

Pebworth Parish Council

DRAFT Minutes of an Ordinary Meeting of the Parish Council
Held at the Pebworth Village Hall on Monday 09th July 2012.

Present: Cllrs. June Haycock Albert Jeffrey, David Lees, & Pam Veal

In attendance – John Stedman (Clerk), Ward Member Cllr. Alistair Adams, one member of the public and three children.

48. Apologies: Council agreed the reason for absence from: Cllr. Simon Shiers, David Cranage, John Hyde and Tom Bean.

49. Disclosures of Interests

- a. Members were reminded of the need to keep their register of interests updated
- b. Declarations of Members Personal or Prejudicial Interest in Items on the Agenda.

Personal None declared

Personal and Prejudicial None declared

50. Chairman Moved: The meeting be now adjourned for Open Forum

Open Forum: Yvonne Rose reported on the Pebworth In Bloom committee;

She informed the meeting that £600 from Rooftop housing was being spent on the major clearance at Elm Close and that further planting would take place in the Jubilee Wildlife Garden during the autumn. Yvonne thanked Nick Holdsworth for all his help and use of farm machinery and requested that the funds paid Nick £100 in recognition of expenses incurred. The Town Pool Car Park area had received topsoil and was partly planted, more shrubs and bio friendly plants will be added before next spring. The boundary retaining wall at the Town Pool is in very poor condition and requires rebuilding. Many of the street signs now have planters under them and more will follow, Pebworth School children have painted and planted pots for a display at the school, other residents had placed planters throughout the village including wheelbarrows and boots! The rebuilding of the Forest School was nearly complete thanks to the help of the landowner, Stuart Lyle, and £800 from Rooftop Housing. Local donations were now around £2000 and on-going enhancement works are planned for the autumn. Thanks were given to the Parish Council for arranging to have the village verges mown. Judging is on the 13th July when all will be ready and in place. The Chairman wished the committee good luck in the judging and thanked them for all their hard work and effort put into enhancing the village.

Cllr Alistair Adams introduced three local children aged 13 & 14 who made a request to the Council to have a Skate Board Park in the recreation field. They put forward ideas of their aspirations and considered the skate parks at Bidford and Broadway were what they wanted. They made comments that children of their age had nothing to do in the village and a skate park would be very good to have. They offered to help all they could in fund raising or any other matters to help get the park. Cllr. Alistair Adams indicated the section 106 funding from the Albert Jeffery site and new homes bonus could help fund the park.

Ward Members

Cllr. Alistair Adams gave his report which is appended to these minutes.

Cllr. Tom Bean: In his absence the Chairman reported Cllr. Tom Bean had donated £750 to the village hall for the kitchen refurbishment. This donation will enable the scheme to go ahead in the near future.

51. Chairman Moved: The adjournment be closed at 7.45

52. Confirmation of the Minutes: Council agreed the wording of the minutes of the June meeting and the Chairman signed them as a true record of the meeting.

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53. The Clerk's Progress Reports.

- a. Correspondence regarding the report of suspects illegal burning at Oak Tree Farm was considered and it was concluded that the burning was an agriculture activity which the farmer was dealing with. No further action is required as the matter will be monitored by the appropriate authority.
- b. The Council's representation to the Bank Farm planning appeal was sent 19th June
- c. The VAT claim made for the last financial year's outstanding VAT was made in June and returned.

54. Planning – New Applications. None

55. Planning Decisions to note

- a) **W/11/00940/OU** Mr Redfern- Bank Farm; Demolish farm buildings and construct six new dwellings. **Refused** 2 Reasons
- b) **W/12/01027/PN** Sunnycroft, Ullington for Mr R Short. Demolition of bungalow and outbuildings, erection of a replacement dwelling and alteration of existing access **Granted** with 9 conditions

