

**MINUTES OF A MEETING OF
CHADDESLEY CORBETT PARISH COUNCIL
Held on Monday 3 October 2011
at Chaddesley Corbett Village Hall
at 7.25 p.m.**



Present: Chairman – Cllr J Swift, K Bartlett, R Pugh, D Thomas, W Mack, L Stockford, B Green, M Walford, Mrs J Fox, Mrs P Pardoe

In attendance: District Councillor Mr S Williams, County Councillor, Mr S Clee, Clerk Mrs Y Scriven, Members of the public.

1. **APOLOGIES:** Cllr G Vernon

2. **DECLARATIONS OF INTEREST:** None

The meeting was adjourned for Public Question Time.

3. **MINUTES:**

(a) Minutes of the Parish Council meeting held on Monday 5 September 2011 were approved and signed by the Chairman.

(b) Minutes of the Planning Committee meeting held on Monday 5 September 2011 were accepted.

4.1 **Chairman's Report**

The Chairman gave details of meetings he had attended over the last month, and advised that an informal meeting had been arranged with Andrew Page and David Mills of the Education Foundation Trust regarding possible future uses of the existing school site.

4.2 **District Councillors Report**

Cllr S Williams reported that the District Council is undertaking a Public Consultation on the provision of new sites for gypsies, travellers and travelling show-people. 43 new pitches are required by 2022. This subject was to be discussed at a meeting of the Overview and Scrutiny Committee held on 8 September 2011, but so many members of the public turned up to hear the debate that it had to be deferred until 19 September and a larger venue used.

The Council had employed Baker Associates to report on potential sites and they had identified 15 possibilities. After a very stormy meeting on 19 September, the Committee asked the Cabinet to consider all 15 sites. Over 400 members of the public attended that meeting. On 20 September, the Cabinet decided to proceed with 7 sites out of the 15. The consultation will last for 6 weeks. Included in the original 15 sites were one site in Stone and one in Blakedown, but they are not included in the final 7.

The District Council 'Public Consultation Information Pack' provides further information on why they are consulting on this issue, where the suggested sites are, and how the consultation process will run. This pack will be available on the Council's website from Friday 7th October. Hard copies of the consultation document and response forms will be available at the Worcestershire Hubs in Kidderminster, Stourport-on-Severn and Bewdley and the District's libraries in Kidderminster, Stourport-on-Severn and Bewdley, from Friday 7th October. Completed response forms, can be sent by letter, to Planning Policy, Wyre Forest District Council, Duke House, Clensmore Street, Kidderminster, DY10 2JX, or by e-mail to: LDF.Consultation@wyreforestdc.gov.uk

5. CHADDESLEY CORBETT PARISH MATTERS FOR DISCUSSION/DECISION

- 5.1 Minutes of a meeting of the Business Development Working Group held on 12 September had been circulated, and the following proposals were agreed:
- The County Council would be asked to consider a restricted parking zone outside shops in the village, with a view to providing parking for customers. A report on this would be available within 2/3 weeks.
 - The District Council should be asked to send parking wardens to the village on a regular basis to monitor parking on double yellow lines and other parking congestion.
 - It was agreed that a new more targeted survey should be prepared to identify services available within the Parish to encourage local shopping.
 - There was no objection to businesses having a joint advertising sign placed on the A448, subject to approval by the Parish Council. A site should also be found for a sign, preferably on private land.
- 5.2 Councillors considered a proposal to recruit volunteer litter wardens to assist with litter picking in the Parish. It was agreed that the clerk should select a date for a Litter Campaign to see what response was obtained.
- 5.3 Report from NFU on Registration of small domestic sewage discharges was noted, but subsequent information had been received that this requirement had been suspended pending further investigations.
- 5.4 **Bus Shelter:** A site meeting had taken place on Monday 26 September to discuss the location of a shelter on the A448. Previously the County Council and Police did not agree that the current bus stops were safe and consequently buses only stopped on a 'hail and ride' basis at the discretion of the bus driver. It was noted that this informal arrangement had been operative for two years without any problems. Officers were unable to change their opinion that the existing informal bus stops were safe, and would not approve a shelter on the Chaddesley to Kidderminster side of the road as this would indicate that it was safe to cross the road in this location. The proposed speed control measures on the A448 were unlikely to be in force within the next 18 months, and the Police were unwilling to support any changes to the existing arrangements before these had been tried and tested for several months. The Chairman indicated that it was unacceptable that Chaddesley Corbett did not have an official bus stop. It was agreed to refer this to the Road Safety Unit for further consideration. Cllr S Clee undertook to pursue this on behalf of the Parish Council.
- 5.5 **Emergency Planning:** A draft of additional Risk Assessments had been circulated and were approved. Maps had been prepared and would be circulated by e-mail to Councillors for comment.
- 5.6 **Lengthsman Scheme:** The clerk reported that work had been carried out on siding out footways and clearing leaves and silt from sides of carriageway on the A448, Hillpool and Morton Road, Harvington.
- 5.7 **Allotments and Community Orchard:** No report.
- 5.8 **School Parking:** Deferred.
- 5.9 **Dates for Parish Council meetings 2012:** A schedule of dates had been prepared and was approved.
- 5.10 **Grit Bins:** A contractor had been found to store grit and top up grit bins. It was therefore agreed to order 4 new Parish Council grit bins.

