

Pebworth Parish Council

Minutes of the Ordinary Meeting of the Parish Council

Held at the Pebworth Village Hall at 7:00 pm on Monday 9th June 2016.

Present: Cllrs. John Hyde, Pam Veal, Denise Meynell, Sue Peace & Richard Weller

In attendance: one member of the public, Cllr Alastair Adams and The Clerk, John Stedman.

31. Apologies were accepted from: Cllrs. Simon Shiers and David Cranage

32. Disclosures of Interests:

- a) Members were reminded of the need to keep their register of interests updated.
- b) To declare any Disclosable Pecuniary Interest in Items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.

Disclosable Pecuniary Interests – None declared.

Other Disclosable Interests – None declared.

33. Chairman Moved: The meeting be now adjourned for Open Forum

34. Open Forum:

A parishioner raised several issues over the proposed MUGA in particular over its siting and fencing creating an overpowering impact of the rural scene of the Recreation Field and surrounding area. It was suggested that several trees are planted on the north side of the MUGA to soften the visual impact. The Chairman confirmed the points raised would be considered when the item was debated.

Ward Members report: Cllr Alastair Adams gave his report to the meeting which is appended to the minutes

35. The Chairman closed the adjournment at 7.25 and resumed the Council meeting.

36. Minutes: The Council agreed the wording of the minutes of the Annual Meeting of the Council and the May ordinary meeting, the Chairman signed them as a true record of both meetings.

37. The Clerk's Progress Reports.

- a. Public response from the request for community speed watch volunteers advertising. No responses were forthcoming and the scheme will remain on hold
- b. Verge erosion at the top end of Front Street reported to the Conservation Officer and County Highways, the matter has been referred to the County Highways maintenance officers and awaiting their response.
- c. Grant Thornton confirmed receipt of the 2015-16 Annual Return - Noted
- d. The Clerk confirmed the statutory audit notice is posted on the village noticeboard.
- e. Confirmation received from Zurich insurance that the kiosk is added to the insurance schedule at a value of £1,000 - Noted
- f. Rooftop Housing confirmed land investigation will be carried out on the Chapel Road site to establish ground conditions. Cllr Alastair Adams informed the meeting that a pre-planning application for 14 dwellings was now lodged with the planning department and a full application is expected soon.

The Chairman reported on receiving a hard copy of a letter signed by Mr Ron Tracy offering many objections to the proposed Rooftop housing development off Chapel Road. The letter was sent to Rooftop housing and WDC planning officers and the WDC CEO. A copy of the letter was posted to the chairman who brought it to the attention of the meeting and members noted its content.

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38. Planning application to consider: none

39. Planning Decision noted:

- a. **W/16/00996/PP:** Far View, Back Lane, Pebworth; Single Storey Side Extension – Application **granted** with 4 conditions.

40. Finance:

- a. Payments: Following the cancellation of cheque No 1610 due to an error, a new cheque was raised and the Council approved the Clerk's schedule of payments receipts and balances which is appended to the minutes.
- b. The Chairman suggested the option on using internet banking for council payments should be considered and requested the Clerk to bring information to the next meeting.

41. Clerk's Salary award

- a. Council noted the details of the 2016-18 national salary awards issued by NALC

42. Training

- a. It was agreed to progress the training proposals for two training sessions received from Gill Lungley. The Clerk will liaise with neighbouring council Clerks to confirm the potential attendees and suitable dates in September for the training events.

43. Neighbourhood Development Plan:

- a. The public presentation meeting held on 25th May was successful with over 20 attendees many of which signed up to join the NDP steering group. Steering Group meetings are arranged for the third Monday in each month and will be directed by Brodie Manning planners, the first meeting is scheduled for 20th June.
- b. The council agreed to the formal engagement of Brodie Manning as the Council's NDP planning consultants, Clerk to action the engagement contract.

44. Recreation Field and MUGA:

- a. The dimensions and siting of the MUGA along with the height of its fencing was re-considered because the last parish wide questionnaire returned many requests for tennis to be incorporated in the MUGA. It was agreed the MUGA will now measure 30 X 16 meters to incorporate a tennis court and the fencing will remain at 2 meters high weld mesh as previously agreed. The MUGA will be sited on the east side of the car park area and 4 metres from the southern boundary of the field fence, the orientation will be confirmed when site measurements have been checked. The MUGA fencing will incorporate a double gate for maintenance access. The MUGA surface to be green tarmac marked out in different colours for 5 A-side Football, Netball and Tennis.