56. Neighbourhood Plan Working Group

- a. The Chairman made the following report to Council: -
As part of the Localism Bill, which received Royal Assent in March 2012, certain planning authority approvals are being passed from District to Parish Council level. This means that Local Parish Councils are able to submit framework plans about how their local environment should be developed over the next 20 years. While it will not be possible to reduce the number of dwellings that are planned for a Parish it will be possible to determine where and how they are constructed and address additional items such as affordable housing, strategic open space, and improved facilities for employment, transportation and other amenities.
Pebworth Parish Council has been awarded Front Runner status with additional central funding for the development of a Neighbourhood plan, and a working party is being established to develop a plan. Once the plan has been developed and passed a number of audit checks the plan will be subject to approval through a referendum of the parish electorate before becoming an official planning policy for the parish.
A group of Parish Councillors and other residents has been formed into a working party and will shortly start meetings to develop a Neighbourhood plan. Over the coming months it is intended to hold a number of consultation events and include as many Parishioners and views as possible in the development of the plan. The members of the working party are: -

Craig Chapman Front Street
David Lees Parish Council
Jenny McLeish Friday Street
Pam Veal Parish Council

Richard Holland Back Lane
Carole Longden Broad Marston
Simon Shiers Parish Council
Jo Withers Broad Marston Road

The first introduction meeting is scheduled for next Monday and it is intended to hold monthly meetings thereafter.

57. South Worcestershire Development Plan

Member's notes from SWDP meeting held in Pershore on 28th June: -
Revisions made, if not listed in revision then plan unmodified and no further consultation will take place.
A number of significant changes to the SWDP have been made and Pebworth is on this list. The allocation of dwellings for Pebworth has been reduced from 57 to around 20 and the 10 dwellings in the transport yard with planning permission are included in the revised target of 20 dwellings.

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All four Pebworth sites proposed in the SWDP have been discarded and a new site for 10 dwellings on the Honeybourne Road has been added.

These significant changes are subject to a short period of further public consultation which ends on 14th September.

A public consultation event will be held in Honeybourne in the near future.

South Worcestershire Housing supply increased from 20,000 to 23,600 but now includes windfall houses NB could be increased further by HMG.

Strategic land supply still an open issue with 5 planning appeals on this point currently underway at Broadway, Honeybourne & Pebworth.

Once SWDP approved late 2013 then lock down on new sites achieved until then current plan rules still exist for development applications hence push by developers to get planning approvals.

Major developments in towns spread over the plan period.

For village developments no development phasing timescales are being made will depend on market forces and demand.

Birds proposed new development of 385 homes is not included in SWDP.

58. The new Bidford on Avon Doctors surgery:

- a. Cllr. Albert Jeffery informed the meeting of the pending planning application for the new Bidford on Avon Doctors surgery at Crabtree Nursery between Grafton and Bidford. He outlined the proposals and asked the Council to support the proposal by writing letters of support to both the Bidford Practice and the SDC planning officers. His proposal found favour with the Council and the Clerk will write on behalf of the Council.

59. Highways:

- a) **Honeybourne Road Signage:** The Clerk reported he had sent further requested information to the WDC officer dealing with the matter but had not received a reply for the meeting. The matter will be pursued for the next meeting.
- b) Matters to be reported to County Highways:
 - (a) Back Lane surface deterioration
 - (b) Raised Gullies due to erosion of the carriageway edge
 - (c) Water flow restrictions caused by undergrowth in a Friday Street ditch

60. Lengthsman/ Handyman: To report on referred matters

- a) Due to communication problems, and the regular Lengthsman having difficulties in carrying out the allotted works, all the outstanding works were offered to John Hyde who is the Lengthsman for Honeybourne Parish Council. John had completed many of the urgent works and the remainder will be completed in the near future. Council agreed he should continue in post of Lengthsman & Handyman for the time being.
- b) Matters for the Lengthsman and Handyman's Attention
 - (a) Blocked Gully by Court Farm in Friday Street.
 - (b) Many blocked Grips in Long Marston Road.
 - (c) Pedestrian gate on the recreation field needs attention.

61. Public Rights of Way Reports.

- a. The Footpath off Back Lane is partly blocked with undergrowth and a leaning fence – Cllr Pam Veal will approach the landowners to request remedial works are carried out.

62. Street Lighting –

- a. Streetlight faults to be reported. None at this time.

