

**Pebworth Parish Council**

**Minutes of the Ordinary Meeting of the Parish Council**  
Held at the Pebworth Village Hall on Monday 7<sup>th</sup> April 2014.

**Present:** Cllrs. Pam Veal, Albert Jeffrey, John Hyde, David Cranage & Simon Shiers  
**In attendance:** John Stedman (Clerk) and three members of the Public.

As the Chairman, Cllr John Hyde, arrived late, the Vice-Chairman, Cllr David Cranage took the Chair for the start of the meeting.

- 237. Apologies were accepted from:** Cllr David Lees and Cllr June Haycock.  
**Late arrivals,** Cllrs John Hyde & Cllr Alistair Adams

**238. Disclosures of Interests**

- a) Members were reminded of the need to keep their register of interests updated.
- b) To declare any Disclosable Pecuniary Interest in Items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.  
Disclosable Pecuniary Interests None declared.  
Other Disclosable Interests – None declared.

**Chairman Moved:** The meeting be now adjourned for Open Forum.

**Open Forum:** Questions were asked regarding the ongoing flood alleviation in Broad Marston; Cllr Alistair Adams answered the question later in the meeting which are minuted here for clarity.

Alistair outlined the many problems associated with all the stakeholders in the flood alleviation project and the technical construction matters still unresolved. He gave a firm assurance that the works will be completed this year. Further details are in his report appended to the minutes

A parishioner enquired into the progress of the Honeybourne Road signage issue and was informed that the council would be considering various documents for public circulation later in the meeting.

**County & District Ward Member** Cllr. Alistair Adams's member's written reports are appended to the minutes.

The Vice-Chairman closed the adjournment and reconvened the meeting at 7:07

- 239. Minutes:** The Council agreed the wording of the minutes of the March ordinary meeting and the Vice-Chairman signed them as a true record.

**240. The Clerk's Progress Reports.**

- a) The Moat House at Dorsington planning appeal has been dismissed, noted.
- b) Blocked ditch culvert on Broad Marston Road, the WDC drainage officer had not found time to deal with the matter to date.
- c) Broad Marston Road and Elm Close footway surface damage, Cllr Alistair Adams is pursuing this matter which remains unresolved as the responsible party is not identified.
- d) WDC enquiries regarding 41 Broad Marston Road, following an information request from the WDC planning enforcement officer, the officer has considered that the new gates at 41 Broad Marston Road do require planning consent and an application is pending.
- e) Use of the Village Hall as a clinic by Kerry Danesi-Crombie, Health Visitor; Kerry confirmed she has made inquiries into the availability of the Village Hall for clinic use.
- f) Request for a "Low Bridge" sign on Broad Marston Road passed to Cllr Alistair Adams, Alistair confirmed the request had been passed to the appropriate WCC officer
- g) Local Councils Explained shared book was passed to Cllr Simon Shiers for his perusal.

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### 241. Planning matters and decisions

There were no planning applications

- a) Planning W/14/00141/PP Mr R Keyte, Greenvale, Pebworth Road, Ullington; Proposed First floor extension over existing garage. Change of use of existing garage into new dining room. **Granted** with 4 conditions
- b) Letter from Sir Peter Luff and the Written Statement from the Under-Secretary of State Nick Boles MP. The documents were noted and members made cautionary comments regarding the changes proposed for the use of farm building for residential dwellings.

**Note:** The Chairman, Cllr John Hyde arrived at 7:20 and took the Chair at this point of the remainder of meeting.

- c) Members report on the March Bard Meeting and Airfield Campaign. Cllr David Cranage informed the meeting that Stratford District Council were considering five options to fulfil their housing need and the 3,500 houses proposed for Long Marston air field is one of the options being considered along with sites at Gaydon for 2,500 homes and Wellesbourne for 1,500 homes. The SDC cabinet will meet in April to consider all the five option and possibly propose to fulfil their housing needs in more than one site. BARD has offered barrister support in their campaign for the Long Marston air field proposals and have sponsored the leaflets delivered in the village. The Council agreed to write to all of the SDC Cabinet members pointing out the unsustainability of the Long Marston site due to lack of road infrastructure. Cllr David Cranage will help draft the letter.
- d) Codex appeal decision for 380 houses in Pebworth. Council noted a letter from the Planning inspectorate regarding Codex appeal decision being delayed until 2<sup>nd</sup> July

### 242. Finance:

- a) Council approved the Payments, Receipts and Balances as in appendix A.
- b) Council confirmed that the fourth quarterly bank reconciliation, account balances and budgets were a correct record of the council's accounts.
- c) Council agreed to engage the internal audit services of Mr Geoff Bradley and have the final accounts internal audit carried out as soon as possible.

