

UPPER ARLEY PARISH COUNCIL

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The Minutes of the Meeting of Upper Arley Parish Council held at Pound Green and Button Oak Community Hall on Wednesday 26th September 2018

Present: Chairman Cllr G Rickhuss, Vice Chairman Cllr A Cheadle, Cllrs Mrs L Jackson, Mrs S Rickhuss, J Lawley and A Potter.

In Attendance: Mrs A Preece (Clerk) and six members of the public.

1. Apologies: Apologies were received and accepted from Cllr Mrs E Dale, District Cllrs N Harris and P Harrison.

2. Declarations of Interest: Cllr Lawley received Clerk's advice regarding agenda item 15: Confidential Matters.

The meeting was adjourned for **Public Question Time** notes of which are appended to these minutes

3. Community Policing: No Officers present. Clerk advised she had attended the Police Surgery held on 30th August 2018 by PCSO Jenni Bray at Arley Riverside Tearooms. No members of the public attended.

4. Dispensations: No requests received.

5. Minutes: The Minutes of the Parish Council Meeting held on Wednesday the 22nd August 2018 at Shatterford Village Hall were approved.

6. District and County Council Matters: No Members in attendance due to Full Council meeting at Wyre Forest District Council. Cllr Nick Harris asked that any issues be referred to him.

7. Items Requiring Discussion/Decision:

- a. Severn Trent: No further updates received. Clerk had asked Severn Trent for a date when works to the area would be completed and also requested that, when the land on which the chlorination plant is based is disposed of, it should be offered back to the original owner from whom it was compulsorily purchased.
- b. Highways Maintenance Review Panel Questionnaire: Members agreed the Clerk would formulate a response to the questionnaire.
- c. Royal British Legion Memorial Wreath: Members asked the Clerk to purchase two wreaths and also arrange for the flower beds in Arley Village to be weeded and planted with bulbs. The Chairman would ask one of the Parish Contractors to clear the area by the bridge of debris.

8. Service Reports:

- a. Lengthsman Report: Contractor's time sheet circulated. Clerk has been asked to provide County with details of Lengthsman's qualifications and to ensure they have adequate equipment.

b. Parish Paths Report: Clerk has asked County to update the Parish Council with details of the Footpath Wardens registered with them.

c. Litter Bins and Village Gateways: Clerk to meet on site with Wyre Forest District Council staff on Friday 5th October to look at siting village gateways. A quote has been received from Broxap for replacement litter bins and the Clerk is meeting the representative from Glasdon on Thursday 4th October to look at sample bins with a view to obtaining a quote for purchase.

9. **Highways Issues:** Another vehicle accident had occurred on the B4194 (Dowles Road) at the same location where a fatal accident took place last year. The water leak on Trimpley Lane had been reported to County Highways, their advice was to report to Severn Trent.

10. **Financial Report and Payment of Accounts.**

a. Council noted bank balances at the 19th September 2018.

b. Council approved payments as per the list with addition of the following payments

PKF Littlejohn external audit	£240.00
Lengthsman and Contract Services	£353.00
Janitorial Direct	£140.62

c. Members ratified the payments on the list.

Members noted the Annual Governance and Accountability Return had been signed off by external auditors PKF Littlejohn

11. **Planning and Development Control:**

a. Planning Applications

18/0595/FULL OAK TREE FARM POUND GREEN
Single storey side extension. Objection.

b. Planning Decisions

18/0436/FULL OAKLANDS POUND GREEN ARLEY BEWDLEY DY123LB
Proposed external alteration involving loft conversion with rear dormer, front and rear extensions and new roof. Approved.

12. **Correspondence for Information:** Clerk read out the correspondence report.

13. **Clerk's Report:** No additional items to report.

14. **Councillor's Reports and items for future agendas:** Cllr Mrs Rickhuss suggests a working party meeting to agree work to tidy up Arley Village. Cllr Mrs Jackson asked for training for the defibrillator to be arranged. Cllr Cheadle advised he would collect the vandalised information panel for Seckley Point from the Forestry Commission and store it at his premises until a decision was made on what would be done with it in the future.

15. **Confidential Matters:** Under Section 1(1) of the Public Bodies (Admission to Meetings Act 1960) Members of the Press and Public were excluded from this Agenda item.

16. **Date of Next Meeting - 7.30 p.m. 31st October 2018 at Shatterford Village Hall.**

The meeting closed at 21.15 p.m.

Signed.....

Chairman to Upper Arley Parish Council

Notes of Public Question Time

Six members of the public were in attendance, the following issues were raised.

- Speeding along Dowles Road and down Arley Lane from Button Oak
- Highway barriers still in place at side of footbridge at the site of broken fence
- Non-attendance of Local Policing Team following recent local theft of two caravans.
- CCTV
- Co-option to casual vacancies

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