

Pebworth Parish Council

Minutes of the Ordinary Meeting of the Parish Council

Held at the Pebworth Village Hall at 7:00 pm on Monday 1st August 2016.

Present: Cllrs. John Hyde (Chairman), Pam Veal, Richard Weller, and Simon Shiers

In attendance: one member of the public, and The Clerk, John Stedman.

84. Apologies were accepted from:

Cllrs. Sue Peace & Denise Meynell also Cllr Alastair Adams

85. Disclosures of Interests:

- a) Members were reminded of the need to keep their register of interests updated.
- b) To declare any Disclosable Pecuniary Interest in Items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.

Disclosable Pecuniary Interests – None declared.

Other Disclosable Interests – None declared.

86. Chairman Moved: The meeting be now adjourned for Open Forum

87. Open Forum: No representation

Ward Members report: Cllr Alastair Adams will sent his report to the meeting which is appended to the minutes.

88. The Chairman closed the adjournment at 7.05 and resumed the Council meeting.

89. Minutes: The Council agreed the wording of the minutes of the July ordinary meeting and the Chairman signed them as a true record of the meeting.

90. The Clerk's Progress Reports.

- a. Felling the dead Elm tree in the Cemetery hedgerow. The felling was reported as as not been carried out; Clerk to pursue the matter.
- b. Letters sent to four properties in Broad Marston Road regarding highway parking. The Clerk reported one phone call response from a resident.
- c. Brodie Manning confirmed receipt of their cheque for the NDP. Noted
- d. Remedial works to the Front Street Verge. The County Highways confirmed they will not be carrying out repairs, partly as the site is in a conservation area. The Council agreed to requesting substantial white wooden bollards are installed on the verge edge to help prevent further erosion of the verge by large vehicles
- e. Highway potholes at the two railway bridges reported to WCC. Noted
- f. WI requested permission to tidy the Cemetery hedge by removing the bindweed, permission was confirmed and the clearance is in hand.

91. Planning application to consider:

- a. **W/16/01537/PP:** Evening Hall, Dorsington Road, Proposal: Two storey side and single storey rear extension, new dormer windows Applicant: Mr A Smith – The Council has no objection in planning terms, nonetheless the council considers that the proposals would be an over development of the site and is not in keeping with the neighbouring properties or the local street scene.

92. Planning Decision noted: none

Pebworth Parish Council

93. Planning Matters:

- a. **W/16/00865/PN**, Crab Tree Farm Dorsington Road; Conversion of a Dutch Barn to a two Storey residential dwelling: This application was not brought to the attention of the Parish Council for consultation and WDC planning officers apologised for the error in their administration.

94. Neighbourhood Development Plan:

- a. The report on the NDP steering group meeting held on 18th July was noted.
- b. The council agreed to a request from the NDP steering Group to fund a further 10 meetings for focus groups to consider the details of the NDP policies.

95. Finance:

- a. **Payments:** Council approved the Clerk's schedule of payments receipts and balances which is appended to the minutes.
- b. **Internet Banking:** After consideration of the procedures for internet banking it was agreed that all members should be able to sanction payments on the internet. The Clerk will send each member the bank account details to allow them to register to use the payment procedure.

96. Insurance:

- a. Council gave full consideration to the details provided from three insurance providers, Came & Company, Aon and Zurich. All provided the required insurance cover and the council agreed Aon offered the best value. As the council will be procuring several sizable assets during the next year it was agreed a one-year contract term would be preferential. Clerk to secure a one-year term on insurance from Aon.

97. Recreation Field and MUGA:

- a. Layout plans and a specification for the MUGA were received from Sovereign and the Clerk had forwarded the plans to a WDC planning office to confirm their suitability for a planning application, confirmation is awaited. Having a specification and site for the MUGA the council requested the Clerk to obtain at least two further quotations based on the specification received from Sovereign.
- b. The relocation and securing of the new goalposts was delayed due to personal circumstances and will be completed shortly
- c. Correspondence from a resident regarding the MUGA was noted and the Clerk will respond with answers to the questions raised.

98. The Close:

- a. The monthly **safety inspection** found no matters of concern on The Close.
- b. New Springer: Sovereign confirmed an installation date for the springer would be set next Thursday. Members expressed their disappointment in the time taken and the service received from Sovereign over the supply of the springer.

99. Highway Matters:

- a. New highway matters to be reported.
 - i. None at this time and the scheduled top-dressing by County Highways throughout the parish was noted.
- b. **Culvert Improvements:** Council agreed to a request from Tony Jones, the WDC flooding engineering officer, to abandoning the grant application for the culvert improvements in Broad Marston Road as the funding can then support a broader flood alleviation scheme in the area being put forward by Severn Trent Water and the Environment Agency.

Pebworth Parish Council

100. Public Rights of Way: PROW

- a. PROW matters in need of attention. – None reported
 - i. The PROW through the Slingate on Dorsington Road has been cleared and the whole site to be tidied – Chairman to request Clive Giddings to carry out the work.

