

UPPER ARLEY PARISH COUNCIL

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The Minutes of the Meeting of Upper Arley Parish Council held on **Tuesday 25th April 2023** at Shatterford Village Hall, the meeting commenced at 7.45 p.m. following the Annual Parish Meeting

Present: Chairman Cllr G Rickhuss, Vice Chairman Cllr Mrs T Lawley, Cllr Mrs S Rickhuss, Cllr Mrs L Snodgrass, Cllr H Link, Cllr S McLachlan and Cllr A Potter

In attendance: Mrs A Preece (Clerk) and District Cllr J Byng.

The Chairman welcomed everyone to the April meeting.

1. Apologies: Apologies were received and accepted from Cllr J Lawley, District Cllr P Harrison, County Cllr D Morehead and the Local Policing Team.

2. Elections and Co-option: The notice of uncontested Election had now been received. There are still two vacancies for Pound Green Ward which are currently advertised on the Parish noticeboards (with the exception of Pound Green noticeboard which has been removed due to vandalism) and the Parish Council website including, information regarding applying for co-option. It is the intention of the Parish Council to co-opt at the Annual Meeting of the Parish Council on Tuesday 23rd May 2023.

3. Declarations of Interest: None.

4. Community Policing: Apologies received from the Local Policing Team, nothing to report.

The meeting was adjourned for **Public Question Time**; notes of which are appended to these minutes

The meeting was reconvened to conduct the following items of business:

5. Dispensations: No dispensation requests received.

6. Minutes: The minutes of the Meeting of the Parish Council held on Monday 27th March 2023 at Pound Green and Button Oak Community Hall were approved.

7. District and County Council Matters: Cllr Byng gave an update on the current enforcement case in the Parish. A local residents group is concerned about illegal building

on the site. The Enforcement Officer had visited the site the previous Thursday, there has been no further development and the site is now being used as a storage yard.

8. Service Reports:

a) Lengthsman: The Clerk confirmed that the Lengthsman's scheme had been renewed for 2023/2024.

b) Streetlights: Contractor has been asked to go ahead with the replacement lamp post on Arley Estate

9. Highways Issues: Members noted the footpath work along the A442 had been cleared and asked for thanks to be passed on to the County Highways team responsible for completing the work.

10. Distribution of Coronation Mugs: Members gave an update on the distribution of souvenir mugs to commemorate the Coronation of King Charles III on the 6th May 2023. Cllr McLachlan agreed that he would hold the remaining stock so that any further requests for mugs could be collected from the Village Shop.

11. Financial Report and Payment of Accounts.

a. Members noted the bank balances at the 16th April 2023.

b. Members approved payments as per the schedule.

c. Members ratified payments as per the list.

d. Bank reconciliation: The bank reconciliation for the period ending 31st March 2023 was approved.

e. Payments and Receipts Account: Members noted the payments and receipts account for the period ending 31st March 2023.

f. Annual Financial Return: The Annual Governance Statement was approved and signed for submission to the external auditors PKF Littlejohn.

g. Annual Financial Return: The Annual Governance Accounting Statement was approved and signed for submission to the external auditors PKF Littlejohn.

h. Appointment of Internal Auditor: Miss J Barker was appointed as the Internal Auditor for the 2023-2024 financial year.

i. Donations to Alveley First Responders and Bewdley First Responders: Members resolved to make a donation of £200 per ward to each team of First Responders who provide medical services to the Parish.

j. Grant Application: Members considered the application from Shatterford Village Hall Committee for enhancements to the heating system and resolved to make a donation of £500.

12. Planning and Development Control:

a) Planning Applications Received

23/0258/CLP Studio House, Bridgnorth Road, Shatterford.
Proposed extension to the existing outbuilding sited within the rear amenity of the dwellinghouse. For information only.

b) Additional Planning Applications/Other Planning Matters since close of Agenda

23/0271/HOU Dowles Manor Dowles Road Bewdley
Installation of solar panel array. No objection

c) Planning Decisions Received

23/0131/HRA Bannut Tree Farm Button Oak to Arley Road, Arley, Bewdley
Remove and replace approx. 290 metres of hedgerow along the Button Oak to Arley Road at Bannut Tree Farm, Arley. Refused.

23/0213/PNR Eaglespur House, Bridgnorth Road, Shatterford (for information only). Change of Use of Agricultural Buildings to Dwellinghouses (Use Class C3) Withdrawn.

23/0108/FUL Woodseaves Button Oak To Arley Road Pound Green
New oak framed annex development and proposed double garage. Refused.

23/0187/TCA Station House, Station Road Arley, Bewdley
T1 Sycamore - Remove to ground level. T2 - Sycamore Remove to ground level. T3 - Oak Remove to ground level. G1 - Oaks x 2 Crown lift to 4-5m and prune to separate the canopies. T4 - Weeping willow Remove to ground level
T5 - Weeping willow Remove to ground level. T6 - Oak Crown lift over the railway track by removing the lowest limb and directional pruning of 2 secondary branches. T7 Beech - Crown clean. T8 - Western red cedar.
Remove the lowest branch growing over the fence and remove 1 stem on the drive side. Approved.

13. Clerk's Report: Clerks report on ongoing items noted.

14. Correspondence for Information: Correspondence report received from the Clerk.

15. Councillor's Reports and items for future agendas: None.

16. Date of Next Meeting: The next meeting, which will be the Annual Meeting of the Parish Council, will take place on Tuesday 23rd May 2023 at Arley Memorial Hall commencing at 7.30 p.m.

The meeting closed at 8.40 p.m.

Signed

Chairman to Upper Arley Parish Council Cllr G Rickhuss

Notes of Public Question Time

No members in attendance for public question time.