

**MINUTES OF A MEETING OF
CHADDESLEY CORBETT PARISH COUNCIL
Held on Monday 6 February 2012
at Chaddesley Corbett Village Hall
at 7.25 p.m.**



Present: Deputy Chairman: Cllr K Bartlett, Cllrs D Thomas, L Stockford, B Green, Mrs P Pardoe, R Pugh.

In attendance: District Councillor Mr S Williams, Clerk Mrs Y Scriven, Members of the public.

POLICE REPORT

A report had been submitted for the Wyre Forest rural areas and the following incidents related to Chaddesley Corbett:

- * A sports club has been broken into twice.
- * Dog worrying livestock incident near Cakebole
- * Theft from a shed in Harvington. Metal tables etc were stolen.
- * Lamping along Tanwood Lane
- * Attempted theft of heating fuel from a property in the Brockencote area.
- * Neighbour boundary dispute
- * Anti social behaviour near The Green

Anyone who sees anything suspicious should ring the new non-emergency contact number **101**.

1. **APOLOGIES:** Cllrs G Vernon (ill), W Mack (ill), Mrs J Fox, M Walford, J Swift
2. **DECLARATIONS OF INTEREST:** Cllrs L Stockford – Item 5.3 – Personal Interest

The meeting was adjourned for Public Question Time.

The meeting was re-opened.

3. **MINUTES:**

- (a) Minutes of the Parish Council meeting held on Tuesday 3 January 2012 were approved and signed by the Deputy Chairman.
- (b) Minutes of the Planning Committee meeting held on Tuesday 3 January 2012 were accepted.

4.1 **CHAIRMAN'S REPORT**

The Chairman was unable to attend the meeting but had submitted a written report. It was understood that Cllr Geoff Vernon had made a good recovery from his recent operation and should shortly leave hospital. Cllrs wished him a speedy return to good health.

The Diamond Jubilee Committee propose to provide every child with a Diamond Jubilee gift, possibly a mug. It was agreed that the Parish Council would be willing to share the cost of this gift with the school governors and our Trust.

New Standards and Ethics had been agreed throughout Worcestershire and there would be no national Standards Board in future.

The Chairman will attend the Broadband event at County Hall on 23 February 2012, and the Big Society Seminar in London on 6 March.

4.2 **DISTRICT COUNCILLOR'S REPORT**

Cllr S Williams reported that Wyre Forest District Council have arranged a special tea dance on Thursday 31 May 2012 at Kidderminster Town Hall, to celebrate the Queen's Diamond Jubilee. The event will be hosted by Kidderminster Shuttle and the District Council and is free. Couples celebrating their 50th or 50th wedding anniversaries were invited to write to the Shuttle offering tips on a long and happy marriage, and they would also like to hear from couples who were married in 1957 – the only time the Queen has visited Wyre Forest.

The opening of the Wyre Forest Crematorium and Cemetery will take the form of a service of dedication and blessing on Friday 24 February 2012.

5. **CHADDESLEY CORBETT PARISH MATTERS FOR DISCUSSION/DECISION**

5.1 **Parish Emergency Plan:** An updated Emergency Plan had been circulated to Councillors and it was suggested and agreed that the Community Response Team should meet to discuss procedures with a view to carrying out a 'mock exercise' later in the year. The Clerk was asked to arrange this meeting as soon as possible.

5.2 **Bus Shelter on A448:** A considerable amount of negotiation had taken place since the last meeting and although a planning application was not required, but it is necessary to obtain a Licence from the County Council to put the bus shelter on the highway. Stringent regulations would apply and regrettably the wooden bus shelter we had proposed was no longer acceptable. Because of visibility issues a very basic glass shelter with a back, roof and half sides was the only permitted design, and the cost of this type of unit would be £3,000 plus. However, the County Council have agreed to fund 50% of the shelter. It was agreed in principle that the Parish Council would fund up to £1,500 towards the cost of a new shelter, but that the clerk should attempt to secure a design which offered the best possible cover from the elements.

5.3 **Survey on proposed restricted parking outside shops in the Village:** 65 responses had already been received, with 16 against and 49 for the proposal. It was agreed that more time was required for receipt of survey forms and a cut off date of 29 February 2012 was agreed. The clerk would then summarise the responses for consideration at the next meeting.

5.4 **First Aid Course:** It was agreed in principle that the Parish Council would fund a one day first aid course for residents, to be held in the Village Hall at a convenient date, providing that at least 10 people and up to a maximum of 12 people would attend. The cost was up to £465.

5.5 **School Travel Plan:** The clerk had attended a meeting of the Steering Group appointed to formulate a Travel Plan for the new school. Issues had been raised for reference to the Parish Council concerning access by footpath for residents with a pushchair, and the speed limit on the A448. It was agreed that the County Council should be asked to extend the existing footpath, which currently terminates on the bend past the Fox Public House, to the entrance for the new school. It was also agreed to arrange a meeting with Highways regarding proposals for changes to the speed limit on the A448, in particular near the entrance to the new school.