To ensure the MUGA is installed to an appropriate specification, specialists will be consulted on the construction details for the tarmac and its subbase.

- b. The Clerk reported that WDC has confirmed that a planning application is required for the MUGA and it was therefore agreed to make a planning application as soon as possible. Clerk to action the application.

45. The Close:

- a. The monthly **safety inspection** found no matters of concern on The Close.
- b. The rubber sleeve on the Zip wire seat is slightly frayed, a new sleeve will be ordered from Timber Play and fitted by the handyman.
- c. The Clerk reported on ordering the new springer from Sovereign and members agreed it's siting to be near the old springer.

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46. Village Hall

- a. The Clerk confirmed the New Homes Bonus questionnaire results were sent to WDC and a request to secure the funds for the Village Hall project and Defibrillator was accepted.

47. Flooding Matter:

- a. Highways drainage engineers and Cllr Alastair Adams investigated the flooding on Mark Rainbows field and the County Highways have agreed to replace the blocked drainage pipe as it carries the storm water from Back Lane to the ditch adjacent to Friday Street. Cllr Alastair Adams has included this matter in his report which is attached to the minutes.

48. Highway Matters:

- a. New highway matters to be reported.
 - i. No new matters to report as many areas in the parish are receiving extensive road patching. Cllr Alastair Adams is making enquires to ensure Front Street is resurfaced as it is not listed in the works schedule
- b. Verge mowing by the amenity contractor was agreed to be requested for the last week in June

49. Public Rights of Way: PROW

- a. PROW matters in need of attention.
 - i. No new matters reported

50. Lengthsman/Handyman

- a. New Lengthsman or Handyman matters.
 - i. Weed spraying as and when necessary
- b. Report on works carried out by the Lengthsman and Handyman
 - i. Weed spraying carried out at various locations

51. Street Lighting:

- a. Faulty lights to be reported. – no new ones
- b. The streetlight inspection and status report from the Chairman is ongoing
- c. LED lanterns, the Clerk was requested to bring costs and technical information on new LED lanterns suitable for rural locations to the next meeting.

52. Cemetery:

- a. Members noted the agreed wording and placement of a memorial for Brian Dixon, also the resolve of confusion over the applied fees which have now been received.
- b. Council considered a review of cemetery fees and particularly the fees for the placement of memorials for non-parishioners. It was resolved the fees would not be amended.
- c. To report on the transfer of Exclusive Right of Burial for plot 603. The Clerk confirmed the transfer is in hand with both parties and awaiting the receipt of the Right of Burial document.
- d. Council agreed to a headstone request which straddles two graves numbers 954 and 955. The request was agreed in principal pending the further agreement on the size and design of the proposed memorial.

53. Allotments:

- a. The Clerk reported on responses received from tenants over issues raised regarding neglected plots. Two tenants confirmed their plots would be attended to shortly.

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54. Pebworth in Bloom(PIB):

- a. Cllr Simon Shiers issued the following report in his absence: -
1. NGS Gardens Open scheme 29th and 30th May - Co-ordinated by PIB in 2016, this event attracted over 900 visitors to Pebworth over the bank holiday weekend and raised the following:

£5118.00 - Visitor entrance money	£1810.13 - Tea/cake sales
£283.50 - Plant sales	£23.10 - Book sales
	£50.00 - Donation

 PIB scarecrow competition over the same weekend produced 16 entries from which 3 winners and 3 highly commended were chosen. Results to be published in the Pebworth Piper.
 2. Forthcoming events - 12th June Footpath walks

55. Kiosk and Defibrillator:

- a. The Kiosk is now moved from Ullington to Mr Holdsworth's farm in readiness for PIB to carry out the restoration work. When it is restored and ready to move to School Road the Defibrillator will be ordered.

56. Pebworth Discretionary Fund: PDF

- a. Cllr Pam Veal confirmed the letter to the bank for closure of the account was signed and sent but no confirmation of account closure has been received.
- b. The Clerk reported on receiving a letter of thanks from Rev. Celia Woodruff for the donation to the Pebworth PCC from the PDF fund

57. Matters Raised by Members: for consideration and or items for future agendas. - None

58. Confirmation of meeting dates:

- a. Council confirmed the next Ordinary Meeting of the Council is scheduled for Monday 4th July at 7.00 pm in the Village Hall

