gammond that she and Cllr. Green had met with Alex Ellson (Highways Engineer) to discuss various local highway issues –
 - Hoarstone Lane, where despite recent works, gullies and underground drainage still appeared to be blocked. Cllr. Yarranton had also reported this.
 - Grips – recently concreted near to Mount Pool, where Mr. Ellson advised that he would be unable to take up the concrete, but that it would ‘weather’, and be less obtrusive.
 - Cllrs. Mrs Gammond and Mrs. Green also showed Mr. Ellson the problem of grips being on the wrong side of the road to capture the flow of surface water.
- Cllr. Yarranton had also lobbied for Crundalls Lane to be surfaced next year.

5. **PLANNING AND DEVELOPMENT CONTROL:**

a) **Previous planning applications**

16/0325 (Revised Plans) – Park Attwood Clinic – Conversion of Clinic to 6 x 2 Bedroom and 1 x 3 Bedroom apartment, extension to existing staff house, erection of 4 new dwellings and erection of Garage Block

Clerk now had a copy of the full documentation of the approved permission, which was not entirely clear, but she advised that conditions required due attention and compliance to be paid to the archaeology of the site, and the arboricultural conditions as set out by the arboricultural officer.

17/0123 – Certificate of lawfulness: use of dwelling in excess of 10 years – Bridge View, Hill Farm. Northwood Lane, Bewdley

Approved- but there had been no reply about the points raised in the comments. Clerk would chase for follow up.

17/0144 – Proposed detached Bungalow – Fair View, Sandy Lane, Kidderminster

Awaiting decision

Permitted Development Notifications (For information only)

17/3008/TE – Equipment Cabinet (2.5M cubed) – telecommunications at Grey Green Farm communications Compound, Crundalls Lane, Bewdley

Approved

17/3012/PNRES – Change of use of Agricultural building to dwelling house at Barn known as the piggery, Honeybrook Farm, Bridgnorth Road

Had been approved. However, despite a request from the Clerk to view this application with an officer, there had been no such viewing arranged.

b) **New Applications**

17/0166 Alterations and rear extensions at Red Ridge, Sandy Lane, Kidderminster

Comment: *No objections and recommend approval*

c) **Permitted Development Application**

17/3020/PNR – Honeybrook Farn, Bridgnorth Road - Change of use of agricultural building to Dwellinghouse

Comment: *“No objection - providing officers are now happy with the structural report, and revised plans.*

d) **Compliance Issues /Appeals.**

i) **Easter Cottage**

ii) **Crundalls Cottage**

iii) **Trimpley Green Farm** - Clerk to ask for details of a rumoured revision to the approved plan – concerning demolition of outside “lean-to” and not the variation concerning the garages being turned into a living space.

iv) **Oak Meadow Farm**

v) **Sandy Lane – Barn conversion**

Nothing further to report.

6. **Progress Reports / Correspondence, and other Outstanding Items**

Mary Moors – Cllrs. Mrs. Gammond and Green had taken Alex Ellson (Highways Engineer) to view the water discharging from a pipe (Severn Trent water) and causing

highway and ditch problems further down the road. It was pointed out that the ditch was the responsibility of the adjacent landowner (Holbeache House), and that this was therefore detrimental to their property. Clerk to follow this up with Alex Ellson,

7. **Lengthsman & Litter collection** – : No time sheet presented from the Lengthsman. Clerk had requested the grant for the litter collection from Wyre Forest for 2017-18 year, along with £250 payment for bin siting at the village hall. This had not yet been received.
8. **Financial Reports**
- a) **Consideration and approval of accounts for 2016-17 and Bank Reconciliation as at 31/3/17**
Cllrs. had all received copies of the accounts with the agenda for their consideration. The accounts were approved, and duly signed by the Clerk/RFO and Chair, along with the Bank Reconciliation.
 - b) **Consideration and approval of the Annual Governance Statement 16-17 for external audit**
Unanimously Approved and signed by Clerk/RFO and Chairman
 - c) **Consideration and approval of Accounting Statement 16-17 for external audit**
Unanimously Approved and signed by Clerk/RFO and Chairman
 - d) **Cheques signed :**
Clerk - PAYE - £65.60
CALC Subscription Fee - £542.73
Internal Audit Fee – T. Stanley - £75
WFDC Provision of Black Bin Bags re Litter Collection - £28.80
Smartwater Kits invoice - £1943.76
Wild Flower Seed invoice - £25
9. **Worcestershire CALC**
NALC Charter Branch for Trees and people passionate about trees
Clerk was awaiting further details on the charter, but had sourced “Dutch elm resistant” elm trees at £12.55 + VAT each (collection from Pershore). Clerk to make enquiries about the purchase of 6 trees for planting around the parish, but it was questioned whether this was the right time of year to plant these.
10. **District and County Council and other Correspondence**
a) Clerk gave Councillors details of the Flag Flying Ceremony to held in Bewdley in June
11. **Road Accidents** None
12. **Other Matters**
Birmingham Velo – Road closures on Sunday 24th September 2017
Clerk advised that some parishes may be voicing objections to this.
Haberley Golf Club – it was reported as sold, but no further developments were known.
13. **Date of Next Meeting** – confirmed as 8th May at 7.30p.m. to include the Annual Meeting of the Parish Council, and visit by John Baggott to discuss Permitted Development parameters.

The meeting closed at 9.25pm.

Chairman : _____