5.6 **Lengthsman Scheme:** A schedule of work carried out in January included clearing block pipes in Sion Court, Hillpool, digging new grips in Tandy's Lane, clearing footways and gullies along the A448, clearing outfalls, grips, inlets and ditches along Tanwood Lane, Bournes Green Lane, Chaddesley Woods Lane and Drayton Road and repairing broken pipe and digging outfall in Sink Lane. Confirmation of the resignation of Bill Waldron effective 31 March 2012 had been received.

A large number of applications for the post of Lengthsman had been received and it was agreed that interviews would be arranged shortly. In the absence of Cllr G Vernon it was agreed that Cllr B Green would assist with interviews.

5.7 **Allotments:** One half plot had become available and it was agreed this should be advertised. Residents had requested a removable bollard at the top of the allotments at the Fold Lane end to prevent motorists using the allotments as a cut-through to avoid traffic in the village. It was agreed this would be discussed at the next meeting.

6. DATES FOR MEETINGS

6.1 Emergency Planning – Wednesday 8 February 2012 – Wyre Forest District Council – 5.30-6.00 p.m., Duke House, Kidderminster – Cllr J Swift and the Clerk to attend.

6.2 Parish Forum/Wyre Forest Area CALC Meeting – Tuesday 17 April 2012 – Duke House, Kidderminster, 7.00 p.m.

7. TO RECEIVE REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES

7.1 **Education Foundation Trust:** - A 'blog' had been launched and was available at <http://ccvaps.wordpress.com>

7.2 **Village Hall:** A Lottery Grant of £10,000 had been secured to fund solar panels on the roof of the village hall. A planning application had been submitted.

8.1 CONSULTATION DOCUMENTS

8.1 **NALC Consultation – Allocation of Accommodation:** Cllr K Bartlett agreed to review this consultation document and respond on behalf of the Parish Council.

8.2 **Wyre Forest District Council – Further consultation on new proposed Gypsy and Traveller Sites:** This would be referred to Cllr J Swift to respond on behalf of the Parish Council.

9. CLERK'S REPORT ON ITEMS OF CORRESPONDENCE FOR INFORMATION ONLY

The Clerk submitted a written report on items for information, which included:

- At a meeting with Ian Miller, Chief Executive Wyre Forest DC, it had been suggested that Parish Councils would consider what services/assets they would wish to transfer from the District Council to the Parish Council. It was proposed by the clerk that the Parish Council should take over litter collection, and include this on the job description for the new Lengthsman. It was agreed that this was a good idea and should be progressed in co-operation with other Parishes in the District, providing adequate funding was made available.
- Jon Harris thanked the Parish Council for their donation of £50 towards renovation of the telephone kiosk in Drayton and reported that the electric cable to the kiosk had perished and BT are unwilling to pay for repairs. He is looking at other ways of illuminating the kiosk such as solar/battery.
- Wyre Forest DC will be holding a Question Time event at Kidderminster Town Hall on Wednesday 7 March 2012 to enable residents to have their say on the economic regeneration of the District.
- Balance of fund to support electronic planning applications - £172.78. It was agreed that this should be used to purchase a new laptop and a proposal would be submitted at a future meeting.
- Cllr G Vernon and the clerk met with an officer of the District Council regarding an outlet pipe from a field adjacent to the houses off Morton Road. This outlet pipe is discharging onto the road. This will be investigated by the District Council/County Council.

- PC Andy Wallace has issued an annual schedule of attendance at Parish councils. Kate CSO or Andy will attend the Annual Parish Council meeting on 21 May, and will issue monthly reports for other meetings.
- We are advised that Alan Kingston will replace Phil Coulson as our Area Officer for footpaths, etc.
- Broadband event at County Hall on 23 February – Cllrs J Swift, D Thomas and L Stockford to attend.
- Mr S Pierson had reported an incident in Harvington Hall Lane to the police.

10 FINANCIAL REPORT

10.1 The Clerk presented a schedule of payments and receipts which was approved.

Payments

Recipient	Details	Amount £
W Waldron	Lengthsman Scheme	256.25
CC Village Hall	January	25.00
Y L Scriven	Expenses Nov-January 2012	189.54
Wyre Forest District Council	Emptying litter bin Orchard	30.00
CC Cricket Club	Donation to new pitch	1,000.00
BT	Broadband and line rental	77.95
Don Robbins	Net salary July-December 2011	768.00
Dudley Print	Newsletter and postage etc	828.40
JPB	Photocopies, toners, postage	161.69
		<u>3,336.83</u>

Receipts

Wyre Forest DC	Burial Ground Grant	720.00
Allotments	Rents	150.00
Davis Memorial	Inscription	30.00
		<u>900.00</u>

10.2 A Bank Reconciliation for January had been prepared and a copy had been sent to Cllrs K Bartlett and J Swift, and was approved.

11. **NEW ISSUES and ITEMS FOR NEXT MEETING: See above:** Date of next Meeting Monday 5 March 2012

The meeting closed at 8.30 p.m.