

Pebworth Parish Council

DRAFT Minutes of an Ordinary Meeting of the Parish Council
Held at the Pebworth Village Hall on Monday 7th November 2011.

Present: Cllrs. John Hyde (Chairman), Pam Veal, David Cranage, Simon Shiers and David Lees
In attendance – John Stedman (Clerk), Ward Members Cllrs. Alistair Adams and 12 members of the public.

Prior to the meeting, Mr Nigel Potter the Community First housing officer presented the 2011 housing survey report which indicated eight affordable homes are needed to fulfil a local need. The next action will be to identify a suitable exception site in the parish on which to build a new housing development. The Chairman thanked Mr Potter for his report and said we look forward to helping find a suitable site.

116. Apologies for absence were accepted from:

Cllrs; Albert Jeffrey, June Haycock & Tom Bean

117. Register of Interests:

- a. Members were reminded of the need to keep their register of interests updated
- b. Declarations of Members Personal or Prejudicial Interest in Items on the Agenda.

Personal None declared

Personal and Prejudicial Cllr Simon Shires - SWDP response as he is a neighbour to the proposed development sites.

118. Chairman Moved: The meeting be now adjourned for Open Forum

Open Forum – Members of the public raised the following points

- i) Objection to the Jeffery's Transport site development as it would cause a proliferation of more building in the area.
- ii) Concerns over parish development boundary changes when the SWDP is adopted
- iii) Anti-social behaviour on The Close in the early hours of the morning
- iv) Highway subsidence in Chapel Road.
- v) A member of the public reported on receiving a phone call from Mr Tony Bird who proposed to build 300 houses on land at the rear of Simms Metals.

The Council noted all public comments.

Cllr. Alistair Adams issues his report which is appended to these minutes

119. Chairman Moved: The adjournment was closed at 8.00

120. Confirmation of the Minutes: council agreed the wording of the minutes of the October 11 meeting and the Chairman signed them as a true record of the meeting.

121. The Clerk's Progress Reports.

- a. A CD of all Parish Council computer data was passed to the Chairman as a backup
- b. Changes to the Street lighting inventory have been received from Npower.
- c. An application for Neighbourhood plan funding has been lodged with WDC
- d. Elm Close development issues over car parks and parking – Rooftop Housing were made aware of the problems and offered to investigate.

122. Planning – New Applications.

- a) WCC Ref: 11/000053/CM The Bird Group of Companies, Long Marston works – Proposed new automotive shredding residue separation building No2 - Council has no objection or comment on the application
- b) WCC Ref: 11/000052/CM The Bird Group of Companies, Long Marston works – Improvements to existing earth noise bund to the east of the industrial site (ground works only) - Council has no

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objection or comment on the application

- c) W/11/02346/PP Mrs Pridham, Pear Tree House, Ullington – two storey extension and conversion of stables to home office and garage. (resubmission of W/11/01086/PP) - Council has no objection or comment on the application

123. Planning Approvals/Refusals -

- a. W/11/01497/PP Mr Ross, Norton Hall – Replacement gates and construction of a tree house – Tree house only, **Refused** with one reason.
- b. W/11/01511/LB Mr Ross, Norton Hall – Replacement front and side gates (retrospective) – **Granted**, no conditions
- c. W/11/01990/PP Mr Beddoes, 2 Hossage Cottages, Ullington – Erection of a balcony **Granted** with 2 condition

124. Planning matters

- a. **Albert Jeffrey Yard development proposals;** in considering information received from Stansgate Planning it was agreed to request Stansgate Planning to attend a Council meeting when the application will be considered by Council.

Note – Cllr. Simon Shires having declared a prejudicial interest in SWDP left the room

- b. **The data analysis** of the Council’s SWDP questionnaire was agreed by the council and will form part of the council’s response to the SWDP consultation.

c. **SWDP Consultation:** After analysing the data received in the Parish Council’s questionnaire and information gained at the consultation event held on 4th November, the Council approved the draft response document which will now be submitted to WDC and posted on the Council’s website.

- d. Members considered the engagement of a planning Consultant to finalise the Council’s response to the SWDP consultation and agreed it was unnecessary.

Cllr. Simon Shires returned to the meeting

- e. The Chairman, on behalf of the parish, gave thanks to all the Councillors who volunteered many hours of their time in creating the extensive and very detailed SWDP response document.

125. Highways:

- a. **Highway defects to be reported;**
 - a) Considerable subsidence in Chapel Road, possibly a collapsed drain
 - b) Three potholes at the top end of Back Lane not repaired – matter to be chased up
- b. **Street Naming:** Following a request from WDC it was agreed to write to every property in Honeybourne Road to establish opinions on street name signage. Stamp addressed envelopes will be included to achieve a written response.

126. Lengthsman/ Handyman:

- a. Matters for the Lengthsman’s attention –
 - a) Clear grips in the Verges at Middlesex
 - b) Rectify verge damage in Back Lane caused by a lorry tyre
- b. Matters requested from the October meeting were reported to be completed.

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127. Public Rights of Way Reports.

- a. Requests for the PPW's attention – None at this time.
- b. A report from Fiona Argyle, the WCC PROW officer, regarding PB-511 & 514 stated the signage issues are noted but are low priority and would be resolved when resources are available.

128. Street Lighting –

- a. **Streetlight faults to be reported.** – The Broad Marston Road bus shelter light remains on all night and Streetlight No 14 by Court Farm not working; Clerk to inform the engineer.
- b. **Part night timers:** Members reported that most but not all lights had now settled down and working as designed, monitoring will continue.

129. The Close.

- a. **Regular Inspection:** The Chairman reported that his quarterly inspection had been carried out which identified two badly worn swing seats which required a replacement. Clerk to place an order with Wicksteed for two replacements.

