

Pebworth Parish Council
DRAFT Minutes of an Ordinary Meeting of the Parish Council
 Held at the Pebworth Village Hall on Monday 6th February 2012.

Present: Cllrs. John Hyde (Chairman), Pam Veal, Albert Jeffrey, June Haycock, David Cranage, Simon Shiers and David Lees

In attendance – John Stedman (Clerk), Ward Member Cllrs. Alistair Adams & and one member of the public.

183. Apologies for absence were accepted from: Cllr. Tom Bean

184. Register of Interests:

- a. Members were reminded of the need to keep their register of interests updated
- b. Declarations of Members Personal or Prejudicial Interest in Items on the Agenda.

Personal None declared

Personal and Prejudicial Cllr Simon; Shiers planning at Bank Farm if discussed

185. Chairman Moved: The meeting be now adjourned for Open Forum

Open Forum – A member of the public enquired about the dog mess on The Close and asked what action will be taken to solve the problem. The Chairman confirmed the field had been inspected by councillors and the WDC dog warden's preventative options were being considered along with the purchase of dog waste bins which will be considered later in the meeting.

Cllr. Alistair Adams issued his report which is appended to these minutes and questioned the council on issues regarding the WDC Democracy and Elections Scrutiny Team information request. Having made investigation into the dog fouling problems Alistair suggested the toxicity risks from dog faeces was published in the next Parish Pump.

186. Chairman Moved: The adjournment to closed at 7.50

187. Confirmation of the Minutes: Council agreed the wording of the minutes of the January meeting and the Chairman signed them as a true record of the meeting.

188. The Clerk's Progress Reports.

- a) Parish Pump printing and delivery to Ron Thomas was completed – circulation throughout the parish was confirmed.
- b) Frank Gould-Fellows to attend the March meeting; confirmation received
- c) Street naming of Honeybourne Road; the WDC officer dealing with this matter insists a further letter be sent to all addresses in Honeybourne Road to confirm they want the street name signs installed; Clerk will write again using the wording issued by the Officer.
- d) Verge damage caused by the Hunt supporters; the Hunt Secretary had responded favourably to the councils complaints by passing our complaint to the supporters.
- e) Housing Officers and Councillors walkabout meeting now confirmed for Thursday 23rd February at 10.00 am
- f) Baldwin's Farm dog problems; a farmers request for action was circulated via the E-newsletter and the matter will be published in the parish magazine. Thanks were received from the farmer for the council's swift actions.

189. Planning – New Applications.

- a. **W/11/00019/OU** Mr Redfern- Bank Farm; Demolish farm buildings and construct 6 dwellings. An extraordinary meeting is arranged for Friday 10th February when the application will be considered, therefore, there was no discussion on the application. Cllr Alistair Adams informed the council of the current policy considerations with regard to the SWDP and the current LDF. The Clerk confirmed the developer would be attending the meeting on the 10th. An email regarding the application from a parishioner was also considered and the Clerk was requested to give a brief response to the email.

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190. Planning Matters

- a. Section 106 grant funding from the Albert Jeffrey site. Cllr Alistair Adams will bring the details of the funding to the next meeting.

191. Highways:

- a. Update on reported highway defects; Subsidence in Chapel Road has been marked by the highway engineers and will be investigated further when time allows.
- b. To report any new highway matters.
 - (a) More Potholes top end of Back Lane
 - (b) Potholes in Back lane opposite the School
 - (c) Subsidence in Long Marston Road
 - (d) Ditch between The Close and Friday Street need clearance – Cllr. David Cranage will inform the land owner and request remedial action is taken.
- c. Several highway matters were to be referred to the Lengthsman.

192. Lengthsman/ Handyman:

- a. Matters outstanding for the Lengthsman's attention –
 - (a) Storm water ponding on the junction of School Road and Front Street.
 - (b) Algae and moss growth on the footway at the top end of Front Street.
- b. New matters to be reported to the Lengthsman or Handyman
 - (a) Blocked gully on the bend between Middlesex and the Cemetery.
 - (b) Kerb sets dislodged at the junction of Dorsington Lane
 - (c) Algae and moss growth on the footway at the top of Back Lane
 - (d) Clear a large bramble from the watercourse bank on The Close, works time allowance of 3 hours

193. Public Rights of Way Reports. Requests for the PPW's attention – None at this time

194. Street Lighting –

- a. **Streetlight faults to be reported.** –None
- b. It was reported the repair of light No.11 opposite Friday Street is complete and will be monitored.
- c. The Clerk reported on streetlight 15 in Friday Street. The Council's insurers are referring the claim to the third party's insurers; the Clerk will continue to chase up the matter.

