

**MINUTES OF A MEETING OF  
CHADDESLEY CORBETT PARISH COUNCIL  
Held on Monday 4 October 2010  
at Chaddesley Corbett Village Hall  
at 7.25 p.m.**



Present: Chairman – Cllr J Swift, L Stockford, W Mack, Mrs J Fox, M Walford, R Pugh, D Thomas  
K Bartlett

In attendance: District Councillor Mr S Williams and Clerk Mrs Y Scriven. Mr Derek Killingworth, Wyre Forest Area CALC Chairman. Several members of the public.

### **POLICE**

The Community Support Officer reported that boy racers had been driving through Hill Pool, although no registration numbers were obtained at the time. In Harvington there had been two or three reports of Anti-Social Behaviour in and around Hall Lane, ringing door bells and running away, noise and swearing. Incidents of this type need to be reported immediately to the police. Through lessons in Chaddesley Corbett Primary School, children have learnt about crime prevention and policing and a good relationship has been built up between the police and children. In a joint operation, action is being taken to identify scrap and waste carriers. If any are seen in the area this should be reported immediately to the police – **Telephone No. 0300 333 3000.**

The new PACT notice board is situated in the village surgery. Residents are encouraged to use the notification forms to advise the police of any matters of concern.

1. **APOLOGIES:** Cllrs B Green, G Vernon, Mrs P Pardoe (illness)

2. **DECLARATIONS OF INTEREST: None**

The meeting was adjourned for Public Question Time.

A representative of residents from Drayton submitted a copy of a letter sent to Wyre Forest District Council requesting that the date set for a Licence Hearing for Robin Hood should be deferred to give residents more time to consider the revised application.

A representative of Fold Lane Tenants Association outlined proposals for resurfacing of Fold Lane and requested a donation from the Parish Council towards the costs because the lane was frequently used by tenants of the allotment site and visitors to the community orchard.

Mr Derek Killingworth, Chairman of Wyre Forest Area CALC attended the meeting and outlined his responsibilities. He gave details of Bewdley Town Council's Youth Café and invited Councillors to come along to see the facilities. Cllr M Walford accepted this invitation. The Chairman said that whilst the Council fully supported Worcestershire CALC, he felt there was more they could do to help and assist local councils. One suggestion was consultative documents, sometimes very lengthy and only available on-line, which were time consuming and sometimes difficult to understand. It was suggested that CALC could provide a summary of such documents outlining the main points to make it easier for Parish and Town Councils to make an informed judgment. It was also suggested that more time is required to respond to consultative documents. It was agreed that with only two and a half staff Worcestershire CALC was unable to offer more services without extra funding. It was noted that due to high subscription costs some Town Councils and smaller parishes were not members and it was felt that a review of subscription charges should be made. The Chairman commented on the amount of time and effort required to prepare the portfolio for re-accreditation as a Quality Parish and felt this should be reviewed to make it easier.

The meeting re-opened.

### 3. **MINUTES:**

- a) Minutes of Meeting held on 6 September 2010 were approved and signed by the Chairman.
- b) Minutes of the Planning Committee meeting held on 6 September 2010 were accepted.

### 4.1 **CHAIRMAN'S REPORT**

The Chairman had very recently returned from holiday and confirmed that a Chairman's Meeting had been arranged with the District Council for 19 January 2011.

The Deputy Chairman reported that travellers had been camped on the bend outside the entrance to the Village for about a week and had then moved to the next bend near Fox Lane. This had been reported to Worcestershire County Council who had visited the site but had not seen the encampment by Fox Lane. There is a policy of tolerance of 21 days on each site before action would be taken to move travellers.

### 4.2 **District Councillors Report**

Cllr S Williams reported that in his first Annual Report, the new Chief Executive of Wyre Forest District Council, Ian Miller, had said that the central issue facing the District Council is how it responds to the reduction in public expenditure that will be announced in the spending review on 20 October. Funding for Wyre Forest will emerge only in the provisional local government settlement in November or early December. The deficit facing the district council over the next four financial years could be several millions of pounds. In 2009-10, the council achieved £3m of efficiency savings (8% of its budget). Unallocated general revenue reserves stand at £2.3m, but much of this may be required for one off costs such as redundancies that may be necessary and money to fund the concessionary travel scheme which will transfer from the District to County council. Obviously this year's budget will be very difficult. No decision had yet been reached on the term of office for District Councillors. Attempts were continuing to recover debts from Icelandic banks.