101. Lengthsman/Handyman

- a. New Lengthsman or Handyman matters.
 - i. Recreation Field goalpost re-siting and securing
- b. Report on works carried out by the Lengthsman and Handyman
 - i. Sink hole filling on the Middlesex footpath. – on going
 - ii. Weed spraying at various locations. Completed
 - iii. Vegetative clearance from road signage on Mickleton Lane junction. Completed
 - iv. Visibility strimming at various locations and junctions. Completed

102. Community Asset:

- a. Council agreed to nominating the Masons Arms Public House as a Community Asset under the Community Right to Bid Act 2011. Clerk to tender the application to WDC

103. Training

- a. The Clerk confirmed training event dates are scheduled for Thursday the 8th and Thursday 22nd September venue to be confirmed. Members requested a 7.30 start

104. Street Lighting:

- a. Faulty lights to be reported. – streetlight #9 in Broad Marston Road is loose in the ground and leaning slightly, this will be monitored and remedial works requested for the lighting engineers when the new streetlight are installed.
- b. **Upgrades:** The Chairman reported on his streetlight inspection and indicated to members the various types of metal columns and lanterns in the parish. After consideration of the need to replace some of the old concrete columns the council agreed to request quotations to replace streetlights No. 4,10,18,27,30 and 36 the specification for the quotation will be to supply metal hockey stick columns with LED lanterns. Consultations on the type of lantern, light colour and wattage will take place and a report issued for the next meeting.

105. Allotments:

- a. Member's reported on alleged neglected plots and considered some improvements could be made. It was considered necessary to have the allotment headlands cleared and cultivated to enable regular maintenance before any action is taken of the quality of the tenants plots.
- b. The Chairman reported that he had received a quotation for boundary clearance cultivation and surface rolling to enable regular headland mowing. The contractor's quotation of £200 was accepted and the Chairman will action the works.

Pebworth Parish Council

106. Parish Notice Boards:

- a. Council agreed to the replacement of the Parish Council's three noticeboards and information will be gathered regarding sizes and fixings. Further consideration will be given at the September meeting. It is intended to ask HMP Long Lartin to make the noticeboards.

107. Pebworth in Bloom(PIB):

- a. Cllr Simon Shiers reported that Brittan in Bloom judging took place on 10th July and the results will be known in September. The judging event was well attended by locals and the judges were entertained with tea and cakes in the Village Hall

108. Kiosk and Defibrillator:

- a. Cllr Simon Shiers reported that the Kiosk has been assessed for restoration and the best option for cleaning is to have it soda blasted to save removing all the glass panes. The council agreed in principal to facilitate this operation and PIB will discuss this option and report to the council in September

- 109. Matters Raised by Members:** for consideration and or items for future agendas.
None

110. Confirmation of meeting dates:

- a. Council confirmed the next Ordinary Meeting of the Council is scheduled for Monday 5th September at 7.00 pm in the Village Hall

There being no further business the Chairman closed the meeting at 9:12 pm

Chairman _____ **Date** _____.

Payments Authorised

Cheque Number	Payee	Details	Gross Payment	Net Payment
1621	Pebworth Piper Association	Donation to the Piper	75.00	75.00
DD	Npower	Streetlight Energy	46.28	44.08
DD	Npower	Streetlight Energy	476.26	453.58
1622	Wychavon Sport	Wychavon games fees	18.00	18.00
1623	Limebridge RS	Mowing contract	698.40	582.00
1624	J Stedman	Clerks salary and expenses	***	***

Pebworth Parish Council

District Councillor & County Councillor Report - Pebworth

Month: August 2016

Prepared by Alastair Adams

Honeybourne & Pebworth Ward, Wychavon District Council

Littletons Division, Worcestershire County Council

Flooding- improvements to sewage system

Last month Severn Trent shared their plans with me on how they are proposing to upgrade the sewage system in Broad Marston to alleviate flooding of sewer network as follows:-

Increasing sewer system capacity:

- Upgrading Broad Marston pumping station to triple the current pump rate by installing bigger pumps.
- Off-line replacement of the existing 362m x 80mm UPVC rising main serving Broad Marston pumping station with a 470m x 100mm new rising main to pump the Broad Marston flow to Pebworth sewage works. This will dramatically increase the capacity of the rising mains with bigger diameter pipes.

Improving sewer resilience to overland flood

- Sealing manhole covers located in Priory Lane
- Replacement double part manhole covers with single part manhole covers.
- Rehabilitation of the eastern gravity sewers. This would include a number of patch repairs, joint replacements, sewer lining to prevent flood water entering the sewage system.

ST explained that the proposal is subject of internal investment approval by the Severn Trent board and will be considered in August 2016. The construction stage is planned to start in April 2017. It will take approximately 10 weeks to complete the works.

ST also explained it is important to manage the overland flood waters better as they adversely affect the performance of sewer assets. At the meeting, the representative from the Environment Agency confirmed they were modelling the overland flooding and improvements to Broad Marston were going to be in their new 6 year plan. The EA were very positive to helping make improvements in Broad Marston, and will look at installing an upstream flood plain to hold back flood water from entering village.

WCC Driving Home Highways programme

An extra £12m is being spent on rural roads over 2 years. I have submitted requests to improve

- a. Under the bridges towards Honeybourne
- b. Stratford Rd Honeybourne

Front Street has already been confirmed as being on the plan to be upgraded later this financial year.

Other Highway issues:-

1. Please note considerable Surface dressing is now occurring around the area so please drive slowly over the loose chippings or they will damage your windscreen! Dorsington Rd, Mickleton Rd, Friday Street and Buckle St are planned to be done early August so expect diversions and road closures as these are done.
2. Road drain by School car park WCC Highways have agreed to renew the pipe into the ditch in late Summer.

Your District & County Councillor, Alastair Adams can be contacted on
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