195. The Close and Recreation Field

- a. **Regular visual inspection:** The Chairman reported that all the equipment was in good order. The chain sleeve on the Zip Wire will be trimmed as it has suffered from dog bites leaving it very rough.
- b. **Air Gun use on the recreation field:** investigations into the legal position are still under way and preliminary information indicates action can be taken to prevent such activities.
- c. **Dog mess inspection report:** Actions taken by Cllr. Alistair Adams are in his report appended to the minutes.
- d. **Dog waste bins:** After considering an offer of two bins for the price of one from WDC it was agreed to install one bin by the main gate and one on the corner by School Road, Clerk to make the arrangements with WDC
- e. **RoSPA inspection:** Council agreed the annual RoSPA play equipment inspection to be carried out in March, Clerk to place the order.
- f. Cllr Tom Bean confirmed his £300 grant for the two recreation field pedestrian gates – specifications and a quotation will be considered at the March meeting.

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196. Cemetery:

- a. Excessive soil remaining on the recent grave of Mr Taylor. The Clerk reported that a 14 day removal notice was issued to the undertaker and he will be inspecting the grave next Monday and will report his actions to the Clerk.
- b. A review of cemetery fees and regulations was considered and as no increases had been made for two years was agreed to add 5% rounded up to £5 to each chargeable fee. The cemetery regulations were readopted unchanged.
- c. The Clerk's authorization of a headstone for Alfred Cotton was noted as members were consulted on its design and size prior to the meeting.
- d. It was agreed to request the Handyman to clear the undergrowth from beneath the conifer tree in the centre of the cemetery.

197. The Big Tree Plant scheme

- a. It was agreed to make re-application of The Big Tree Plant scheme and take up offers of supporting letter from the In Bloom committee, the School and the School children. The Clerk was delegated to make the application with the assistance of Cllr Pam Veal.

198. Pebworth in Bloom Committee

- a. Cllr Simon Shiers reported on planting young trees in hedgerows throughout the parish, clearance works around the Village Hall and confirmation of the In Bloom application was now lodged. He thanked the Council for the repairs to the Town Pool fencing.
- b. Cllr. Pam Veal's suggested painting of the telephone Kiosk at Ullington; Cllr Adams confirmed he would ask WDC to paint it as they owned it and had previously promised to paint it.
- c. The Village Hall committee suggested clearing out the watercourse on The Close; the Clerk will enquire with Rooftop Housing to ascertain if they will carry out the clearance.

199. Pebworth Discretionary Fund

- a. Cllr Pam Veal and the Vicar put forward their proposals for the future use of the fund as it has been activated only once in the last twenty years. The proposal is to make a financial gift each December to all Pebworth parishioners over 80 years of age. It was estimated this arrangement would last for up to ten years with the current fund availability. The proposal was agreed in principal and will be finalised at the November meeting prior to making any payments. Cllr Pam Veal will find the amount of parishioners who are currently eligible and report to the next meeting.

200. Finance

- a. Council approved the Payments, Receipts and Balances as appended to the minutes.

201. Correspondence to Note

- a. Volunteer Centre Evesham – letter of thanks for Parish Councils donation
- b. NHS Gloucestershire Mickleton Rurality decision letter – conclusion- Mickleton is Rural
- c. St Peters Church donation thank you letter

202. Matters Raised by Members for the next meeting agenda

- a. **Cllr. David Lees-** Report that the Village Hall committee intend to hold a children's Jubilee party on June 2nd with a Barbeque and Disco. He requested the use of The Close be considered at the next Parish Council meeting.

203. Next Meeting:

- a. It was confirmed the next Ordinary Meeting is scheduled for the 5th March at 7.00 pm
- b. Extraordinary meeting for planning Friday 10th February Village Hall 7.30

204. There being no further business the Chairman closed the meeting at 9.40pm

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Chairman

Date

APPENDIX A: FINANCE

PAYMENTS TO BE AUTHORISED

Feb-12 Meeting

Cheque No.	Payee	Details	Total Payment	VAT Element	Net Payment
1255	Npower	Streetlight Energy	46.31	7.72	38.59
1256	Npower	Streetlight Energy	314.48	14.97	299.51
1257	BPS	Paint for town pool fence	17.60	2.93	14.67
1258	J Stedman	Clerks Salary and Expenses	536.40		536.40
1259	Kevin Watkins	Lengthsman Works	137.40		137.40
			1,052.19	25.62	1,026.57

