

Pebworth Parish Council

Minutes of the Ordinary Meeting of the Parish Council

Held at the Pebworth Village Hall at 7:00 pm on Monday 4th July 2016.

Present: Cllrs. John Hyde (Chairman), Pam Veal, Denise Meynell, Richard Weller, Simon Shiers and David Cranage

In attendance: two members of the public, Cllr Alastair Adams and The Clerk, John Stedman.

59. Apologies were accepted from: Cllr. Sue Peace, illness

60. Disclosures of Interests:

- a) Members were reminded of the need to keep their register of interests updated.
- b) To declare any Disclosable Pecuniary Interest in Items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.

Disclosable Pecuniary Interests – None declared.

Other Disclosable Interests – Simon Shiers in Minute 66a - business reasons

61. Chairman Moved: The meeting be now adjourned for Open Forum

62. Open Forum:

A parishioner raised several issues over the poor state of the allotment site boundaries and the neglected state of some of the plots. Weeds on the site were starting to shed seeds which will spread to cultivated plots and some plots have abandoned junk left on them looking appalling. A strong request was made to get the site and neglected plots tidied up. The Chairman confirmed the matters raised will be discussed later in the agenda and appropriate action taken to resolve the untidy state of the site.

Information was requested for the new proposed sizes for the MUGA and the siting of the new goalposts, the Chairman explained the reasoning for the slightly longer MUGA to accommodate a tennis court and the new goal posts would be reinstalled when the council agree the orientation of the MUGA later in the meeting.

Ward Members report: Cllr Alastair Adams gave his report to the meeting which is appended to the minutes.

63. The Chairman closed the adjournment at 7.15 and resumed the Council meeting.

64. Minutes: The Council agreed the wording of the minutes of the June ordinary meeting and the Chairman signed them as a true record of the meeting.

65. The Clerk's Progress Reports.

- a. A Letter has been received regarding the grave plot 603 relinquishment and confirmed the plot was now fully gifted back to the Parish Council as a vacant plot.
- b. Littlethorpe, the bus shelter manufactures have provided a 'shelter care pack' that includes various cleaning aids for the new bus shelter, handyman has possession to help keep it clean and protected
- c. Confirmation of the closure of the PDF charity and its bank account was formally confirmed and the matter is closed.

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- d. Wall repairs in Front Street, the planning enforcement officers report on the repairs was noted and members considered the repairs to be satisfactory and safe.
- e. Remedial works to the Front Street Verge –the report from County Highways engineers is still awaited – Clerk to chase the matter up

66. Planning application to consider:

- a. **W/16/01475/LUE:** Location: Middle Barn Cottage, Stratford Road, Honeybourne, Proposal Application for Certificate of Lawfulness (Existing) - Conversion of barn and adjoining farm buildings into a house (as W/90/1719). Applicant: Mr and Mrs J Bicknell. The Council has no objection or comment on the application.
- b. **W/16/01618/RM:** Land Adjacent to, Sims Metals UK (South West) Limited, Long Marston, Pebworth: Reserved Matters application for Phase 1, A residential development comprising of 30 dwellings relating to the outline permission W/13/00132/OU. Applicant: Miss E Woods Persimmon Homes Ltd
Having received notification of this application before the full details were available on the WDC planning website the council reserved their final comments until the full details are made available. In a general consideration it was felt the application was premature as no known agreement had been reached over the planning inspector's condition of site connectivity with the adjoining St Modwen site. The council representation will be made under the Clerk's delegated powers.

67. Planning Decision noted:

- a. **W/16/00865/PN,** Crab Tree Farm Dorsington Road; Conversion of a Dutch Barn to a two Storey residential dwelling: Granted with 12 conditions. This application was not brought to the attention of the Parish Council for consultation and the council wish to enquire with WDC why this was. Clerk to make the enquires and copy in Cllr Alastair Adams.

68. Planning Matters:

- a. **Cotswold District Council** local plan public consultation on the draft plan submission. Members noted the consultation

69. Neighbourhood Development Plan:

- a. The Clerk reported on the formal engagement of Brodie Manning as NDP planning consultants and the next NDP group meeting is scheduled for July 18th.