### 243. Honeybourne Road Street Signage

- a) The Council agreed the wording of the Wychavon District Council's further consultation letter for the renaming of Stratford Road which will be accompanied by a letter from the Parish Council outlining the reasons for the name changing process, the letters will be sent to the Stratford Road and Pebworth Fields residents with a stamped addressed envelope and a return period of 14 days.

It was also agreed to use a village wide petition to gain parishioners views for renaming of the Road, council members will carry out the petition canvassing.

### 244. Pebworth Neighbourhood Development Plan. (NDP)

- a) The minutes of the March NDP meeting were circulated to members and consideration was given to the group's intention to suspend the NDP pending the outcome of the Codex 380 housing appeal and the impact on the Parish of the SWDP revision. The Chairman reported on a NDP meeting at WDC offices attended by the Chairman, Cllr David Lees and Cllr David Cranage when planning officers reported on the ever changing policy statement from the Government. This situation causes changes to details in the SWDP which impacts on all NDPs

Cllr Pam Veal pointed out that the Pebworth NDP has a lot more to consider than just housing matters and should continue to develop based on the criteria and data gained from the parish

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wide questionnaires. Cllr Pam Veal proposed the suspension should only be until September when the plan process should re-start the proposal was seconded by Cllr Simon Shiers and agreed by council.

### 245. Highway Matters:

- a) New highway matters to be reported. –
  - (a) Road side hedge intrusion onto Buckle Street on the Honeybourne parish boundary
  - (b) Flooding in Friday Street possibly caused by the blocked gully drains in Back Lane
  - (c) Pothole by Pebworth house not filled
  - (d) Inspection chamber cover missing in the verge on the north end of Friday Street

### 246. Lengthsman/Handyman

- a) The Clerk reported all outstanding Lengthsman jobs are now completed and no new jobs were currently required.
- b) Council agreed to the renewal of the WCC Lengthsman's contract for 2014-15
- c) The Lengthsman contract allowance of £1939.30 for 2014-15 was noted
- d) The Clerk confirmed the receipt of £834.98 from WCC for the Lengthsman expenses in 2013-14

### 247. Public Rights of Way:

- a) The footpath through the Slingate is overgrown and requires mowing to gain access, this is to be carried out in late April when the Council agreed to have all the parish verges mown under the new mowing contract.

### 248. Street Lighting:

- a) **Faulty lights to be reported.** No faults reported
- b) **New lighting Columns:** a formal order has been placed with E-on for the replacement of three streetlights numbers 11, 23 & 33 and other associated works. Commencement is awaited.

### 249. The Close and Recreation Field:

- a) **Inspection:** The Chairman's report: The regular visual inspection of the play equipment found no safety problems with the equipment or the site.
- b) **Fencing work;** The Clerk confirmed three quotations were requested for the fencing work and Council considered the two quotations received for labour and two for materials for the replacement of the post and rail fence on the northern boundary of The Close. After consideration it was agreed to accept the labour only quotation from MJS Carpentry and the materials quote from Hartwell Timber. **Clerk to action the works.**  
A small ash tree stands on the line of the fence and is a potential future problem, it was agreed the handyman should remove the tree prior to the fencing work commencement.
- c) **RoSPA Annual Inspection;** Council considered the RoSPA annual inspection report and agreed to request a quotation from the Handyman to apply wood preserver to the Timberplay equipment as recommended in the report.
- d) **Football Tournament;** Members agreed to a request for the local Scouts to hold a football tournament on Sunday 22nd June on The Close at 1.00pm
- e) **The 2013 bonfire site** is in need of clearing and re-seeding. It was agreed to request the handyman to carry out the works before the end of April to ensure re-seeding is successful

**Note:** the Chairman suspended the meeting at 8.30 as Cllr Alistair Adams had arrived late to

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give his report which is appended to the minutes. Questions were asked regarding the flood alleviation works in Green Lane.

The Chairman reconvened the meeting at 9.10

### 250. Recreation Field

- a) **BMX track options;** Cllr Pam Veal proposed that a representative from Wicksteed Leisure is requested to attend a site meeting to discuss options for BMX tracks and other facilities for teenagers. The proposal was agreed and Cllr Pam Veal will arrange the site meeting with Wicksteed and Councillors in the near future.
- b) **Funding;** Members noted the Clerks report on section 106 funding availability.
- c) **5 A-side football posts;** the Clerk to obtain designs and prices for consideration at the next meeting

### 251. Cemetery

- a) The Clerk reported the Handyman has not carried out the restoration works to preserve the three wooden seats as the wood is too damp at the present time.
- b) The Clerk reported on the interment of ashes of Betty Smith in grave 579
- c) The Clerk reported on the interment of Mrs O'Connor in grave 862; members noted the excessive amount of soil remaining on the filled grave.