Transfer		5000.00	16-Jan
Payments Received		Amount	Banked
Chris Cotton	Memorial A Cotton Inv 1638	110.00	27-Jan
Total		110.00	

All Paid Up Bank Accounts	
DEPOSIT ACCOUNT	13050.29
CURRENT ACCOUNT	15256.18
TOTAL FUND BALANCE	28306.47
Reserve Lighting Fund	4000.00
Reserve Capital Fund	3000.00
Revenue available	21306.47

District Councillor report - Pebworth

Month: February 2012

1. Planning

- a. **A. Jeffrey's Transport yard** - I attended the planning committee on Thursday 2nd February and spoke in support of the Parish Council's comments on the outline planning application for the 10 new houses to be built on Jeffrey's Transport yard in Chapel Road. The planning committee then voted unanimously for approval. The developer now has 12 months to put in detailed planning. The representative of the developer confirmed at the meeting that they would pay the section 106 amounts.
- b. **SWDP** - Still no news on the SWDP following the public consultation
- c. **Honeybourne Road signage** – I attended a meeting with head of planning concerning the request by the Parish Council to erect road signs on Honeybourne Road. Unfortunately the Roads Gazetteer held at Worcester County Council is incorrect as it identifies this road as Stratford Road, and therefore before the signs can be erected, a formal procedure has to occur to correct this gazetteer. The wording of the letters to be sent to all residents and businesses on Honeybourne Road was agreed and will be sent to the Parish Clerk for distribution.

2. Resident queries:

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- (a) **Dog fouling** on the close – I have met with the Community warden who visited Pebworth on 20/1/12. I walked with her around the close and she saw for herself the problem. She recommended the following
- a. 2 x dog bins to be installed – one opposite 1 Chapel road by the footpath sign, and one near the entrance to the car park of the village hall or near the millstone
 - b. A sign is erected on the close stating the “Rules of the close” which can re-confirm that owners are responsible for their dogs on the green, and must tidy up after their dogs. It could also state that dogs should be kept away from all the play equipment
 - c. Following the recent article in the parish magazine about dog mess on the close which reminding all residents to pick up their dog’s mess, another article should be written in the next issue explaining why dog mess is a health & safety issue. “Toxocariasis” is a dreadful disease which is caused by the roundworm *toxocara canis*, present in dogs, and can cause severe eye damage and potential blindness in small children.
 - d. If the problem continues, then the community warden said she would look at installing a surveillance camera overlooking the close.

I have also spoken to the dog warden Pippa Singleton who has offered to attend a Pebworth Parish Council meeting if required, and she promised to put Pebworth on her rota to patrol to see if she can catch anyone.

Finally, the good news – following the community warden’s visit, Wychavon District Council has agreed to install one free dog bin if the Parish Council pay for the other. They have also agreed to pay all the on-going costs with emptying the 2 bins.

- (b) **Dorsington Lane grass verges** – following a resident’s complaint about the damage caused by the hunt on 5th January to the grass verges, a letter was written by the Parish Council to the Master of the hunt, and a reply has been received stating that all the hunt’s supporters have been written to, and he hoped it would not happen again.
- (c) **Pavement in Dorsington Lane** – I have taken up a complaint by a resident about that the pavement near Evening Hall which is badly damaged and a trip hazard. Also the road here seems to have water seeping up which in this cold weather is freezing into sheet ice – highly dangerous!

3. **Pebworth Pre-School** I have been asked to help the Pre-school to see if there any grants available to help it promote itself, and help grow its numbers. I have spoken to other pre-schools in the area and started communications between our Pre-school and the others to share ideas. Also I have managed to obtain an entry for the Pre-school in to the Wychavon Handbook and web site which is a useful reference guide used by people moving into the area. Details on grants have also been supplied.

4. **Speeding:** I attended the PACT meeting In Evesham Police Station on 16th January and speeding was again discussed in the road from Pebworth to Ullington Crossroads through Middlesex. Some form of speed checks will be carried out in the near future. Also we are awaiting the “Check your Speed” signs.

5. **The telephone kiosk at Ullington Crossroads** – following the Britain in Bloom meeting, I chased the WDC about the painting of the telephone box they had promised earlier in the year. They confirmed it would be done, but could not confirm a date yet. I will continue to chase to make sure it is painted before our inspection for the competition.

6. **Broadband** –I am still working on it!

7. **Visit to the Recycling plant in Norton for Parish Councillors**– all agreed with Severn Waste but awaiting dates from them

End of report.