

Pebworth Parish Council

Minutes of the Ordinary Meeting of the Parish Council

Held at the Pebworth Village Hall at 7:00 pm on Monday 7th September 2015.

Present: Cllrs. John Hyde (Chairman), David Lees, Sue Peace, David Cranage, Richard Weller, & Simon Shiers

In attendance: John Stedman (Clerk) Cllr Alistair Adams and 1 member of the public.

74. Apologies were accepted from: Cllr Pam Veal

75. Disclosures of Interests:

- a) Members were reminded of the need to keep their register of interests updated.
- b) To declare any Disclosable Pecuniary Interest in Items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.

Disclosable Pecuniary Interests – None declared.

Other Disclosable Interests – None declared.

76. Chairman Moved: The meeting be now adjourned for Open Forum.

Open Forum:

Allotments: An inquiry was made regarding the water tank as it has not been installed correctly and is overflowing. The chairman confirmed the matter was in hand and would be investigated with the installation contractor.

A request was made to attend to the very low tree canopy along Chapel Road as tree branches were a hazard to pedestrians using the footway.

Cllr Alistair Adams arrived later in the meeting and gave his report which is appended to the minutes

The Chairman closed the adjournment and reconvened the meeting at 7:10

77. Minutes: The Council agreed the wording of the minutes of the August ordinary meeting the Chairman signed them as a true record.

78. The Clerk's Progress Reports.

- a. Blocked gully in Back Lane buried by BT telecoms work – members reported the gully was now exposed and awaiting further works by County Highways.
- b. Letter sent to the owner of the abandoned car on town pool car park, with no response received to date it was agreed the matter is resolved.
- c. Cemetery notice board ordered from HMP Long Lartin, order confirmed by HMP workshops, delivery is awaited.
- d. New Homes Bonus requirements for the Village Hall funding was re-confirmed to WDC.
- e. Community Connector. Members report no one had volunteered as a Community Connector and enquiries will continue.
- f. Fly tipping matters with Broad Marston Road residents, the letter from WDC to many Broad Marston Road residents was noted
- g. Local Council Award Scheme meeting at WDC in Pershore. Members agreed the Clerk could attend and Cllr Pam Veal to be informed of the meeting.
- h. The developer, Persimmon Homes South Midlands invited the Council to attend a pre-application meeting for reserved matters on the site adjacent to Simms Metals. It was agreed further information was needed before responding to the invitation, Clerk to pursue the matter.

79. Planning Applications to Consider: None

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80. Planning Decision to note:

- a. **W/15/01757/PP:** Mrs V Cook The Old Barn, Back Lane, Pebworth. Proposal: Single storey timber framed, timber clad extension to rear to form wet room. Convert lounge to ground floor bedroom. **Granted** with 2 conditions

81. Finance:

- a) Council agreed the payment to Wychavon Sports for 3 games entries, total fee £18.00
- b) Payments: Council approved the Clerk's schedule of Payments receipts and balances which is appended to the minutes.
- c) The Clerk reported on a bank statement error of £30.00 in recording a cheque value, the bank had confirmed the error was now rectified. Members suggested the payee was informed of the error to ensure accountability.
- d) The Bank account reconciliation from the latest bank statement received was approved by Council and signed by the Chairman.
- e) The process of the new bank mandate for member's signatures is ongoing.
- f) The problems of receiving secondary bank statements is still unresolved and the Clerk will pursue the matter further.

82. Pebworth Discretionary Fund:

- a. Arrangements for December 2015 fund distribution were considered and as the fund balance was within a close margin of the annual fund dispersal it was agreed that any short falls or surplus in the account would be covered by the Council and the Discretionary Fund account will be closed after Christmas.

83. Highway Matters:

- a) New highway matters to be reported.
 - i. Blocked gullies in Back Lane, water is emanating from gullies. Lengthsman to investigate and report his findings
- b) The County Councils proposed two options for the new bus shelter design to be sited on Broad Marston Road and it was agreed to request the Guilford design of a wooden construction with tiled roof. Clerk to inform County Highways.
- c) The WDC Flood Alleviation Grant Scheme has not progressed as no quotes were available and recommended contractors had not returned communications. The matter to be pursued. The Clerk will lodge an application with estimated costs for the enlargement of the culvert in Broad Marston ditch, this will ensure an application is lodged by the closing application date.
- d) Reported traffic speeding in Middlesex, it was agreed to inform the local police requesting enforcement and to request the loan of the VAS from Honeybourne in the New Year.

84. Public Rights of Way: PROW

- a. PROW matters in need of attention. – None reported
- b. **Dog Waste Bin:** A quotation from WDC to supply and fit new Dog Waste bin to be placed in Friday Street at the end on PROW 540c was agreed by council, Clerk to action the installation requesting a green bin is supplied.