### 252. Allotment Gardens:

- a) Following the members meeting with WDC officers and lodging an option with them to have a small area of the Chapel Road site retained for allotment use if required, it was agreed to proceed with arrangements to create allotments on the Recreation Field. An advertising flyer will be placed in the parish newsletters, on notice boards and in the E-news to request interested parishioners to declare an interest in an allotment plot. Plot sizes will be considered when prospective tenants are known and a plot rent of £25 to £30 is to be considered further when discussions with tenants takes place.

### 253. Pebworth in Bloom:

- b) Cllr Simon Shiers gave an update report on recent activities of the Pebworth in Bloom group which included a litter pick, Gardeners question time, Churchyard clean-up, a Welly Walk to the forest school and placing Cala Homes troughs on The Close. A new stone trough kindly donated by Mr & Mrs Michael Veal was placed at the church and planted. Cllr Simon Shiers offered the groups sincere thanks to Mr & Mrs Veal for the donation and all the weeding and tidying work carried by them at the Church.  
The Group intend to paint the metal railings around the corner in Friday Street and the Parish Council offered to sponsor the special paint for up to £100.00.  
Cllr Simon Shiers presented lists of activities and aims to be completed for the forthcoming judging day in July, the list is appended to the minutes.  
Council agreed several actions points as indicated in the list below and a further request to have the parish verges mown at the end of June just prior to the July judging day.

### 254. Correspondence for consideration:

- a. **Opportunity Vale of Evesham local information folders;** Members considered a "Folder Holder" and folder venue for the Opportunity Vale of Evesham local information folders. It was agreed to put the matter to the APM and promote the request in the parish magazines

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**255. Correspondence noted:**

- a. Clerks and Councils Direct
- b. Volunteer Centre Evesham thank you letter for the council's donation
- c. Npower energy prices for 2014

**256. Next Meeting:**

- a) It was confirmed the next ordinary meeting and the annual meeting of the Council is scheduled for the 12<sup>th</sup> May.
- b) The Annual Parish Meeting is scheduled for 14<sup>th</sup> April at 7.30 pm in the Village Hall. Cllr Pam Veal has agreed to manage the refreshments for the meeting.

There being no further business the Chairman closed the meeting at 10:15 pm.

Chairman \_\_\_\_\_ Date \_\_\_\_\_.

APPENDIX A: FINANCE

PAYMENTS TO BE AUTHORISED

Apr-14 Meeting

Cheque No.	Payee	Details	Total Payment	VAT Element	Net Payment
1448	P D Long	Streetlight Maintenance #20	114.00	19.00	95.00
1449	Limebridge RS	Mowing contract	366.00	61.00	305.00
1450	Playsafety Ltd	RoSPA inspection	96.00	16.00	80.00
1451	HMRC	PAYE	503.06		503.06
1452	J Stedman	Clerks salary and expenses	211.21		211.21
1453	John Hyde	Lengthsman work	65.25		65.25
1454	Westhill Direct	Stationary	64.87	10.81	54.06
1455	Pebworth Village Hall	NDP Meetings	60.75		60.75
			1,481.14	106.81	1,374.33

Account Transfers

Received from	Description	Amount	Date
Merstowe Green FH	Interment Ashes plot579	130.00	27-Mar
Merstowe Green FH	Inter/O'Connor plot862	360.00	27-Mar
WCC	Lengthsman refund	834.98	27-Mar
Total		1,324.98	

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In Bloom update:

Britain in Bloom judging date 2014

- Our village will be visited by the judges at 2.30pm on 10<sup>th</sup> July 2014.

Recent achievements

- Broken stone edging at Town Pool has been replaced by railway sleepers. Further planting to be done here.
- Pebworth School now has a new poly tunnel thanks to a donation to PIB from Global Gathering funds
- Wooden troughs donated by Cala Homes have been renovated, placed on the Close and planted
- PIB wishes to thank those volunteers and parishioners who have given their time to assist on recent projects or made donations of cash or specific items to be used to enhance the village. This continues to be very much appreciated by all.

Recent events

- WI litter pick 8<sup>th</sup> March was very well supported as always and has made a huge difference to the appearance of the roads leading into the village
- Gardeners Question Time 16<sup>th</sup> March featured a panel of 4 gardening experts. This was very well attended and included a Worcestershire cream tea for everyone.
- Churchyard clear up 18<sup>th</sup> March to remove large amounts of dead branches etc and continue work on flowerbeds
- Welly walk 6<sup>th</sup> April – A family walk across the fields to Forest School, ending with a camp fire and toasted teacakes and marshmallows.