5.11 **Community Games:** To co-ordinate with the Jubilee and Olympic Games, it was suggested that a series of Community Games could be organised. It was agreed to put this proposal to the Friends of the Village Association for consideration.

6. DATES FOR MEETINGS

6.1 Wyre Forest Area CALC/Parish Forum – Wednesday 19 October 2011 – Duke House Kidderminster. This would be attended by Cllrs J Swift, M Walford and the Clerk. 7.00 p.m.

6.2 Worcestershire 6th Parish Conference – Tuesday 18 October 2011 – County Hall. This would be attended by Cllrs M Walford, R Pugh, J Swift and the Clerk. 7.00 p.m.

6.3 Emergency Planning Group – Wednesday 5 October 2011 6.00 p.m. Duke House, Kidderminster. This would be attended by Cllr J Swift and the Clerk.

6.4 Planning Training for Councillors – Thursday 20 October 2011 – 6.00 p.m. Duke House, Kidderminster. A number of Councillors agreed to attend.

6.5 Worcestershire CALC AGM – Thursday 13 October at 7.00 p.m. – County Hall. Cllrs J Swift, M Walford and the Clerk would attend.

6.6 Budget and Staffing Committee meeting – Monday 24 October 2011 at 7.00 p.m. Village Hall. Cllrs K Bartlett, J Swift, D Thomas to attend.

7. TO RECEIVE REPORTS FROM CLLRS REPESENTING OUTSIDE BODIES

7.1 **Policing Matters Group:** A written report from the Clerk had been circulated and noted. There had been a spate of burglaries in the Parish over the last few weeks and residents were encouraged to be vigilant. It was agreed to put a notice in the Parish Magazine inviting residents to register for Alerts from the local co-ordinators.

7.2 **New School:** Cllr Mrs P Pardoe reported that the purchase of land for the new school had been completed and agreements had been signed for funding. It was still anticipated that the new school would open in September 2012.

8. CONSULTATION DOCUMENTS

8.1 **South Staffordshire Local Development Framework** – Submission of Core Strategy Development Plan Document Consultation – Noted.

8.2 **Network Rail** – Consultation on proposed changes to rail network Redditch/Bromsgrove Branch Enhancement Scheme (Alvechurch) – Noted.

9. CLERK'S REPORT ON ITEMS OF CORRESPONDENCE FOR INFORMATION ONLY

The Clerk submitted a written report of items for information, which included:

- Allotment 1 had been offered to two people on the waiting list, but both had declined due to the overgrown and unworked condition of the land. Cllr Mrs J Fox would pass another name to the Clerk.
- Benches – Two more benches had been donated by residents and were on order.
- Footpaths Warden – had resigned, but would continue until a replacement could be found.
- Bridlepath – Barrowhill Lane to Tanwood Lane – It was agreed that the Community Payback team could work on this with a budget of a maximum of two days.
- CPRE/NALC Publication – How to Respond to Planning Applications – 8 Step Guide. Copies ordered for Councillors. Available on the website <http://www.planninghelp.org.uk>
- Wyre Forest District Council to undertake a Governance Review to find out whether or not electors agree to combining Rock and Ribbesford Parish Councils.
- Resident of Malvern View had e-mailed regarding redundant poles on the Green. It is understood that these were for a control system to the Warden's residence but were no longer used. Previous attempts to establish ownership had failed and it had been referred to

Community Housing without response. It was agreed to raise this again with Community Housing and report back to a future meeting.

10 FINANCIAL REPORT

10.1 The Clerk presented a schedule of payments and receipts which was approved.

Payments

Recipient	Details	Amount £	VAT £	Total £
W Waldron	Lengthsman Scheme	240.00		240.00
CC Village Hall	September	43.00		43.00
SLCC	Clerk's Gathering November	7.50		7.50
Community Payback Scheme	Maintenance Allotment site	150.00		150.00
Clerk's Salary	July-September	1,332.24		1,332.24
HMRC	PAYE/NIC	333.00		333.00
CPRE	Annual Subscription	29.00		29.00
		<u>2,134.74</u>		<u>2,134.74</u>

Receipts

Wyre Forest District Council	Half Year Precept		11,980.50	11,980.50
------------------------------	-------------------	--	-----------	-----------

Invoiced

Worcestershire County Council	Lengthsman Scheme		<u>558.00</u>	<u>558.00</u>
-------------------------------	-------------------	--	---------------	---------------

10.2 A Bank Reconciliation for September 2011 had been prepared and a copy had been provided to Cllrs K Bartlett and J Swift.

10.3 A comparison of the half year budget against income and expenditure had been provided to the Parish Council and was approved.

10.4 It was agreed that the Clerk should open an internet banking account with Scottish Widows to enable the transfer of funds from the Treasurers Account to the Investment Account at short notice to maximise interest.

11. **NEW ISSUES and ITEMS FOR NEXT MEETING:** Date of next Meeting Monday 7 November 2011. Bike ramp in Hemmingway.

The meeting closed at 8.45 pm.