

Pebworth Parish Council

Minutes of the Ordinary Meeting of the Parish Council

Held at the Pebworth Village Hall at 7:00 pm on Monday 2nd November 2015.

Present: Cllrs. John Hyde Pam Veal, David Cranage, Richard Weller, & Simon Shiers

In attendance: 6 member of the public.

In the absence of the Clerk Cllr Pam Veal agreed to act as Clerk to the meeting.

114. Apologies were accepted from: Cllr David Lees, Cllr Sue Peace

115. Disclosures of Interests:

- a) Members were reminded of the need to keep their register of interests updated.
- b) To declare any Disclosable Pecuniary Interest in Items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.

Disclosable Pecuniary Interests – None declared.

Other Disclosable Interests – None declared.

Chairman Moved: The meeting be now adjourned for Open Forum.

Open Forum:

Queries on mowing round the allotments, the possibility of having a dog litter bin by the allotments and a repeated request for the broken gatepost on the small gate to be mended. One parishioner offered details of a contractor who can rotivate the area to get it ready for mowing. The Chairman said the grass needs to be levelled this year and can be mown next year. Potholes in Friday St were reported again. Comments were made re the letter from WDC on houses being built behind Chapel Rd. A parishioner reported that she had seen the mowing contractors move the three crosses in the cemetery and throw them in a pile. The Council replied that the contractors denied ever touching the crosses but had re-positioned them purely as a gesture of goodwill.

Ward Member Cllr Adams report is appended to the minutes

116. The Chairman closed the adjournment and reconvened the meeting at 7.18 pm.

117. Minutes: The Council agreed the wording of the minutes of the October ordinary meeting the Chairman signed them as a true record.

118. The Clerk's Progress Reports.

- a) To receive a member's report on the installation of the dog waste bin in Friday Street. Members reported this was now in place.

119. Planning Applications to Consider:

- a. **W/15/01198/CU** Miss S A Jarrett, Ashlow, Priory Lane, Broad Marston. Change of use of a redundant brick built telephone exchange into a single bedroom domestic residence. Under the clerk's delegated power the following comments were made to the planning officers: -
*Pebworth Parish Council wish to make the following comments on this application. The site access is on a sharp bend in Back Lane with poor highway visibility. The Parish Council request a highway officers to visit the site to ensure highway safety is not compromised and the required visibility splays are attained
The site lies outside GD1 therefore any development should be resisted*

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The site is adjacent to the Conservation area and opposite Old Manor Farm, one of the most significant Grade 2 listed buildings in the village, which dominates the northern access to the village. Therefore, if permission was granted, special care and conditions are needed to ensure that development fits in with the Northern aspect of the village and to also limit any additional future development of the site by removing permitted development rights

- b) **W/15/02482/PN** Little Meadows Farm, Little Meadow: Proposal, Conversion of abandoned cottage and Dutch barn to 2no. Dwellings and associated works.

The Council had no objections to the plans for the cottage but requested that as much original materials as possible should be retained and re-used. There were a number of concerns over the proposed plans for the barn conversion – the viability and how it will fit into the surrounding buildings as a house especially so near to the converted farmhouse. There is limited information on the exact look and details of the conversion. The farm has an important place when coming into the village from the west.

120. Planning Decision to note:

- a. **W/15/01176/CU:** Mrs J Targett: The Rosary, Broad Marston Road. Proposal: Change of use of outbuilding from office/storage facility to overflow accommodation annexe for visiting family. **Granted** with 7 conditions

121. Planning Matters to consider

- a. Council considered any representations to Warwickshire County Council Minerals plan consultation and agreed there would be no comment from the Council
- b. Letter from WDC regarding the development of WDC land off Chapel Road – the meeting was adjourned at 7.40pm for open public forum and re-opened at 7.48pm. the following comments were agreed to be relevant: -
- i. The council felt that there was reduced need for a high number of houses on the site as the Housing Needs Survey of 2011 was no longer valid and out of date.
 - ii. Seven affordable homes have been built on the Cala Homes site and there will be 40% of the 380 homes due to be built on the Sims development that will be affordable.
 - iii. There was concern over access arrangements and possible flooding with run-off increased by this uphill development.
 - iv. In the SWDP consultation this site was one of the ones not favoured.