70. Finance:

- a. **Payments:** Council approved the Clerk's schedule of payments receipts and balances which is appended to the minutes.
- b. Council approved the Clerk's the first quarterly bank reconciliation account balances and budgets and the Chairman signed the quarterly accounts as correct.
- c. Internet banking information from Lloyds Bank is incomplete, the Clerk will pursue the matter to the next meeting
- d. Council considered a donation request from the Pebworth Piper and approved a donation of £75.00, payment will be made at the August meeting

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71. Recreation Field and MUGA:

- a. Members considered the Chairman's sketch plan for the MUGA siting and it was agreed it would be sited on the southern boundary in an east west orientation some 5m from the fence line and existing trees. Clerk to pursue the planning application for the siting.
- b. The relocation and securing of the new goalposts will now be carried out avoiding confrontation with the agreed MUGA site

72. The Close:

- a. The monthly **safety inspection** found no matters of concern on The Close.
- b. The rubber sleeve on the Zip wire seat has been replaced by the Handyman
- c. The Clerk reported on ordering the new springer play equipment from Sovereign and the confusion over receiving invoices for payment before the supply of the goods, the matter is now resolved and a 20% pre-payment was agreed by Council.

73. Highway Matters:

- a. New highway matters to be reported.
 - i. The very poor state of the road surface under the two railway bridges on the Honeybourne Road.
- b. Council considered a request for remedial action regarding traffic parking on the Broad Marston Road at New Road junction causing highway visibility problems. In consideration of several options it was agreed to send a letter to the appropriate properties on Broad Marston Road requesting they are considerate when parking on the highway by not obstructing the visibility on the junction of New Road.

74. Public Rights of Way: PROW

- a. PROW matters in need of attention.
 - i. The PROW through the Slingate on Dorsington Road to be cleared and the whole site to be tidied – Chairman to request Clive Giddings to carry out the work.

75. Lengthsman/Handyman

- a. New Lengthsman or Handyman matters.
 - i. Weed spraying as and when necessary
 - ii. Vegetative growth clearance from road signage on Mickleton Lane junction
- b. Report on works carried out by the Lengthsman and Handyman
 - i. Weed spraying carried out at various locations carried out in June
 - ii. Visibility strimming at Ullington cross roads and several other junctions
 - iii. Sink hole filling in the footway to Middlesex is in hand

76. Training

- a. The Clerk confirmed sixteen councillors were interested and Offenham Parish Council had yet to confirm their numbers. Arrangements will be made for training events starting in September.

77. Street Lighting:

- a. Faulty lights to be reported. – none reported
- b. The streetlight inspection and status report from the Chairman is ongoing
- c. LED lanterns, the Clerk was requested to bring costs and technical information on new LED lanterns suitable for rural locations to the next meeting.
- d. The repair or replacement of streetlight #30 at the top of Front Street to be confirmed following the streetlight survey.

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78. Cemetery:

- a. Council considered and agreed a quotation of £75.00 from Arbour Tree Specialists to fell the dead Elm tree in the roadside hedgerow at the Cemetery
- b. The consent given for the memorial for Rita Dexter in the cemetery was noted
- c. The purchase of grave No 933 and the interment of Mr Leslie Tustin was noted
- d. Members reported that the drain under the water tap is blocked – to be reported to the handyman for attention.

79. Allotments:

- a. The Clerk reported on responses received from tenants over issues raised regarding neglected plots. Two tenants confirmed their plots would be attended to shortly.
- b. In considering the comments made in open forum it was agreed the Chairman will investigate the remedial works necessary to tidy the allotment site boundaries and arrange for the works to be implement.
- c. The matter of uncultivated and weed covered plots will be inspected by the Chairman and if necessary formal letters sent to the tenants insisting their compliance with the tenants rent agreement to keep plots tidy and resolve the problems within one month. An offer to rent just half a plot will be made to help tenants or they can withdraw they tenancy agreement in four weeks if they wish.

80. Pebworth in Bloom(PIB):

- a. Cllr Simon Shiers reported that Britain in Bloom judging will take place on July 7th at 10.00 am with a reception in the Village Hall. Some areas of the village are still being tidied up and the untidy site in School Road is receiving special attention.
- b. The PIB group are investigating a new project of a Community Orchard and further reports on this will follow next month.
- c. Cllr Simon Shiers complemented the Council's mowing contractors for their excellent workmanship in the Churchyard and village grounds maintenance

81. Kiosk and Defibrillator:

- a. Cllr Simon Shiers reported that the Kiosk is now moved from Ullington to Mr Holdsworth's farm and a close inspection indicates its refurbishment is a major operation and requires expert attention to ensure it is fully restored. Professional cost estimates were considered far too expensive and alternative restoration methods are being investigated.

82. Matters Raised by Members: for consideration and or items for future agendas.

- a. **Cllr Denise Meynell** suggested the council's E-News group should be informed of any parish wide road works reports – Clerk to action the suggestion.
- b. **Cllr David Cranage** requested that the Masons Arms Public House is considered as a Community Asset under the Community Right to Bid legislation. The matter will be placed on the August agenda.

