

WOLVERLEY & COOKLEY PARISH COUNCIL

Minutes of the Meeting of the Parish Council
Held at Wolverley Church Hall, Wolverley on Tuesday 5th September 2017 at 7.00pm

Present:

Mr D Jones (Chairman)
Mr T Botterill
Mr D Cox
Mr R Drew
Mr J Hart
Mr M Hart
Mrs L Jones
Mrs C Lewis
Mr C Nicholls
Mr C Sherrey
Mr S Sherrey
Mr P Smith
Mr G Yarranton

West Mercia Police: PC Sam Meyer
District / County Councillor: Ian Hardiman - Apologies

Barbara Sarbinowska - Principal Housing Strategy Officer, Wyre Forest District Council
Sally Horne - Principal Housing Strategy Officer, Wyre Forest District Council

Parishioners

96. Apologies
Councillor Mrs J Cox

97. Declarations of Councillors Interests
Register of Interests: Councillors are reminded of need to update their register of interests.
To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. None Declared.
To declare any Other Disclosable Interests (Pecuniary or Non-Pecuniary) in items on the agenda and their nature.
Councillor T Botterill agenda items 16/17 Wolverley, as resident in the village.

Public Question Time

The Chairman welcomed members of the Public who were invited to speak.

The subject of a Neighbourhood Plan for the Parish was raised and the Parish Council were asked to consider taking the lead on this. Many local parishioners would like to see a Neighbourhood Plan developed and would be willing to help with the production. A detailed Boundary Plan of the Parish was requested - Clerk to provide. Housing Needs Survey, Parishioners would like to see Wolverley and Cookley included in a survey, this is on the agenda for discussion later. The question was raised when the current Lea Castle Application will be discussed by WFDC. Councillor J Hart advised this is several months away from a decision. It was requested that the Cookley Bus Service be placed on the next agenda. Councillor Yarranton advised that all services are to be reviewed in October, but the service is safe until January 2018.

Some people are experiencing difficulties with accessing agenda and minutes on the website. Clerk to check.

The matter of enforcement action at land off Eleanor Harrison Drive was raised. This is to be discussed later in the agenda.

A question was asked - "What is washed over greenbelt"? . Councillor J Hart advised.

The meeting now reconvened to conduct the items of business listed below;

98. To consider the adoption of the minutes of the Council meeting held on 1st August 2017 at 7.00pm
These having previously been circulated it was resolved unanimously to receive and adopt the minutes as a true record of the meeting and these were signed as such by the Chairman.

Matters for Discussion / Decision:

99. Housing Needs Survey
The Chairman welcomed Sally and Barbara to the meeting.

The last housing needs survey was completed in 2002 so another one needs to be undertaken in the Parish. It is a key supporting document for a neighbourhood plan so will be very timely if the Parish Council are considering doing this.

The process is to identify the area to be surveyed, devise a questionnaire, send out in Parish and to people who have moved away, analyse, bring report back to the Parish Council then once agreed it is adopted. There is a statutory duty to undertake a survey. There are lots of documents in existence that can be circulated prior to commencement that can assist in the process. There is usually a working group set up to help design the questionnaire.

Several questions were raised by Parish Councillors, the return rate it was advised is normally 25 - 30% and draft questionnaires are in place so the process could be commenced quite quickly. The need for bungalows was discussed. It was asked if the survey has an influence with developers and was advised that they should work with the survey results.

Sally Horne will circulate draft documents and Clerk to place matter on next agenda for discussion.

100. **To receive Councillors Reports:**

District / County Councillor:

Written report circulated.

- Still chasing Highways for installation of a Safety Barrier where vehicles have slid off the road into the canal.
- The drain problem by Sleepy Hollow and Brook Cottage is still being addressed; Highways are determined to solve the drainage difficulties here.
- As Broadband works are being carried out the scheduled Bridge Road pavement resurfacing has been delayed until Autumn.
- A request has been forwarded to County Highways for the pavement which runs from lower Sebright Road around the bowling green to be repaired, as it is hazardous, especially for elderly pedestrians.
- A449 overgrowth on pavement has now been referred to Senior Highways Management as their prevarication has gone on for far too long.
- Investigating the possibility of a 30mph speed limit for the hamlet of Blakeshall.
- New tactiles have at last been installed at the crossing by Wolverley Primary School.

101. **Report from West Mercia Police**

Written report circulated.

PC Sam Meyer was present;

Unfortunately there has been an increase in reported crime this month, 28 in total.

Incidents include;

Violent crimes - mainly domestic related and alcohol related (some due to Bank Holiday weekend)

Burglary - Social Club Cookley - gaming machine, Clee Road - Theft of metal container

Speeding motorbike - The Crescent, Cookley

Number plates stolen - cars in Caunsall

Bike stolen on Castle Road, Cookley

Males acting suspiciously Sebright Road in white VW Passat

Axborough Lane - Telephone mast damaged

Lower Kingsford Lane - Diesel tank emptied of fuel

Sion Hill Middle School - more antisocial problems

Sebright Road - Motorbike stolen, also garages broken into

Suzuki stolen Castle Hill, also Gazebo stolen, Kingsford Country Park - window smashed and bag stolen

ASB incidents increased - due to school holidays

Councillor D Cox advised that 3 people have been charged over the incident at Cookley Club.