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- c. Members noted a report on an obstruction of the Public Footpath 506c at Ullington, the matter is in hand with the County Council PROW officer.

85. Lengthsman/Handyman

- a. Report on works carried out by the Lengthsman and Handyman
 - i. A wasps nest in the cemetery was destroyed for public safety
- b. The Clerk reported that the Lengthsmans training application for weed killer spray application has been confirmed and will take place in late September.
- c. New Lengthsman or Handyman matters.
 - i. Carry out a tree canopy lift to clear Chapel Road footway and The Close
 - ii. Back Lann Gullies to be investigated

86. Section 106 funded Projects:

- a. Due to extenuating circumstances the council agreed to move the public drop in event forward one week to Saturday 26th September and open from 9.30 to 12.30. Cllrs. Simon Shiers and Richard Weller will create a power point presentation for the event and a questionnaire will be available to gain public opinions on the proposals to use section 106 funds.
- b. Cllr David Lees gave a presentation on the proposed Village Hall development funding including the requirements of Sec 106 and New Homes Bonus funds. He confirmed the proposal to build new changing rooms in the Village Hall was now abandoned along with the need to request any sec 106 funds. He outlined the details of the intended improvements with a cost estimate of £45,000 which included improvements to many aspects of the Village Hall. The current funding proposals for the project do include the full use of the available New Homes Bonus and a formal request will be made to the Council as soon as the public consultation exercise has been completed possibly in November.

87. The Close:

- a. **Inspection:** There were no safety matters of concern with the regular visual inspection of the play equipment but the zip wire seat chain sleeve is slightly frayed and will receive attention by removing the frayed section.
- b. The Spring chicken equipment was made safe after the top section was found to be missing. This has now been recovered but is not repairable and cannot be refitted. The spring base was immediately made safe and a quotation will be sought for a replacement spring animal of a similar design. Members considered the damage was an act of vandalism or excessive misuse. The Clerk will investigate an insurance claim to enable funding for a replacement device. The Handyman reported a considerable amount of litter including drinks bottles and cans which were removed from The Close.
- c. Council agreed to a request from the Party in the Park organisers for the grass area around the village hall be cut and collected w/c 7th September and the works to be billed to the Village Hall as it's their property.

88. Street Lighting:

- a. Faulty lights to be reported. None at this time

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89. Cemetery:

- a. The Clerk reported that Laurel Etna plants 60-90cm high for the autumn planting would be circa £20.00 each. The Council agreed the purchase of the plants for November planting. Clerk to action to procurement

90. . Allotments

- a. Members reported that the water tank installation is not compliant with the council's specification and appears to be sinking as no sub-base is in place. Council requested the Clerk to take up the matter with the contractor insisting on compliance with the installation specification.
- b. The Clerk reported on the letting of plot 6 to a new tenant who had paid the plot rent and deposit.
- c. The Clerk reported on a letter sent to an existing potential tenant regarding the re-allocation of plots, the tenant has confirmed they wish to take a new plot in the autumn and will contact the Clerk later to conclude the tenancy agreement.

91. Pebworth in Bloom:

- a. Cllr Simon Shiers gave a PIB news update which is appended to the minutes.

92. Correspondence noted: Clerks and Councils Direct**93. Matters Raised by Members:** for consideration and or items for future agendas. None**94. Confirmation of meeting dates:**

- a. Council confirmed the next Ordinary Meeting of the Council is scheduled for Monday 5th October at 7.00 pm in the Village Hall.

Cllr's John Hyde and David Cranage tendered their apologies for the October meeting

There being no further business the Chairman closed the meeting at 10:10 pm

Chairman _____ **Date** _____ .

Payments Authorised

Cheque Number	Payee	Details	Gross Payment	Net Payment
1556	Pebworth Piper	Donation Request	50.00	50.00
1557	Wychavon Sport	Wychavon Games fee	18.00	18.00
1558	J Stedman	Clerks Salary and Expenses	***	***
1559	Limebridge RS	Mowing Contract	746.40	622.00

Cont./..

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Pebworth in Bloom meeting report from Cllr Simon Shiers: -

Britain in Bloom results day and presentations - Results are to be announced on Thursday 10th September and PIB members will represent the village at the event in Rugby.

PIB are currently in discussions with Rooftop Housing to see if we can improve the area around the bungalows in School Road including the replacement of the fence bordering the school car park and playing fields and the removal of old tree stumps etc. in the area to the side of the car park. We would like to clean up and make a feature of this whole area as it is in such a key central part of our village. Discussions around funding for this are ongoing with Rooftop.

District Councillor & County Councillor Report - Pebworth

Month: September 2015

Prepared by Alastair Adams
Honeybourne & Pebworth Ward, Wychavon District Council
Littletons Division, Worcestershire County Council

SUPERFAST BROADBAND HAS ARRIVED IN PEBWORTH!

