

Pebworth Parish Council
Minutes of an Ordinary Meeting of the Parish Council held
At the Village Hall, Pebworth on Monday 7th March 2022

Present: Councillors: Richard Weller (Chairman), Simon Shiers, Denise Meynell, James Pearson, John Hyde & David Cranage, Cllr Parkins (19:25)

In attendance: District Councillor Thomas Havemann-Mart, Mrs D Bowles (Clerk)

Also in attendance: 6 members of the public.

216.	Apologies accepted for absence: No apologies								
217.	Disclosures of Interests: Members were reminded of the need to keep their register of interests updated. Members were asked to declare any Disclosable Pecuniary or other Interests in items considered in virtual meetings and their nature. None declared								
218.	Open Forum: The Chairman suspended the formal meeting for the Ward Members and public participation. a) Six members of the public were in attendance: - Cllr Weller confirmed the residents of Meon Gardens had been informed of the Co-Opted vacancy. - Two residents representing local groups requested the Parish Council to consider their proposals to put on an event for the Queen's Jubilee. b) County Councillor Alastair Adams was not in attendance. The Chairman closed the open forum and reconvened the meeting at 19:20								
219.	Ward Member's Report: District Councillor Havemann-Mart report is appended at the end of the minutes: - Strategic Gap – He has confirmed the gap will either be allocated strategic gap or local green space status. He is arguing to allocate the gap as local green space.								
220.	Acceptance of Minutes: The Minutes of the Ordinary Parish Council Meeting held on Monday 7 th February 2022 at the Village Hall, Pebworth were considered and approved by the Council to be a true record of the meeting and were signed by the Chairman.								
221.	Co-Opted Vacancy Clerk confirmed 4 applications had been received, with one withdrawal. All applicants introduced themselves and explained why they had applied for the vacancy. A vote was carried out and Samantha Parkins was offered and accepted the position. The Acceptance of Office was duly signed and she joined the meeting.								
222.	Planning Matters: Decisions: 21/03005/RM - Reserved Matters application for Phase 1A residential development comprising of 16 dwellings relating to the outline permission W/13/00132/OU as approved under planning reference W/16/01618/RM - removal of condition 6. Location: Land Adjacent To, Sims Metals Uk (South West) Limited, Long Marston, Pebworth. Application approved. Appeals Decision: Appeal Ref: APP/H1840/W/21/3284614 Land Adj to Bramble Cottage, Dorsington Road, Dorsington, Pebworth. The appeal is dismissed.								
223.	Finance: a) Council noted the Clerk's report on payments made since the last meeting. <table border="1" style="margin-left: 20px;"> <thead> <tr> <th>PAYMENT</th> <th>PAYEE</th> <th>DETAILS</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>BACS</td> <td>Mike Hawkins</td> <td>Gravedigger Fees</td> <td style="text-align: right;">50.00</td> </tr> </tbody> </table> b) Council approved the schedule of payments to be made by internet banking as appended to the minutes. c) Council noted the necessary increase in storage capacity for emails at an additional cost of £3pm. d) Council confirmed receipt of the Joint Panel on Accountability and Governance Practitioner's Guide and noted a copy is kept in the Shared Councillors folder on OneDrive for easy access.	PAYMENT	PAYEE	DETAILS	TOTAL	BACS	Mike Hawkins	Gravedigger Fees	50.00
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224.	Council & Community Matters: a) Council noted works are due to commence between 5 th & 13 th May to replace the stone steps on Front St.								