There being no further business the Chairman closed the meeting at 9:50 pm

Chairman _____ **Date** _____

Payments Authorised			Gross	Net
Cheque Number	Payee	Details	Payment	Payment
1608	Geoff Bradley	Internal Audit	85.00	85.00
1609	Limebridge RS	Mowing contract	698.40	582.00
1610	Cancelled	Writing error	0.00	0.00
1611	J Stedman	Clerks salary and expenses	***	***
1612	John Hyde	Lengthsman works	132.65	132.65
1612	John Hyde	Handyman works	177.25	177.25

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District Councillor & County Councillor Report - Pebworth Month: June 2016

Prepared by Alastair Adams
Honeybourne & Pebworth Ward, Wychavon District Council
Littletons Division, Worcestershire County Council

Visit to EnviroSort recycling centre

I organised a visit to the above recycling plant near Worcester on the 10th May for Pebworth in Bloom. I attended too, and it was really interesting. Everything you put into the Green bins ends up here and they sort up to 105,000 tonnes per year! The big learning point for all of us was the fact that none of us knew 100% what you can and cannot put into the Green bin. If you want to know what you can put in, look at <http://www.severnwaste.com/envirosort/what-can-i-recycle/>
There are lots of things you should NOT put in such as batteries, black plastics, aluminium foil, daily contact lens containers, old flower pots, electrical appliances, old saucepans, shoes, cloths, etc. And unfortunately if you do put these things in, they you are wasting them! Many of these items can be recycled in the right place – either at certain recycling sites at various shops, or at the Household Recycling Centres – see <http://www.severnwaste.com/household-recycling-centres/>
So please help the environment and only put into the Green bin the items as specified on the top of your green bin or as per the website <http://www.severnwaste.com/envirosort/what-can-i-recycle/>
In December, Wychavon District Council will be distributing new comprehensive labels to be fixed to your Green bins telling you what can go in to help re-inforce the message.

Roads improvements and Roads improvements!

As I mentioned last month, it is that time of the year when Highways schedule all the major road improvements. Friday Street, Dorsington Rd, and Broad Marston Rd have all been recently patched and repaired. I am also hoping some repairs will be done to Front Street later in the year.

Mobile Speed cameras in Badsey and Shinehill Lane

West Mercia Safer Road Partnership have been carrying out speed surveys on the roads around the area, and have now agreed to add 2 sites to their Mobile Speed Enforcement cameras – Bretforton Rd in Badsey and Shinehill Lane in South Littleton – see <http://www.thinksaferroads.org.uk/cc-south-littleton-and-badsey/>
We are still looking at setting up a community Speed watch group in the area if enough volunteers

Road drain by School car park

This drain had extensive repairs last year. Unfortunately now it is working well, the water was going straight into the field behind the school as the pipe had burst. WCC Highways have agreed to renew the pipe into the ditch in late Summer,

Potholes at Martins Fields junction

This road is the responsibility of Warwickshire Highways and not Worcestershire. However, it was reported and Warwickshire have confirmed repairs will be made.

Dangerous wall in Front Street

This is with South Worcestershire Building Control who have issued a letter as part of the formal enforcement procedure to the landowner asking for the wall to be made safe.

Chapel Road Exception Site

Rooftop Housing are still looking to progress this social housing development, and are preparing a planning application to be submitted to WDC.

Flooding

There seems to have been a flurry of activity at Severn Trent with their information gathering on flooding in Broad Marston. Hopefully this will result in some improvements.

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Reminder Pebworth.org website

The aim is to build a new village website which will have a calendar of all social events in the village. So can I ask everyone to check the village calendar on www.pebworth.org, and if your events or meetings are not on the village calendar, please email Karen Pearson on kpearson@active-research.co.uk. Remember everything should be on it from bell-ringing to scouts, WI meetings to Parish Council meetings, Quiz nights to what's on in the village pub. Lets have as much information as possible. And if you run a village organisation and want new members – use this to promote your organisation by giving your telephone number so people can call and ask to join in!

Reminder – Pebworth Village Cinema

The village hall now has a huge screen and a high quality projector so we have the equipment for a rural cinema; all we need now is some volunteers. The idea is to have a film on a Friday evening once a month excluding the summer months. So if you would like to help organise this exciting new village entertainment, then please contact me on 07725 979 277 or email me on adams.pebworth@gmail.com. See www.cinemaforall.org.uk –for more information on rural cinemas

Divisional Funds.

Badsey Rainbows Girl Guiding – grant requested for some sports equipment, books and some promotional material

Your District & County Councillor, Alastair Adams can be contacted on adams.pebworth@gmail.com or mobile 07725 979 277