Forthcoming events - May

- Family Celebration planting event at St Peters
- Pop up plant swap shop to be held at the Front Street bus shelter outside Town Pool

PIB made the following requests of Parish Council:

- Request to make repairs or improvements to various street signs and PROW signs – Agreed, Parish Clerk advised on how to action this
- Request to accompany Cala Homes on verge reinstatement inspection prior to judging day – Agreed. To be arranged with Cala via District Councillor
- Request to remove graffiti from youth shelter on the Close – Agreed
- Request to remove epicormic growth from trees on the Close, Churchyard and other public places – No objections
- Request for Parish Clerk to write to neighbouring Parish Councils to enlist their help in organizing a joint litter pick, provisionally to take place in March 2015 – Agreed, to be actioned on further request and receipt of drafted letter from PIB
- Request on behalf of Friday Street residents to repaint the railings around the sheep field – No objections. PC agreed to support by donating £100 towards buying paint.

## Pebworth Parish Council

### District Councillor report - Pebworth

Month: April 2014

Prepared by Alastair Adams

Honeybourne & Pebworth Ward, Wychavon District Council

It was great to be back at your Parish Meeting in April, and a BIG Thank you to all those that wished me a swift recovery – my back operation was a major one, and I am pleased to say it appears to have been 100% successful

### Planning

1. **W/13/00132/OU - 380 new houses next to SIMS re-cycling plant in Pebworth Appeal ref APP/H1840/A/13/2202364** – Awaiting the inspector's report – letter received saying decision has been delayed until 23 July. I would recommend to all residents to write to Eric Pickles saying you don't want or need this unsustainable development – his email address is [picklese@parliament.uk](mailto:picklese@parliament.uk)
2. **Stratford District Councils public consultation for 3500 new houses on the Long Marston Airfield.** Another battle! If you do not want a town built within 4 miles of Pebworth, you need to join the campaign to fight these proposals – see <http://epetitions.direct.gov.uk/petitions/62554> BARD who helped fight the Eco Town 4 years ago, has agreed to help again and is printing posters to fight this. Posters have been distributed around the village by David Kincaid/David Cranage/ Jane Cromack/Yvonne Rose so if you want more, please see them. On the back of the poster are all the names of the Stratford District Councillors to write to show your opposition to this 3500 new houses!

### Cala Homes – Flood alleviation schemes

A leaflet showing all the various flood alleviation schemes installed and how they will help Pebworth has been produced and will be published soon. In the meantime, the key points are:  
I have discussed this with the Parish Council and will organise for the £5000 to be paid to the Parish Council and ring-fence the money so it is only be used for annual flood maintenance/alleviation work for the village. For example, this could be used to ensure the regular dredging of the main brook past the village hall and past the playground and through the main culvert under Friday Street.

### Cala Homes – Affordable Houses

These are now being occupied and I have been assured by WDC that the new occupiers will be families with local connections

End of District Councillor report

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### County Councillor Report- Pebworth

Month: April 2013

Prepared by Alastair Adams

Littletons Division, Worcestershire County Council

#### Issues - Points Raised with updates:

1. **Side of the road at junction Front Street and Back Lane outside Pebworth House** – reported to Highways
2. **Blocked road drain in School Lane** – reported to Highways
3. **Pavement in Elm Close needs tarmac repairs** –Head of Highways.He has promised that this will be repaired soon
4. **A better Low Bridge sign requested on Broad Marston Rd to stop lorries re Railway Bridge.** – reported to Highways
5. **Problems on the Broad Marston Road to Mickleton by the Solar Farm – lorries were parking on the road, and blocking road** – reported to Highways who visited and sorted it out
6. **A warning sign "Beware horse riders" in Middlesex** - awaiting to be installed
7. **Green Lane – flood alleviation** Work was postponed following some queries made by Jane Dean – a meeting will take place at the site to confirm everything before work re-commences. Head of Highways met with Tony Jones – Flood engineer at WDC and agreed a way forward
8. **Dates confirmed for the surface dressing of the roads repaired last year** – most being done in April 2014
9. **Pavements damaged by road sweeper** – reported to Highways

#### County Council News:

Broadband – The good news is Pebworth & Badsey telephone exchanges have been upgrade with fibre optic Superfast Broadband. The bad news is we have to wait for the fibre optic to be connected from the exchange to the cabinet in the village.

Honeybourne's cabinet is due to be connected in June 2014

No date has been set yet for connection to the Pebworth cabinet but it should happen with 12 months.

WCC has also got another £1.1m extras funding for the rural areas so houses outside the village that still get poor Broadband may soon see some improvement too!

#### Councillor's Divisional Fund

In addition to the good causes already authorised, the following actions have happened this month :

1. Offenham Maypole – painting – **Approved**
2. Pebworth Villahe Hall – I have received a request for help with the speaker system– **Approved**
3. Honeybourne Cubs & Scouts – I have received a request for help with their marquee– **Approved**

End of report