Wolverley and Cookley Parish Council

Clerk to the Council: Mrs B J Drew, 4 Mill Lane, Wolverley, 01562 850435

<http://www.wolverleyandcookleyparishcouncil.org.uk>

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To Members of Wolverley and Cookley Parish Council

You are duly summonsed to attend the Annual Council Meeting of Wolverley and Cookley Parish Council to be held at 7.00pm on Tuesday 2nd May 2017 at Wolverley Church Hall, Wolverley for the purpose of transacting the following business.

AGENDA

1. Election of Chairman.
2. Chairman’s Declaration of Acceptance of Office.
3. Election of Vice Chairman.
4. Apologies. To consider the acceptance of apologies for absence from Councillors.
5. Declarations of Councillors Interests
6. Register of Interests: Councillors are reminded to complete and need to regularly update their register of interests.
7. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
8. To declare any Other Disclosable Interests (Pecuniary or Non-Pecuniary) in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest or Other Disclosable (Pecuniary or Non-Pecuniary) Interest which falls within the Code of Conduct (para 12 (4) (b) must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence

The meeting will now be adjourned for PUBLIC QUESTION TIME

Members of the public are invited to give their views and question the Council on items on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Council Meeting itself.

The meeting now reconvened to conduct the items of business listed below;

1. To consider the adoption of the minutes of the Parish Council meeting held on 4th April 2017 at 7.00pm (minutes previously circulated).

Matters for Discussion / Decision;

1. To receive Councillors Reports;

County Councillor,

District Councillors.

1. To receive report from Local Representative, West Mercia Police.
2. Appointment of Statutory/Standing Committees.

(a) Grants

(b) Risk Management

(c) County Association of Local Councils

(d) Parish Forum / Wyre Forest Area CALC Meetings

(e) Cookley Playing Fields Association

(f) Wolverley Memorial Hall

(g) Fairfield Community Group

(h) Wolverley Charities

(i) Flood Action Group

(j) Community Emergency Committee

(k) Liaison link with Lengthsman

(l) Allotments

(m) Parish Council Police Liaison

1. To agree any representatives to Sebright Educational Foundation.
2. Financial Matters;
	* 1. To agree Appointment of Internal Auditor.
		2. To discuss Parish Council Accounts 16/17.
3. To note arrangements in place for Risk Management and Chairman to sign Risk Review Log for the year ended 31st March 2017.
4. To discuss and agree approval of Annual Subscriptions.

a) Worcestershire CALC

b) Insurance

1. To discuss and agree approval of Contracts.

a) Lengthsman

b) Bin Emptying/Litter Picking

1. To discuss and agree maintenance works to The Pound, Wolverley.
2. Accounts for Payment – to agree the schedule of cheques to be signed.
3. Planning Applications for Consideration:-

**PC No WFDC No/Details**

3278 17/0195/Full: Two storey side extension at 11 Orchard Grove, Caunsall,

3279 17/0205/Outline: Outline Planning Application to include up to 600 dwellings (C3), up to 3,350sqm of Class B1

employment uses, 150sqm of Class A1/A3/D1 uses (local shop/café/community space), public open space, ecological mitigation, drainage works, infrastructure and ancillary works. Detailed approval is sought for access arrangements, to include main access from Park Gate Road, secondary access from The Crescent and limited access to a small number of properties from Axborough Lane, with all other matters reserved at former Lea Castle Hospital, Park Gate Road, Kidderminster,

 3280 17/0207/Full: Porch extension at 6 Brampton Close, Cookley,

 3281 17/0231/Full: Insertion of rooflight at Lowethorpe House, Lowe Lane, Wolverley.

1. To receive report following Flood Action Group Meeting, Wolverley.
2. To discuss problems with Superfast Broadband in the Parish and agree action to be taken.
3. To discuss Drakelow Tunnels, Wolverley.
4. To receive report following Dementia Friends/Awareness meeting and agree next steps.
5. To discuss closure of Zig Zag path, Wolverley.
6. To discuss letter received regarding removal of telephone kiosk – Fairfield Lane, Wolverley.
7. To discuss progress with Wolverley Memorial Hall Lease Extension.
8. To discuss request for litter bin – Austcliffe Lane, Cookley.

**Parish Matters for Update Only – no decisions required**

1. Clerks Report (Clerk) Decision Notices, Road Closure Notice, Wyre Forest Big Energy Switch.
2. Annual Parish Meeting Report (Clerk)
3. Update on Lengthsman Scheme (Councillor T Botterill)
4. New Issues / Items for Next Meeting:
5. Dates for Meetings: Wyre Forest Area CALC Meeting – Thursday 15th June 2017.
6. Date of Next Meeting – to confirm the date of the next meeting which is scheduled for Tuesday 6th June 2017.

Mrs Beverley Drew

Clerk to Wolverley and Cookley Parish Council

26th April 2017

*The Public and Press are Cordially Invited to Attend*