

Pebworth Parish Council
 Minutes of the Ordinary Meeting of the Council
 Held at the Pebworth Village Hall on Monday 7th February 2011.

Present: Cllrs. John Hyde (Chairman), June Haycock, Albert Jeffrey, David Lees, Pam Veal
 In attendance – John Stedman (Clerk), Ward members Cllr. Patrick Haycock and Tom Bean,
 and four members of the public.

Preceding the meeting:

Mr Mark Wildish the Architect for the Albert Jeffrey site development proposals gave a brief presentation on the latest site lay out which now incorporates the issues raised at the previous public presentation. 13 dwellings are now proposed consisting of 6 two bedroom, 4 three bedroom and 3 four bedroom houses each with two car parking spaces and several more spaces for visitor parking. Members questioned the details of the plans and reserved any comments for the formal application which is expected later in the year. A further public presentation will be held before the planning application is lodged and it is intended to hold this from 3.00 to 7.00 pm as a display forum whereby members of the public can ask questions and discuss any issues. The public presentation will be advertised throughout the parish with a fully distributed flyer.

Note: Cllr Albert Jeffrey was not in attendance for the Mark Wildish presentation.

Mr Nigel Potter, the WRCC housing officer addressed the meeting with regard to a new parish housing survey as the last one was over five years ago. He informed the Council that there is a big demand to live here as 1032 names are on the WDC housing list expressing an interest to live in Pebworth, five families from the parish have social housing needs, plus a further 14 families from surrounding parishes. The Council will formally consider a new survey at its March meeting.

Three representatives of the Village Show attended the meeting and Mrs Dawn Adams issued all members with a hand-out of information regarding the proposed Village Show to be held in September. She outlined the proposed arrangements and stated the purpose of the Village Show was to raise funds for the Village Hall and the Parish Church both of which are desperate for funds. Several matters involving the use of The Close and the Recreation field were put to the Council, all of which will be fully considered at the March Council meeting.

Mrs Woodthorpe Browne requested the Council to have a salt grit bin sited on the junction of Priory Lane and Broad Marston Road as the area is not on the gritting route and is a dangerous junction in icy conditions. The Clerk will make the request to the County highway department.

213. Apologies were accepted from: Cllrs. David Cranage and Mike Sullivan,

214. Register of Interests:

- a. Members were reminded of the need to keep their register of interests updated
- b. Declarations of Members Personal or Prejudicial Interest in Items on the Agenda.

Personal None declared

Prejudicial None declared

215. Chairman Moved: The meeting be now adjourned for Open Forum

Open Forum – Due to the circumstances prior to the start of the meeting all public participation was now concluded.

Ward Member Reports are appended to these minutes.

216. Chairman to Move: The adjournment to close at 7:45.

217. Confirmation of the Minutes: members agreed the wording of the January 11 meeting minutes.

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218. The Clerk's Progress Reports.

- a. Parish Pump newsletter delivery and shortages, the Clerk agreed there may have been a shortage of printed copies and would ensure more would be available next time.
- b. Letter of thanks to Mr Bills ref: snow clearance; members noted the letter sent and also stated that Mr Mark Rainbow had also helped in village snow clearance.
- c. Village Hall and the Handyman cleaning problems. This matter was resolved by the handyman.
- d. Fire Station formal opening re-scheduled, Cllr Tom Bean informed the Clerk the station would open at the end of February and a formal opening would take place in May

219. Planning – New Applications.

SDC 10/02784/VARY St Modwen, Long Marston Storage Depot, Variation of conditions 22, 51, 52, 55, and 73: Council noted the application.

220. Planning Approvals/Refusals – Noted

- a. W/10/ 02846/LUE Mr N Davis, Crabtree Farm, Dorsington Rd. Lawful development is certified by WDC for use of the land.
- b. W/10/02596/PP Mr Goddard Key; Fernlea Honeybourne Rd two storey extension Granted with 3 conditions

221. Highways:

- a. Highway potholes to be reported
 - a) Long Marston Road by Nolan Brook House
 - b) Many potholes over the whole length of Long Marston Road
 - c) Lower end of Back Lane on the inside of the bend

222. Lengthsman/ Handyman:

- a. Members reported the tree canopy lift and bramble clearance was complete and a good job done
- b. The crushed kerb stones in School Street are to be reported to County Highways for repair
- c. New matter for attention: A fallen dead elm tree is on the left hand verge at Ullington cross roads and needs removing

223. Handyman Matters

- a. Council wish to amend the terms of contract for the Handyman whereby an hourly rate is agreed for all works and the Clerk agrees a time limit for each job offered, this procedure will enable the council to be more responsible for levels of expenditure and control of future budgets.