Broadband - the new Superfast Broadband cabinet installed by the old telephone exchange IS NOW OPERATIONAL!

Reminder - any resident who wants superfast Broadband needs to contact their ISP (provider of Broadband service, ie BT, or Sky, or Talk Talk, etc) and ask for an upgrade to Superfast. It does not happen automatically, you need to subscribe to it!

Many residents have had it installed already, and have found they are now paying less than previously each month but getting a much better service!

For more information on upgrading <http://www.superfastworcestershire.com/broadband-providers>
Or
<http://www.uswitch.com/broadband/>

Remember BT call "Superfast Broadband" BT Infinity

Also WCC have launched a voucher scheme that can fund up to £3000 to cover the cost for Superfast Broadband connection to your business or voluntary organization! Find out more on <http://www.superfastworcestershire.com/media/1091092/Broadband-Connection-Voucher-Scheme.pdf>

Bidford Bridge Closure – Latest forecast is opening at end of October.

See the web site is <http://www.warwickshire.gov.uk/bidfordbridge> for more details

Planning:

1. **SWDP** - The inspector has issued his final "modifications" and the Council will be voting on them on 30 September. Then one more public consultation, and then hopefully the final report will be issued in January 2016, and become a legally binding document in Feb/Mar 2016.

Highways

1. **Footpath wardens** – Can all residents report any problems with the footpaths around Pebworth to the Parish Council, and please email me a copy of the information. Photos are great. Several

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footpaths do appear to have problems (overgrown vegetation/broken stiles/blocked access/etc) and the Countryside Services at WCC have agreed to help.

2. **Weeds on pavements and kerbs** – I have got agreement from WCC Highways will pay for the lengthsman to eradicate these weeds and grass that damage the fabric of the pavements and edges of the roads by applying weed-killer. Awaiting training for the local lengthsman at Pershore College.
3. **Blocked flood drain** – Unfortunately when the new BT Broadband cabinet was installed, the contractors filled in a storm drain in front of the cabinet. This drain has now been re-dug and will be re-instated with wall and grate this month.
4. **Dis-lodged kerb stones** – A farmer's tractor knock the kerb near the top bus stop opposite the church and about 20 kerbstones were dis-lodged. These have now been repaired by Highways
5. **Pothole** in Dorsington Rd – about a mile along the road was a deep dangerous pothole. This has been filled by Highways.
6. **Slow down or Repeater 30 mph signs in Middlesex** – a resident complained that vehicles are still speeding through Middlesex as they come out of Pebworth to Ullington. **Please can all locals remember this is still a 30mph speed limit.** Highways have been to site and are looking on improving the signage. **Also the Police have been flagged this road to carry out some speed traps – so be warned!**
7. **Patching and surface dressing of road and pavement in Dorsington Rd** – this has been added to the list needing to be repaired.

Flood alleviation

1. **The Wychavon District Council has offered a grant** to all parishes to help build small flood alleviation schemes. I have confirmed Pebworth has a project in Broad Marston to increase the flow of the brook. The Pebworth Parish Council is obtaining quotes for the work.
2. **Priory Lane. – Worcestershire County Council** - WCC had a meeting with the landowner of the field down Green lane/ Priory Lane requesting some more remedial work be done.
3. **Priory Lane. – Severn Trent** - seals on the manhole covers are planned to be installed. They are currently updating their hydraulic model to include the new flood alleviation scheme by WCC (as mentioned above) to ensure it accurately represents the drainage system in reality. They will run the updated model with the manholes sealed to see what effect it has on the whole system.
4. **Ditches by Pebworth Holt** –The pipework that connects the 2 ditches by Pebworth Holt was jetted by Highways, but there was a blockage directly opposite the entrance to the fishing pond. This blockage has now been cleared, and Highways have plans to carry out more work in the ditches to improve the inlet/outlet pipes.
5. **Environmental Agency visited Pebworth last month** to inspect Noleham Brook and have agreed to organise the clearing of fallen trees and bank vegetation in Autumn.

Other issues:

1. **New bus shelter** – WCC project engineer visited Pebworth and showed the type of bus shelters on offer. I confirmed that there was more money in the section 106 that he first thought and also requested the shelter should be in keeping with our rural area, for example wooden.. The Parish Council is going to consider the various designs on offer.

Councillor's Divisional Fund

In addition to the good causes already authorised, the following actions have happened this month :

1. **Pebworth Marquee** – I promised to find matched funding if Party in the Park managed to win £1000 from Aviva for a village marquee. I am pleased to say, they did win the Aviva funding with lots of help from residents, and so I applied to WCC for the sum of an additional £1000 and Pebworth were again successful. The monies have now been paid, and a £2000 18m x 6m marquee has been bought for the village and will be used at Pebworth Party in the Park on 13th September.

End of report.