### 5. **CHADDESLEY CORBETT PARISH MATTERS FOR DISCUSSION/DECISION**

#### 5.1 **Fold Lane**

The Tenants Association had requested a contribution from the Parish Council towards the cost of resurfacing Fold Lane, which is un-adopted without ownership. Two quotations were submitted for consideration. It was understood that most tenants in Fold Court had agreed to pay £500 towards the cost, with other contributions promised. Some Councillors were uneasy about this proposal because it would set a precedent for other un-adopted roads in the Parish. It was agreed that this would be deferred to the next meeting pending further information.

#### 5.2 **Dates for Meeting 2011.**

A table of proposed meeting dates was tabled and agreed.

#### 5.3 **Complaints Procedure and Code of Conduct Complaints.**

A draft of revised procedures had been tabled and was approved with slight amendment.

#### 5.4 **No Need for Nuclear Campaign**

Noted.

#### 5.5 **Engaging with the Youth of the Parish**

Cllr M Walford reported on the first meeting of the Working Group which had set out a Mission Statement and a plan of action. A further meeting would take place involving Worcestershire County Council and other interested parties. A discussion took place about the possibility of providing a youth shelter and it was agreed that this would be considered along with other suggestions by the Working Group. There had been strong support from the local school and the Methodist Church as well as local organisations for a Workshop event to promote local activities.

## 5.6 Allotments/Community Orchard

2 plots had not been cultivated and the clerk was asked to write to tenants. There is still a waiting list. Hedgerow off Fold Lane needed strimming.

A meeting of the Management Committee of the Community Orchard would be held on Wednesday 6 October 2010.

## 5.7 Lengthsman Scheme/Highways

Routine maintenance continued on clearing grips in anticipation of seasonal floods. Overgrown hedges in Dobes Lane had been cut back by owners and Lengthsman had almost completed siding out the carriageway. Agreed works in Malvern View and The Green are still pending. Specific works had been carried out at Woodrow Lane, Drayton Road, Harvington Hall Lane, Hardash Lane, Egg Lane, Sion Farm at Hillpool and Dobes Lane.

Work had been carried out in Tandy's Lane to remove 6 dead trees and prune 7 more. The Parish Council thanked the Lengthsman and the Pardoe family who carried out this work at no cost to the Parish Council. The Clerk was asked to write to the Pardoe family to thank them for their true community spirit.

## 6. DATES FOR MEETINGS

6.1 **Community Orchard** – Wednesday 6 October 7.00 p.m.

6.2 **NALC Quality Local Council** – 12 October 2010 – Penkridge, 10.00-3.00 p.m. Chairman and Clerk to attend.

6.3 **Parish Forum** – Wednesday 13 October 2010 – Duke House, Kidderminster, 6.00 p.m. Clerk and Cllr D Thomas to attend.

6.4 **Worcestershire CALC AGM** – Thursday 14 October 2010 7.00 p.m. County Hall. Cllrs Swift, Walford, Pugh and the Clerk would attend.

6.5 **Parish Plan Committee** – Monday 18 October 2010 – Village Hall 7.00 p.m. It was agreed that Cllr W Mack would join this group to replace Cllr Mrs J Fox.

6.6 **Wyre Forest Area CALC** – Tuesday 7 December 2010 at 7.00 p.m. Speaker Ian Miller Wyre Forest District Council. Cllrs Walford, Pugh and the clerk would attend.

6.7 **Affordable Housing** – Meeting of Working Group, Monday 25 October 2010 at 7.00 p.m.

## 7. TO RECEIVE REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES

7.1 **Worcestershire County Council Parish Conference:** Cllrs J Swift, M Walford and the Clerk attended this conference which had been disappointing. There had been a talk by West Mercia Probation Trust and the Countryside Agency on the Community Payback scheme where young offenders are being used to undertake community projects, a service which can be made available to local councils. The presentation by the Sedgeberrow Flood Group had been well received, and those councils who had not yet prepared their Emergency Plan were encouraged to do so. Feedback on how local emergency plans were being used was requested.