122. Finance:

- a) **Payments:** Council approved the Clerk's schedule of Payments receipts and balances which is appended to the minutes.
- b) It was confirmed that the new Cemetery Notice Board has been made and is ready for installation. Clerk to arrange delivery.
- c) It was confirmed that the new bank mandate is now operational.
- d) Members noted the receipt of the second precept payment of £13,949 from WDC
- e) Members considered a date for the finance group to meet and consider the 2016-17 budgets and precept. The agreed date is Monday 14th December in the Village Hall.
- f) The problems of receiving secondary bank statements is still unresolved and the Clerk will pursue the matter further.

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123. Highway Matters:

- a) New highway matters to be reported. The potholes and ruts in Friday St will be reported.
- b) The County Councils proposed several options for the new bus shelter design to be sited on Broad Marston. The Council agreed that we should go for the NEWSTEAD design. Clerk to inform the County Council officer.
- c) Cllr Alistair Adams made report on meeting with the EA on 21st October for the Strategic Fluvial Flood Risk Mapping in Pebworth. See the appended report from the Cllr Alistair Adams.

124. Public Rights of Way: PROW

- a. PROW matters in need of attention. – None reported

125. Lengthsman/Handyman

- a. It was reported that the following works are still outstanding and awaiting completion by the Lengthsman
 - i. Blocked gullies in Back Lane, water is emanating from gullies. This will be looked at again by the Lengthsman and actioned.
 - ii. Tree canopy lift to clear Chapel Road footway and The Close. This has been completed.
 - iii. Filling holes in the Honeybourne Road verge to enable hand mowing. Still to be actioned.
- b. New Lengthsman or Handyman matters.
 - i. Cllr Cranage reported a build up of vegetation and debris/rubbish next to the water pipe in the cemetery – to be looked at by the Handyman.

126. Section 106 funded Projects:

- a. Cllr Pam Veal reported on the final results of the questionnaire from the public consultation event on 26th September and results from earlier consultations.
- b. Council considered the extensive correspondence received regarding the Recreation Field project and further discussion followed.
- c. Council agree the next action for the project will be to consult with the whole Parish as a final and definitive consultation. A vote was held with 4 in favour of this action and 1 abstention.....It was agreed for Councillors to look at the proposed letter and make suggestions for the letter that will eventually go out to the whole of the Parish. A working party will action this after the budget meeting on 14th December. Cllr Cranage asked to view the forms returned after the consultation on 26th September...

127. The Close and Recreation Field:

- a. Council received a report on the monthly safety inspection and consider any actions arising. No matters of concern were reported for the field or play equipment. The Chairman considers that the damaged spring chicken equipment can be renovated and will report to the December meeting.
- b. Council considered a request from the Caravan Club to use the Recreation Field on 24th to 26th June 2016 around 30 caravans in total. The Council agreed to the request with the usual charge and conditions applied.

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128. Street Lighting:

- a. Faulty lights to be reported. None at this time

129. Cemetery:

- a. The autumn replacement of failed laurel bushes is in progress by the Clerk
- b. Council noted the grant of a request from David Baker to erect a memorial to Agnes Kernahan. Payment received Invoice 208
- c. Council noted the completion of the Landscape contract, grass seeding completed.

130. Allotments

- a. To receive a Handyman report on site maintenance and gate repairs. The Chairman reported that the repairs and general maintenance are in hand and agreed to get details of a contractor from a parishioner to level the ground on the headland round the allotments.
- b. Council noted that Monika Briggs has taken plot 9 as of November
- c. To Note: only plot 7 remains vacant

131. Pebworth in Bloom:

Cllr Simon Shiers gave a PIB news update which is appended to the minutes.

132. Matters Raised by Members: for consideration and or items for future agendas.

In accordance with some parishioner's wished a discussion was held on the matter of dogs on the recreation ground. It was unanimously agreed that this should no longer be allowed and signs should be obtained to this effect. Three signs will be purchased and one placed on each gate.