The issue of parking on footpaths was raised. PC Meyer advised that it has to be dealt with at the time and see the obstruction in progress, ring 101 and get registration numbers.

A Speed pro laser device being is borrowed from Rubery team and will be out and about around the Parish!

102. **Accounts for Payment**

RESOLVED that the following accounts be paid;

| | | |
|----|---|------------|
| 30 | Mrs B J Drew (Salary August 17) | 909.06 |
| 31 | Mr T Dale (Lengthsman Fee August 17) | No Invoice |

| | | |
|----|--|--------|
| 32 | Marvin Cox Lubricants (Works to maintain Pound) | 36.00 |
| 33 | Office Outlet | 49.68 |
| 34 | Mrs B J Drew (Expenses plus Post Office Ltd) | 143.24 |
| 35 | T Botterill (Sign) | 200.00 |

103. **Planning Applications for Consideration:-**

PC No **WFDC No/Details**

3290 WF/17/0487/CERTP: Single storey extensions (Certificate of Proposed Lawful Development) at Tangle Tree, Wolverley Road, Wolverley,

Recommend Approval

3291 WF/17/0495/Full: Change of elevation materials to the extension and existing buildings at Field House, Wolverley Road, Wolverley,

Recommend Approval

3292 WF/17/0501/Full: Provision of a log cabin for a permanent agricultural workers dwelling at Bluntington House, Blakeshall, Wolverley,

Recommend Approval

3293 WF/17/0506/Full: Wooden storage shed and use of land for recreational purposes at Field adjacent Wellfield, Wolverhampton Road, Cookley,

Recommend Deferral - seek more information as to whether it complies with Green Belt Policy and also what recreational purposes the land will be used for.

3294 WF/17/0507/Full: Two storey and basement extension to side of property at 34 Gaymore Road, Cookley,

Recommend Approval

3295 WF/17/3049/AG: FOR INFORMATION ONLY - Extension to existing agricultural building at land at Highlow Nurseries, Wolverley Road, Wolverley.

For Information Only

104. **Velo Bike Event - 24th September 2017.**

Noted

105. **To discuss Enforcement Action - WF/17/0042/Full Land off Eleanor Harrison Drive, Cookley, Planning Appeal dismissed.**

The above planning application for change of use of land to equestrian use and the construction of stable block, ménage and associated parking and turning area was refused by WFDC on 17th March 2017. The applicant however went ahead with the works and then lodged an appeal. This appeal was dismissed on 16th August 2017. It was agreed the Parish Council request that enforcement action is taken to ensure this site in the Green Belt is restored to its original state and any stables, muck store, shelters and ménage are removed to retain the openness of the landscape. Clerk to write to Richard Jennings, Enforcement.

106. **To discuss production of a Neighbourhood Plan for the Parish.**

The Chairman advised that he thinks there is a need for the Parish to produce a Neighbourhood Plan. It will be beneficial and hopefully give some protection in the future towards development in the Green Belt. A lot of Parishioners in the Community want this and would be prepared to be involved with the production of it.

There was much discussion on this and it was agreed that before a final decision can be made to proceed, much more information about what is involved, opportunities for funding etc need to be known. It was agreed to defer to next meeting, Clerk to get speakers from Parishes that have or are undertaking a plan and invite the public to attend.

107. **To receive update on Dementia Awareness/Friends Launch and next actions.**

Awareness Meeting 22nd September, Cookley Village Hall.

It was noted that Jo Hughes, the project leader, has now moved on from her role in this.

108. **To discuss progress with Localism Application 2017/18.**
The Localism Application 2017/18 is ready to be submitted, all in favour Clerk to submit.
109. **To update on progress with Localism Projects 2017/18 and agree any action required;**
- a) Gateways - Ordered
 - b) Planters - Ordered - Article to go in next Wolverley & Cookley Matters
 - c) Tourism Boards - Councillor P Smith to progress
110. **To discuss request for Litterbin – Attwood Close, Wolverley.**
Several parishioners have requested a bin at this location. The Parish Council do have a spare bin and capacity to empty. Permission to be sought from Community Housing and location to be agreed.
111. **To discuss painting railings – Wolverley Village.**
All agreed painting should proceed.
112. **To discuss Church Gate Sign – Wolverley.**
All agreed cost of cast sign bottom of zig zag be re-imbursed.

Parish Matters for Update Only – no decisions required

113. Clerks Report (Clerk). Clerks & Councils Direct, Wyre Forest Professional Fayre - Noted
114. Update on Lengthsman Scheme (Councillor T Botterill). Gerry Brienza - new contact at Worcestershire County Council.
115. New Issues / Items for Next Meeting. Neighbourhood Plan, Housing Needs Survey, Cookley Bus Service
116. Dates for Meetings:
Chairman's Meeting - 13th September, Wyre Forest House
Parish Forum/CALC - 18th September, 6.30pm, Wyre Forest House
117. Date of Next Meeting - to confirm the date of the next meeting which is scheduled for Tuesday 3rd October 2017, 7.00pm.

There being no further business the meeting closed at 8.30 pm.

Chairman - 3rd October 2017