A schedule of suggested partnering arrangements had been prepared and it was agreed that Councillors who wished to comment should contact the Clerk by the end of this week, who would co-ordinate a response.

7.2 **Wyre Forest Area CALC** – Cllr R Pugh and the Clerk attended and Minutes of that meeting had been circulated. It had been agreed with the District Council that from April next year the Parish Forum would be combined with the April Wyre Forest Area CALC meeting. There had been numerous incidents of travellers and it was understood that the District Council in association with the Housing Association were going to set up an out of hours contact who could be called

on any time if required. It was also understood that the Government were making changes to the Law. The allocation of social housing on a points system was again discussed and it was agreed that the possibility of additional points being allocated to local residents should again be explored.

7.3 **Police Consultative Committee:** Meeting in October.

7.4 **Community Housing:** Cllr G Vernon had attended an Area Committee Meeting on 15 September. Elections for Chairman, Vice Chairman and various panels were on the Agenda, but there was no quorum for these elections, therefore all were postponed. It did not appear there was much motivation to ensure more satisfactory attendance at these meeting.

7.5 **Village Hall:** Their new website had been launched which gave facilities for users to promote their events and contact the booking secretary by e-mail. It was hoped this would generate new business. The booking secretary had resigned and the Management Committee were currently advertising for a part time Hall Manager who would take over the duties of the secretary, booking secretary and hall maintenance.

## 8. CONSULTATION DOCUMENTS

8.1 **“The Rural Challenge”** – Consultation document to be reviewed by Cllrs K Bartlett/D Thomas. Available at [http://ruralcommunities.gov.uk/2010/08/16/the\\_rural\\_challenge/](http://ruralcommunities.gov.uk/2010/08/16/the_rural_challenge/)

8.2 **“Social Time Bomb of Rural Elderly”** – Campaign highlighting the challenges faced by older rural people. To be reviewed by Cllrs K Bartlett/D Thomas. Available at <http://www.rsonline.org.uk/communities/social-time-bomb-facing-rural-areas.html>

8.3 **Wychavon Residential Design Guide** – Supplementary Planning Document. Noted.

8.4 **West Mercia Police Authority – Annual Report:** To be reviewed by Cllr Mrs J Fox.

8.5 **Future of the Standards Framework for Members of Local Authorities in England** – Standards Board to be abolished. Noted.

8.6 **Worcestershire Waste Strategy:** Consultation – to be reviewed by Cllr D Thomas.

8.7 **Wyre Forest District Council Corporate Plan:** - Changes to Priorities. Cllr J Swift to respond.

## 9. ITEMS FOR INFORMATION ONLY

9.1 **“Pickles announces Traveller Rules Shake Up”:** Briefing note from CALC, noted.

9.2 **Injurious Weeds under the 1957 Weeds Act:** Following reports of widespread weeds in the verges of the County, it had been agreed that the County Council would in future carry out a full width cut of verges in order to try to control these weeds.

9.3 **Tree in Tanwood Lane:** Resident reported dangerous tree. Lengthsman obtained permission from land owner for resident to prune as required.

## 10 FINANCIAL REPORT

10.1 The Clerk presented a schedule of payments and receipts which was approved.

### Payments

		Amount £	VAT £	Total £
W Waldron	Lengthsman Scheme	270.00		270.00
CC Village Hall	August Account	22.00		22.00
Y L Scriven	July-September salary	1,332.25		1,332.25
Don Robbins	August/September -Burial Ground	230.40		230.40
ICO	Data Protection	35.00		35.00
HMRC	PAYE/NIC	545.76		545.76
NALC	Quality Status Fee	50.00	8.75	58.75
CPRE	Subscription	29.00		29.00
		<u>2,514.41</u>	<u>8.75</u>	<u>2,523.16</u>

### Receipts

Worcs CC	Lengthsman Scheme	612.00		612.00
Rose	Memorial Fee	145.00		145.00
Wyre Forest D C	Half Year Precept	12,280.00		12,280.00
		<u>13,037.00</u>		<u>13,037.00</u>

10.2 It was agreed to transfer a further £10,000 to the investment account with Scottish Widows.

11. **NEW ISSUES and ITEMS FOR NEXT MEETING:** None

The meeting closed at 9.10 p.m. Date of next meeting Monday 1 November 2010.