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83. Confirmation of meeting dates:

- a. Council confirmed the next Ordinary Meeting of the Council is scheduled for Monday 1st August at 7.00 pm in the Village Hall

There being no further business the Chairman closed the meeting at 9:50 pm

Chairman _____ Date _____.

Payments Authorised			Gross	Net
Cheque Number	Payee	Details	Payment	Payment
1613	Pebworth Village Hall	Village Hall Hire fees PC	260.00	260.00
1613	Pebworth Village Hall	Village Hall Hire Fees Clinics	240.00	240.00
1614	Brodie Manning Ltd	NDP Fee 50% for stage 2	,456.00	2,880.00
1615	John Hyde	Lengthsman works	134.45	134.45
1615	John Hyde	Handyman works	41.25	41.25
1616	J Stedman	Clerks salary and expenses	***	***
1617	HMRC	PAYE for the Clerk	375.70	375.70
1618	Limebridge RS	Mowing contract	1,088.40	907.00
1619	Sovereign	Play Equipment	176.88	147.40
1620	Timber Play	Play Equipment parts	50.64	42.20

District Councillor & County Councillor Report - Pebworth
Month: July 2016

Prepared by Alastair Adams
Honeybourne & Pebworth Ward, Wychavon District Council
Littletons Division, Worcestershire County Council

HGV's and the Advisory Lorry Routes

All 8 Parish Councils in my Division have expressed concern of HGV's using roads that are not suitable for their size, weight or manoeuvrability, and so over the last 2 years I have been discussing ways on how the 3 County Councils can work together to try and control the movement of such vehicles. Last month, several meetings occurred that has made some good progress as follows:-

1. Worcestershire County Council and Warwickshire County Council have reviewed all signage in the area, and designed nearly 20 new signs that will be erected over the next few months. The aim is to give clear instructions to HGV drivers about the weight restrictions, bridge heights, and to follow the advisory Lorry Routes to the main destinations such as Unipart, Kanes, Honeybourne Trading Estate, etc
2. Unipart agreed to liaise with all their hauliers and to re-inforced the message of the weight limits in Blacksmith lane and on Bidford Bridge, and advise all drivers to travel to Unipart from A46 via the advisory Lorry Route.
3. It has been suggested to resurrect the regular meetings of the **Vale Of Evesham Freight Quality Partnership** which was made up of local hauliers, HGV operators and generators in together with the Worcestershire CC and Warwickshire CC and Gloucestershire CC, FTA, RHA, Police
4. Worc CC and Warwick CC will also look at how best to update the Satellite maps so they show the weight limits and low bridges.
5. A suggestion is being considered to change the weight limit on Bidford Bridge as well as Welford Bridge to 7.5tonnes.

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6. Warwickshire Trading Standards are looking at installing cameras over Bidford Bridge and will be looking to prosecute any offenders which could affect Operating Licenses. So be aware!
7. Gloucestershire CC are progressing with a weight limit on Mickleton Rd in Honeybourne.

Offenham Rd/Elm Road roundabout - The final technical drawings have been approved by the WCC and I am hoping that work on the new roundabout will start in Autumn

WCC Driving Home Highways programme

An extra £12m is being spent on rural roads over 2 years. I have identified several roads in my Division requiring attention. Front Street being one which will be repaired before the end of this financial year – March 2017. Other areas so far reported are

- a. Under the bridges towards Honeybourne
- b. Stratford Rd Honeybourne

Please let me know if there are any stretches of road that you think are in particular bad condition.

Mobile Speed cameras in Badsey and Shinehill Lane

The Mobile Speed Enforcement cameras have been operating in the last month in Bretforton Rd in Badsey and Shinehill Lane in South Littleton, Honeybourne and elsewhere in the area. Already one Parish Councillor in South Littleton has been issued a ticket for doing 36mph in a 30mph speed limits. So please keep to the speed limit or risk a fine and points on your license!

Dangerous wall in Front Street

This has been repaired by the owner – Thank you.

Chapel Road Exception Site

Rooftop Housing are still looking to progress this social housing development, and are preparing a planning application to be submitted to WDC.

Flooding

I have a meeting with Severn Trent later this month to see their proposals for improvements to the sewers in Broad Marston.

Other Highway issues:-

1. Please note considerable Surface dressing is now occurring around the area so please drive slowly over the loose chippings or they will damage your windscreen! Dorsington Rd, and Buckle St are planned to be done on 8th August.
2. Road drain by School car park WCC Highways have agreed to renew the pipe into the ditch in late Summer.

And finally, the Parish Council have confirmed that the goal posts were only temporarily fixed, and that is why they started to wobble! They will be properly installed this month.

Your District & County Councillor, Alastair Adams can be contacted on
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