130. Recreation Field

- a. **Field Maintenance report:** the Chairman reported the boundary hedge and field ditches had been cut.
- b. Council agreed to replant approximately 26 hedging plants and one tree that failed in the summer drought. The cost is estimated at £65.00
- c. Members considered refusal letter from The Big Tree Plant scheme and agreed to resubmit the application next February when the school, scouts and in bloom members would be asked to support the scheme.

131. Cemetery:

- a. Winter maintenance strim and clean-up of the lower boundary – confirmation of this work was not available and it would be inspected and reported to the next meeting.
- b. The Clerk reported on the interment of Baby Oliver Goddard-Key in plot 793

132. Social Housing:

- a. Nigel Potter's housing survey report was accepted by the Council. A meeting will now be arranged to consider suitable exception site within the parish. The survey report will be posted on the parish website.

133. **Pebworth Discretionary Fund:** Members reported that the Vicar is currently very busy settling into her new role and it was agreed to defer debating the matter until next February.

134. Finance

- d) **Payments:** Council agreed the Payments and Receipts as listed in Appendix A.

135. Correspondence to be considered.

- a. **Boundary Commission** for England Review of constituency boundaries - Noted
- b. **Dog Mess;** A complaint has been received regarding the dumping of dog mess on private land in Friday Street: Council considered a new dog waste bin might help the problem but found the cost prohibitive as other litter bins are available around the village. It was noted that there is a wide spread problem of dog mess which is being collected in plastic bags and then dumped in many locations in the village, in particular in the Friday Street area. It was agreed to remind parishioners that this practice is considered to be dog fouling and carries a maximum fine of £1,000; an article will be placed in the parish publications and poster place in strategic location to remind offenders of the consequences.
- c. **WCC Waste Core Strategy** consultation on addendums to the submission - Noted

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Revenue available	23053.80
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District Councillor report - Pebworth

Month: November 2011

**Prepared by Alastair Adams – Honeybourne & Pebworth Ward,
Wychavon District Council**

This is my seventh report as District Councillor

1. The latest on the South Worcestershire Development Plan

This month I have been very busy with the SWDP – I received the answers that Fred Davis and Andrew Ford of the WDC planning had replied following my questions to them last month, and constructed as FAQ (Frequently Asked Questions) sheet. I set up a display in the Pebworth Village hall with these FAQ's, posters, copies of the plan, and the summary and feedback forms before the Harvest Supper evening.

Honeybourne village hall wanted something similar organised before their Parish Council SWDP Public meeting on the 1st November, so I moved the whole display over to Honeybourne after getting Honeybourne's maps produced.

As Pebworth Parish Council was holding its SWDP public meeting at on Friday 4th November, I had to quickly move the display back to Pebworth village hall in time.

I attended both public meetings

I also attended the road show on 17th October in Bretforton, and following comments from residents who missed it, put an open letter in the Parish Magazine, and the Pebworth Piper to advertise the fact it was still time to attend the WDC road shows as follows

- the nearest road

shows to Honeybourne/Pebworth are

- Evesham – Wednesday 9th November – Town Hall, 2pm – 8pm
- South Littleton - Friday 11 November - Scout Hut, 2pm – 8pm

Since the last meeting, I have received another 4 emails from residents in Pebworth concerning the SWDP, making a total of 11 all against the number of 57 houses as being too many.

2. Planning:

Pebworth:

- (a) I liaised with the planning enforcement officer on the garage built in Charnwood, and they visited site and confirmed it has not been built to plan -; window installed, staircase installed, and roof too high. Retrospective planning will have to be requested by the owners. Enforcement notice issued.
- (b) Planning application has been applied for Jeffreys Yard. If this goes ahead I have been asked whether this would be in addition to the number of houses proposed in the SWDP. A similar situation is occurring in Honeybourne where 3 developers are all looking at building 50 new houses on sites not identified in the SWDP. Therefore I wrote to Gill Collins Head of Planning, and her response was as follows:

“The amount of windfall development we are getting at the moment reflects where we are in the Development Plan process to some extent. Our old Local Plan is getting out of date, and many of the sites that were allocated in it have now been developed. We haven't yet got a replacement, so it is inevitable that a fairly large element of our current housing is coming forward on unallocated sites. It's just so annoying that we can't count it as things stand at the moment

In Honeybourne, if the other 2 sites are just promoted through the SWDP, we will have to choose which are the most appropriate sites for inclusion in the final SWDP. Don't worry, we wouldn't be looking to put all 4 sites forward!

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If the other 2 sites come forward as planning applications in advance of the SWDP, and they are approved, it is likely that the final SWDP allocations will be adjusted accordingly. The 3 Councils have said that they will be mindful of other recent housing developments in settlements, and will adjust allocations accordingly.”

So hopefully, this applies to Pebworth too!

3. Improving Broadband: I circulated the WCC Broadband Survey which closed on the 1st November, and from feedback I have received, a lot of people did complete it. I am now liaising with Cheryl Perry to follow up on what they are proposing for Pebworth & Honeybourne.

4. PACT meeting: I attended the PACT meeting at Evesham Police Station and saw the crime figures for Pebworth printed from www.police.uk

We discussed improving communications in the community, and Julie Pardoe will be looking at ways to do this over the coming months by regularly visiting nominated contacts within the community. I need to submit a list to Julie. Finally, speeding was discussed, and it was suggested that a speed check was requested with Highways to monitor speeds through Middlesex. I have contacted Roy Fullee to obtain some “Check your Speed” signs and he has put me into contact with the Safer Road Partnerships West Mercia.

Julie Pardoe

End of report.