	<p>b) Council noted Wychavon District Council have confirmed their initial checks for the Community Asset nomination could meet the criteria for designation as an asset of community value. They are now consulting with the owner of the asset and other interested parties, including the local District Councillor.</p> <p>c) Following the meeting in February, Clerk confirmed she had spoken with Christopher Wayman at CALC who confirmed that as monies had been raised by parishioners to purchase a memorial stone for the Queen's Canopy it was acceptable for the Parish Council to place the order. Members unanimously accepted this. Clerk confirmed this has been actioned.</p> <p>d) Council noted email received from Meon Vale Residents Association, sent to District Councillor Havemann-Mart and copied into the Parish Council, along with District Councillor Havemann-Mart's response. Cllrs Weller & Pearson to meet with representatives, along with District Councillor Havemann-Mart.</p> <p>e) Clerk has proposed the new bin be installed to the left of the planter, by the bus stop, and is awaiting Phil Childs' response.</p> <p>f) Council noted Clerk has requested Persimmon Homes provide a noticeboard on the new Meon Vale estate with no response received to date. Cllr Pearson to visit the sales office to enquire if this is possible.</p> <p>g) Council resolved:</p> <ul style="list-style-type: none"> - for The Close to be used exclusively on 3rd, 4th & 5th June for various celebrations throughout the weekend. - to provide a budget of up to £200 as a commemorative gift for children aged 16 and under. Purchase order to be issued once numbers finalised. - To help with the running and support of the event. Cllrs Weller & Pearson to attend a meeting. Queen's Jubilee to be placed on the agenda as a regular item.
225.	<p>Pebworth in Bloom: Nothing to report.</p>
226.	<p>The Close & Recreation Field</p> <p>a) Cllrs Weller & Pearson to carry out a review of the regulations for The Close & The Recreational Field.</p> <p>b) Council noted Wychavon District Council has confirmed the project for replacing the old play equipment at The Close meets the aims and requirements of the Community Legacy Grant scheme. Pebworth Parish Council has now been invited to prepare a full application. It was resolved to set up a Working Group to consist of Cllrs Hyde, Parkin & Pearson.</p> <p>c) Council noted the Recreation Field sign with new contact details has now been installed.</p>
227.	<p>Cemetery: Interment of ashes took place 15.2.22.</p>
228.	<p>Allotments: Nothing to report</p>
229.	<p>Streetlighting:</p> <p>a) Quote has not yet been received from Candela Lights for the final stage of the streetlight replacement programme. There are 9 lights to replace:</p> <ul style="list-style-type: none"> 28 - outside Little Meadows (Middlesex Farm) 29 - outside 24 Little Meadows 34 - Luton Cottage, Chapel lane 35 - Junction of Orchard Close 37 - 27 Elm Close 40 - end Elm Close 42 - opposite Village Hall <p>Concrete Columns:</p> <ul style="list-style-type: none"> 36 - corner of Elm Close, opposite Honeybourne Rd 38 - on green opposite 21 Elm Close. <p>Council resolved to increase the budget to £15,000 to finalise this programme. Once quote has been received Clerk to place the order.</p> <p>b) Streetlight number 5 has now been repaired by Western Power.</p>
230.	<p>Highway Matters: Council noted:</p> <p>a) 30mph roundels have been ordered.</p> <p>b) A PO has been issued to Westcotec for the purchase of the VAS.</p> <p>c) County Cllr Adams has advised that the verge opposite the school has been filled with topsoil, however it has been reported that this has been damaged once again. This is an ongoing problem and will not be resolved with filling in with topsoil each time.</p>

231.	Lengthsman/Handyman Matters: <ul style="list-style-type: none"> - Floor replaced in small house of triple play - Frog bin has been removed and made tidy - Bolts have been fitted to the rope roundabout - Verge grips have been cleared at various locations - Headwalls/outfalls have been cleared at Broad Marston - Gully grates have been cleared at Back Lane & Dorsington Lane.
232.	Public Rights of Way: Nothing to report.
233.	Matters Raised by Members: The following matters were raised by Council Members for consideration for future agendas: Nothing raised.
234.	Reviews: <ul style="list-style-type: none"> a) Risk Assessment was reviewed and agreed b) Asset Register was reviewed and agreed. It was resolved to adopt: <ul style="list-style-type: none"> c) the Retention of Documents & Records Management Policy d) Data Protection Policy. Clerk to place on website.
235.	Date of Next Meeting: Council confirmed the date of the next Ordinary Parish Council Meeting on Monday 4 th April 2022 at 7.00pm in the Village Hall, Pebworth.
236.	Closure of Meeting: The Chairman closed the meeting at 20:50 hrs