224. Public Rights of Way Reports.

- a. Requests for the PPW's attention – none at this time
- b. PROW 569 Priory Farm referred to PPW; no further information at this time, Clerk to chase the matter up with PPW

225. Street Lighting –

- a. **Streetlight faults to be reported.** – None at this time

226. The Close.

- a. **Regular Inspection:** Cllr. John Hyde reported on his monthly inspection and found cracks in the tarmac around the Roundabout, and reported the child swing seats are in a poor condition. Council agreed to request quotations to remove the Roundabout and reinstate the area to turf as the Roundabout has been recorded as high risk in previous RoSPA reports. Consideration for a replacement piece of play equipment will be made later.

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- b. Youth Shelter clean-up; this was reported to be completed and satisfactory
- c. Installation of topsoil and turf under the slide; this work was reported to be complete and members question the details of the invoice for the work requesting the Clerk to refer it back to the contractor for reconsideration.
- d. Replacement of the rubber matting under the swings: After considering several surface options it was agreed that the Clerk brings details and costs of a tiled safety surface to the next meeting for further consideration.

227. Recreation Field

- a. **Maintenance matters;** no further maintenance has been carried out and none required at this time.
- b. **Landscaping:** Council considered further quotations for the revised landscape planting scheme and it was agreed to award the planting contract to Limebridge Rural Services Ltd.
- c. **Over-seeding:** The Clerk reported on quotation requests to over-seeding the field and had not received any response to his request. Cllr Jeffrey offered to ask a local contractor to quote for the works and present it at the March meeting.
- d. **Extra Tree Planting:** Cllr Pam Veal requested councils permission on behalf of the WI to plant two commemorative cherry trees on the field; after full consideration it was agreed the trees could be planted on the southern fence line and at the east end of the field.

228. Cemetery Matters

- a. The Clerk reported that the new hedge planting is now complete and members commented on the good quality of the job. The Clerk will make a request for the promised £300 parishioner's donation towards the hedge planting.

229. Finance.

- a. **Payments:** Council agreed the Payments and Receipts as listed in Appendix A; but withdrew the payment for the Handyman works pending the resolve of invoice details and charges.
- b. Members considered the CV of the candidate for internal auditor and agreed to appoint Mr Geoff Bradley to the post. Clerk will send a formal letter of engagement to Mr Bradley.

230. Correspondence to be considered.

- a. WCC Subsidised public transport consultation – The consultation questionnaires were distributed to members to give out to the local bus users.
- b. Letter from Peter Luff MP regarding the Localism Bill; members noted its content

231. Documents to Note:

- a. Clerks and Councils Direct and WRCC Newslines

232. Matters Raised by Members

Cllr Jeffrey -

a. WCC bus service and library service cuts; It was considered that these matters are under public consultation and comments could be made by members either online or using the questionnaires. Further consideration will be given when the consultation period ends. Cllr. Jeffrey has asked the Ward member Cllr. Bean to make enquiries into the proposed changes or cancellation of the 554 service which serves the route between Evesham and Pebworth.

b. To request a bus timetable be sited opposite the Masons Arms. It was agreed to request a timetable. The Clerk will make a request for the timetable and its board.

c. To consider the charges made by the Handyman; this matter was considered in minute 223

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233. Next Meeting:

It was confirmed the next Ordinary Meeting is scheduled for the 7th March at 7.00.

234. There being no further business the Chairman closed the meeting at 9.25pm

Chairman

Date

APPENDIX A: FINANCE

PAYMENTS TO BE AUTHORISED

Feb-11

Meeting

Cheque No.	Payee	Details	Total Payment	VAT Element	Net Payment
1187	Npower	Streetlight Energy	348.10	16.57	331.53
1188	Kevin Watkins	Lengthsman	901.50		901.50
1188	Kevin Watkins	Handyman works	180.00		180.00
1188	Kevin Watkins	Handyman The Close	175.00		175.00
1189	Limebridge Rural Services	Cemetery hedge planting	1674.00	279.00	1395.00
1190	J Stedman	Clerks Salary & Expenses	490.18		490.18
1191	Kevin Watkins	Underpayment	50.00		50.00
			3818.78	295.57	3523.21

Transfer	5000.00	Feb
Payments Received	Amount	Banked
Total	0.00	

All Paid Up Bank Accounts	
DEPOSIT ACCOUNT	17892.77
CURRENT ACCOUNT	5791.19
TOTAL FUND BALANCE	23683.96
Reserve Lighting Fund	3000.00
Reserve Capital Fund	3000.00
Revenue available	17683.96

Ward member, Cllr. Patrick Haycock's Report to follow:

Ward member Cllr Tom Bean informed the meeting that work on the fire station was delayed due to considerable frost damage to a large area of concrete which had to be removed and re-laid. The formal opening will take place in May and it is hoped the Parish Council will be invited to attend. Members questioned Cllr Bean over adequate parking spaces at the fire station and possible problems with the practice tower due to its close proximity to the public highway. He will look into having a highway warning sign for the station placed on the Honeybourne Road. The 554 bus route cuts will also be investigated and reported back to the Parish Council.