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63. The Close and Recreation Field

- a. **Regular visual inspection:** In the absence of Cllr. John Hyde no report was available for the meeting.
- b. A report from Ken Wood on the poor state of the grass was considered and it was resolved to have the field inspected by a sports field groundsman to obtain a restoration proposal. It was further agreed that a proposal to put sheep on the field in the short term to help reduce the clover cover, Council were mindful of the use of the field in September for a car park. The Chairman reported that the Beacon fire ash had been cleared off the fire site which is ready for restoration.
- c. **RoSPA inspection report;** The Chairman (John Hyde) had contacted the inspection officer at RoSPA with regard to the high risk report on the ditch signage; the high risk was removed and an amended RoSPA report returned which the Council adopted. Some suggested remedial works will be further investigated.
- d. **Skateboard Ramp:** Following the request made in open forum, it was agreed to gain further information on costs from Bidford and Broadway Parish Councils. The preferred site is the recreation field away from any houses to mitigate any noise nuisance. Further reports will be given at the next meeting.

64. Pebworth in Bloom

- a. Council noted the Clerk's report on the receipt and payments for the In Bloom Group.
- b. The Clerk confirmed the £100 cash payment to the committee for incidental expenses.
- c. All other matters were reported in the open forum report.

65. Parish Council Newsletter

- a. It was agreed to publish a Parish Pump as soon as possible and to include articles on the Neighbourhood Plan, Party in the Park, Pebworth Discretionary Fund, a report from the School, SWDP update, Beacon report and the Big Tree Plant. Members to offer copy and the Clerk to arrange printing by WDC and distribution by Ron Thomas.

66. Policy: Matters for Consideration

- a. Council agreed in principal to adopt the Worcestershire model code of conduct with effect from 1st July, Clerk to issue electronic copies to all members.
- b. The Clerk issued via email to all Members, a copy of the new register of interests which has to be completed and returned to the monitoring officer at WDC by 28th July.

67. Finance

- a. Council agreed and approved the Payments, Receipts and Balances as in Appendix A
- b. The invoice for recreation field mowing was queried as it did not conform to the quoted price – the Clerk will investigate the matter and report to the next meeting.
- c. Council considered and agreed the first financial quarterly budget review, account balances and bank reconciliation.

68. . Correspondence for Consideration

- a. A letter of thanks from the Village Hall for funding the children's jubilee mugs was appreciated by members.
- b. An email from a resident in Front Street complaining about the recent verge strimming and other Lengthsman issues was considered, and an appropriate response was agreed.

69. Correspondence Noted

- a. Newline
- b. WCC National Travel Pass renewal Scheme – *circulated by email*

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70. Matters Raised by Members for the next meeting agenda

None

71. Next Meeting:

a. It was confirmed the next Ordinary Meeting is scheduled for the 6th August at 7.00 pm

72. There being no further business the Chairman closed the meeting at 9.20 pm

Chairman

Date

APPENDIX A: FINANCE

PAYMENTS TO BE AUTHORISED

Jul-12

Meeting

Cheque No.	Payee	Details	Total Payment	VAT Element	Net Payment
1296	Wychavon District Council	New Litter Bin	151.80	25.30	126.50
1297	J Stedman	Clerks Salary and Expenses	248.37		248.37
1298	Limebridge RS	Mowing contract	508.80	84.80	424.00
1299	HMRC	PAYE	383.46		383.46
1300	Alan Rimell	Rec Field Mowing	170.00		170.00
1301	BPS	Litterbin fixing	6.98	1.16	5.82
			1,469.41	111.26	1,358.15

Account Transfers

Received from	Description	Amount	Date
Countrywide Estates	Pebworth in Bloom	200.00	13-Jun
Parishioner Donation	Pebworth in Bloom	50.00	13-Jun
Parishioner Donation	Pebworth in Bloom	100.00	13-Jun
Housing Association	Pebworth in Bloom	1400.00	13-Jun
		Total	1,750.00