Chairman: _____ Date: _____

FINANCE

Verified & Confirmed Account Balances as at 11th February 2022

Treasurers Account	3,927.11
Business Bank Instant	53,641.30
Total	57,568.41

APPENDIX A

PAYMENT	PAYEE	DETAILS	TOTAL
BACS	HMRC	Clerk's Tax	97.20
BACS	Mrs D Bowles	Clerk's Salary & Expenses	***
BACS	Mr J Hyde	Lengthsman Works	101.40
BACS	Mr J Hyde	The Close & Rec works	52.50
BACS	Signs R Us	The Rec replacement sign	78.00
DD	O2	Mobile Phone	13.20
DD	NEST	Clerk's Pension	38.99
DD	Yu Energy	Streetlight Energy	41.03
DD	Yu Energy	Streetlight Energy	240.51
DD	1&1 IONOS Ltd	Ionos Email	1.20

District Councillor Havemann-Mart's Report

Parish council report March 2022

Meon vale, aware of the situation and working with Wychavon on the planning details

Asset of community value going to pannel this month

Ukrainian crisis

Many residents are asking us how they can help people affected by the war in Ukraine. We have set up a page on our website to try and pull the various appeals for donations going on into one place.

Our Community Development team has been asked to talk to the Voluntary and Community Sector to support the efforts of our communities. The Ukrainian flag will also be flown outside the Civic Centre from next week.

www.wychavon.gov.uk/support-for-Ukraine.

Give safely to help people in Ukraine

The Charity Commission and Fundraising Regulator have urged the public to 'give safely' to registered charities helping and supporting those affected by the invasion of Ukraine.

By giving to a registered, regulated charity, the public can have assurance that their funds will be accounted for in line with the charity law framework. Established charities with experience of responding to disasters are usually best placed to reach victims on the ground.

People looking to donate to causes working in Ukraine and neighbouring countries should make a few simple checks before giving:

- Check the charity's name and registration number at www.gov.uk/checkcharity
- Make sure the charity is genuine before giving any financial information
- Be careful when responding to emails or clicking on links within them
- Contact or find out more online about the charity that you're seeking to donate to, or work with, to understand how they are spending their funds
- Look out for the Fundraising Badge on charity fundraising materials – this is the logo which shows that a charity has committed to fundraise in line with the Code of Fundraising Practice

We encourage people who want to give to visit the Disasters Emergency Committee website: <https://www.dec.org.uk/appeal/ukraine-humanitarian-appeal>

FCC update

We are pleased to report we now have a plan in place to restart our bulky waste collection service. A media release will be issued next week with the details and you are welcome to share it using your own channels.

Discussions about restoring other affected services are progressing well and we hope to have some news on that shortly.

Abbey Park, Pershore barrier

Work to install the barrier around Pershore's Abbey Park will begin in the week starting 14 March. This follows the public consultation we did last year which showed support for the principle of a barrier. We are grateful to councillors for Pershore who have worked with officers to help tweak the design to make sure it fully reflects the concerns and comments raised in the consultation.

The consultation results will be live on our website at the start of next week and a media release announcing the start of work will be sent out too.

Boundary Commission consultation reminder

The Boundary Commission for England's consultation on a proposed new map of Parliamentary constituencies is now open and will run until 4 April.

A review of parliamentary constituencies is taking place to ensure each one has roughly the same number of electors (between 69,724 and 77,062). As part of this process, the number of constituencies in England will increase to 543.

The Boundary Commission want members of the public to share their thoughts on the proposed new constituencies, so they can improve them.

To have your say, please submit your comments by 4 April via the consultation website – www.bcereviews.org.uk – or by email or letter.

You can provide feedback on anything, from where the proposed boundaries are, to the Boundary Commission's suggestions for new constituency names.

Further information and resources are available:

- Guide to the 2023 Review
- Guide to the public hearings

Natural Networks Webinar

The Natural Networks Programme has been extended until June 2023 and will continue providing advice and financial support to help organisations improve Worcestershire's wildlife habitats.

On 30 March, between 6.30pm and 8.30pm, there will be a free webinar explaining the Natural Networks Programme, introducing the team, providing information on the support available, and showcasing some of the projects that have benefitted from their advice and funding. The event will feature a short presentation on woodland creation and maintenance and will end with a question-and-answer session.

[Visit this link to book your place.](#) For further information please email Katie Ainsworth or Lucy Mayo.

DRAFT