133. Confirmation of meeting dates:

- a. Council confirmed the next Ordinary Meeting of the Council is scheduled for Monday 7th December at 7.00 pm in the Village Hall.

There being no further business the Chairman closed the meeting at 10.05 pm

Chairman _____ Date _____ .

Payments Authorised

Cheque Number	Payee	Details	Gross Payment	Net Payment
1566	Westhill Direct	Stationery	57.53	47.94
1567	Warwickshire College	Lengths Training	225.00	225.00
1568	HMPS	Cemetery Notice Board	144.53	120.44
1569	J Stedman	Clerks Salary and Expenses	***	***
1570	John Hyde	Lengthsman work	112.05	112.05
1570	John Hyde	Handyman Works	26.25	26.25
1571	Limebridge RS	Mowing Contract	746.40	622.00

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Pebworth in Bloom report by Cllr Simon Shiers

Activities in October

PIB volunteers have worked on the area of waste ground at the edge of the Close and to the side of the bungalows. The ground has been cleared and rotovated and top soil applied. 500 + bulbs have now been planted here.

We are currently in discussions with Rooftop Housing about how best to tackle the overgrown area around their garages adjacent to the school car park. In recent years this has become an eyesore and a magnet for fly tipping which we are keen to address.

On 30th October we ran a Halloween event with pumpkin carving in the village hall which was well attended and enjoyed by many local children and parents.

Forthcoming Events

8th November - Wildlife talk in the Village Hall has been postponed

11th November - Informal Remembrance Day gathering at the peace trees on the recreation field

28th November - Churchyard leaf clearing and installation of large owl box

5th December - Xmas wreath making event in Village Hall, £20 per ticket includes all wreath making materials and cream tea

12th December - Xmas tree lighting ceremony in Churchyard

District Councillor & County Councillor Report - Pebworth **Month: November 2015**

Prepared by Alastair Adams
Honeybourne & Pebworth Ward, Wychavon District Council
Littletons Division, Worcestershire County Council

- The storm drain opposite Rainbow's farm has been re-instated by WCC.
- The road drains in School lane have been repaired by WCC. This should stop the pool of water that has been gathering by the school's car park entrance.
- All the stone work to rebuild Bidford Bridge is now completed – the only work to do now is the re-tarmacking and removal of all scaffolding. It is expected to be fully re-opened to traffic in the 2nd week of November.
- I met with Sarah Kirkman of the Environmental Agency in October and walked the Noleham Brook. The EA are modelling the fluvial flow to identify improvements in flood situations in Broad Marston. She agreed to chase up the maintenance dept at EA who promised earlier in the year to clear the brook.
- I attended the PACT (Police And Communities Together), and it was good to hear that speed checks are continuing to be done around the area – so be warned and don't speed! It was also good to meet our new CSO Elliot Wilson at the meeting which means we now have 2 Community Support Officers in Evesham North Rural; Elliot Wilson & Bradley Sansom. I suggested this new local Police team should visit each of my 8 Parish Councils to introduce themselves
- Pebworth's application for the WDC flood alleviation grant for the project in Broad Marston was submitted and I met the Flood engineer to look at the site which went well, so I hope Pebworth will get the grant....

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- As Chairman of O&S at WDC, I can report that a team is investigating the effectiveness of the Council's department that administers Planning Enforcement matters, and any residents who have recently had need to use, or had experience with, planning enforcement are asked to send in their comments; good or bad! Please email me your comments to adams.pebworth@gmail.com
- Various residents have spoken to me about the MUGA project and many believed that the Parish Council needed to spend the money fast or the village would lose it. This is incorrect. The village will not lose the Section 106 monies from the Cala Homes sites as long as the community decides what to spend it on by the deadline of 2020. The village has over £72,000 to spend from Section 106 so lets make sure that we use this to the maximum community benefit. This money can also be used as "seed money" to obtain other grants, ie to raise even more money to help improve our village facilities.
- Finally, there are still some Divisional funds in my kitty so I am looking at good causes that need a little money to help with community projects before the end of this financial year.

DRAFT