All Paid Up Bank Accounts	
DEPOSIT ACCOUNT	23628.64
CURRENT ACCOUNT	11339.81
TOTAL FUND BALANCE	34968.45
Reserve Lighting Fund	4000.00
Reserve Capital Fund	3000.00
Revenue available	27968.45

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Ward Members Report
District Councillor report - Pebworth

Month: July 2012

**Prepared by Alastair Adams – Honeybourne & Pebworth Ward,
 Wychavon District Council**

1. Planning

- a. **SWDP**– The results from the public consultation have at last been printed, and for Pebworth it states:
“ In the public consultation document for Pebworth, Officers included a number of sites to gauge local opinion and for further site assessment to take place, and it was not the intention to bring all the sites forward for development, rather to select those sites that were considered acceptable in planning terms. Officers are conscious not to swamp villages and will not support over 10% of the existing stock. As Pebworth has recently had a planning permission approved at Jeffries Yard for 10 units, it would seem appropriate to allow for the growth of a further 10 units up to the end of the plan period. With regard to the sites proposed in the SWDP, the site 25/13 Bank Farm, 25/16 Chapel Road, 24/14 Land to rear of Elm View/Chapel Road are proposed to be deleted. Site 25/16 off Broad Marston Rd is also to be deleted for reasons of flood risk. Officers consider that a new site off Honeybourne Rd should be included as an alternative, housing up to 10 units in Pebworth, for public consultation and further site appraisal”
Because the plans have significantly changed in Pebworth following the 1st public consultation, there will be another opportunity for everyone in Pebworth to voice their approval/disapproval of these changes. The 2nd public consultation will be advertised shortly. If you have any views either for these changes or against these changes, please feel free to email me on adams.pebworth@gmail.com.
- b. **Birds Group** –as mentioned in my last report, Birds Group have put in for pre-application planning advice for 380 homes. There was concern raised at the last meeting why the Parish Council had not been consulted with regard to the pre-application Scoping Request and I have clarified this point with the WDC and the PCC. Please note – this planning application is at a very early stage in its process, **and** is not in the SWDP, and is therefore very unlikely to be approved by Wychavon District Council.

2. Resident queries:

- (a) **Skate Park requested for Pebworth** – As mentioned in my last report, a group of Pebworth young lads have asked whether it is possible to get a skate park built with part of the section 106 monies from the Jefferies Transport Yard or via grants. They will attend the Parish Council meeting on 9th July to voice their request, and to ask the Parish Council formally for their support for the idea. They are willing to help in every way (raise money, help design the park, etc) to make their dream of a skate park in Pebworth come true.
- (b) **Noise from Birds/Sims recycle Plant** – I am liaising with the resident that raised this issue last month to visit the site outside of normal hours to listen to the noise. I have also arranged a visit to the site on 9th July with the Head of Wychavon Planning to look around the plant.

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- (c) **Dorsington Road** – The problem with the surface water on Dorsington Rd has now been resolved; Severn Trent closed the road and dug a trench which revealed a broken water pipe – they relayed a new pipe.
- (d) **Smells from smoldering heap at Oak House Farm, Honeybourne Rd** – Several residents have complained of very unpleasant smells over the last 6-8 weeks that are coming from the above farm. Both the Community Protection department of Worcestershire Regulatory Services, and the Planning Enforcement Dept of Wychavon District Council are monitoring the situation and have visited the site. The occupier, Andrew Bills, categorically states that “he is in the business of collecting and disposing of horse manure and straw only and can not account for how the fire started and there is nothing being burnt except hay, straw, dung and bailing cord”. He has been instructed that all the wooden waste in the barn should be removed, and the Evesham/Pebworth Fire Brigade have been asked to help put out the fire.
3. **Speeding – reminder 30mph – please drive carefully** I have distributed a few more stickers. There are still some left, so if you want some too., please email me on adams.pebworth@gmail.com, or phone me on my mobile 07725 979 277 and simply give me your name and address and the number of stickers you want. (maximum 4 per household).
4. **Broadband** — The consultant is still awaiting a reply from BT with the information he requested. We are hoping to submit a request for some money from DEFRA in the first week of July to help with this Broadband project.

End of report.