

Pebworth Parish Council

Minutes of the Ordinary Meeting of the Parish Council

Held at the Pebworth Village Hall at 7:00 pm on Monday 5th September 2016.

Prior to the meeting at 6.30 the Rooftop Housing Association plans for the development of 14 dwellings off Chapel Road were put on public display.

Present: Cllrs. John Hyde (Chairman), Pam Veal, Richard Weller, Simon Shiers, Sue Peace, David Cranage & Denise Meynell

In attendance: 26 members of the public, Cllr Alastair Adams & The Clerk, John Stedman.

111. Apologies: all members present

112. Disclosures of Interests:

- a) Members were reminded of the need to keep their register of interests updated.
- b) To declare any Disclosable Pecuniary Interest in Items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.

Disclosable Pecuniary Interests – None declared.

Other Disclosable Interests – None declared.

113. Chairman Moved: The meeting be now adjourned for Open Forum

114. Open Forum:

A resident questioned the unresolved maintenance issues on the allotment site and the un-cut hedges around the Recreation Field, the Chairman confirmed both matters are in hand but had been delayed by unforeseen circumstances.

The public who attended were asked if anyone was in support of the Rooftop Housing Association development off Chapel Road and none were.

The Chairman asked for comments from the public which are briefly summarised as: -

There is no need for the development	Onsite and offsite parking will be a problem
The site access is dangerous	Local residents want to down size
The Cala site has fulfilled the housing need	No onsite play area for children
The Cala homes are not considered	The design and layout is poor
The housing need data is questionable	No footpaths to or on the site
No garages for the houses	Lack of visitor parking spaces
No Local demand for affordable homes	Local flash flooding at the site
Layout not in keeping with local designs	Construction traffic routing arrangements
Pebworth meets its need for social housing	Request a planning committee site visit

The proposed 180 affordable homes on the Codex near Long Marston have not been considered in the housing need assessment

The development helps to meet the housing needs for Wychavon not Pebworth

Ward Members report: Cllr Alastair Adams supported the views of the public regarding the development, his report is appended to the minutes.

115. The Chairman closed the adjournment at 7.40 and resumed the Council meeting.

116. Minutes: The Council agreed the wording of the minutes of the August ordinary meeting and the Chairman signed them as a true record of the meeting.

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117. The Clerk's Progress Reports.

- a. **Culvert Improvements:** Tony Jones has been informed that the Council agreed to abandoning the grant application for the culvert improvements in Broad Marston Road in favour of a larger scheme.
- b. **Community Asset:** The nomination for the Masons Arms Public House as a Community Asset was lodged with WDC.
- c. **Insurance:** Aon have confirmed the one-year policy contract starting on 1st September and returned an invoice for payment

118. Planning application to consider:

- a. **W/16/01928/PN:** Land off, Chapel Road, Pebworth, Rural exception housing development (14 dwellings) with associated access and landscaping. Applicant: Rooftop Housing
To confirm the council's stance on the proposal the chairman took a vote on the proposal which confirmed the council would object to the proposal by 4 votes to 3
The Chairman reminded members that this is a full planning application and this will be the only opportunity to comment. The council considered all the comments put by the public present along with planning policies from the SWDP and NPPF and other relevant information. The clerk was asked to compile a consultation response making an objection to the application.
The consultation response is at appendix A of the minutes.
- b. **W/16/02056/PP:** Ebenezer Chapel, Broad Marston Road, Pebworth: Proposed two storey side extension. Applicant Mr S Hewitt.
The Council has no objection to the application and considers all exterior construction materials are in keeping with the existing historic building and area

119. Planning Decision noted: none

120. Neighbourhood Development Plan:

- a. The members had no reports from the NDP steering group meeting.

121. Finance:

- a. **Payments:** Council approved the Clerk's schedule of payments receipts and balances which is appended to the minutes.
- b. **Internet Banking:** The member's internet banking access applications are in progress.
- c. The Clerk reported on the Pensions Automatic Enrolment Regulation compliance.

122. Audit

- a. The Clerk reported on audit matters raised by Grant Thornton the external auditors which were dealt with by the Clerk.

123. Recreation Field and MUGA:

- a. The Clerk reported that the Sovereign site plans for the MUGA were confirmed as not suitable for submission to WDC for a planning application.
- b. It was agreed that Mr. Trevor Bury as the Council's architect will be asked to create the necessary plans for the MUGA planning application. The Clerk will complete the planning application documentation when the plans are received.
- c. It was reported that the re-location and fixing of the new goalposts is now complete.

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124. WDC Pebworth Door Knock Report

- a. Council considered the report and the recommendations actions for the Parish Council. It was agreed no actions by the Parish Council were necessary and the report would be forwarded to the Pebworth in Bloom group and Village Hall committee to inform them of its recommendation, Cllr Sue Peace will pass on the report.

125. Flooding

- a. The Severn Trent Water proposals and plans for flood management improvement in Broad Marston were considered noted.

126. Training

- a. Members noted their training event dates are scheduled for Thursday the 8th and Thursday 22nd September.

127. The Close:

- a. The monthly safety inspection found no matters of concern on The Close.
- b. **New Springer:** Following confirmation from Sovereign that the installation would take place on Thursday 1st September it was confirmed by members that it was not installed as of 5th September. Members expressed their discontent in the service received from Sovereign and the time scale to supply the springer which was ordered on the 19th May 2016 and the 20% deposit paid on 4th July as the installation was reported to be imminent. In consideration of this very poor service the council agreed to cancel the order and demand the return of the deposit paid to Sovereign. Clerk to action the cancellation.

128. Public Rights of Way: PROW

- a. PROW matters in need of attention. – None reported

129. Highway Matters:

- a. New highway matters to be reported.
 - i. The footway to Middlesex is subsiding and sink holes and cracks are appearing, the matter to be reported to County Highways.
 - ii. The tree surgery carried out in Friday Street is considered to be very poor as the canopy over the road still remains and an Ash tree is left in a very unbalanced and badly Pollarded state.
- b. **Front Street verge:** Council considered the County Highways offer to install plastic bollards on the Front Street verge and declined the offer on aesthetic ground as plastic was not considered appropriate in the conservation area. As the County Highways offered to consider a wooden bollard option the council requested the Clerk to obtain a quotation for up to six 100mm square Oak bollards, 750mm long with a 4-way pointed top and cut collar below the point. The bollards would not be set in concrete and not painted but have reflector discs fitted for visibility. When the bollard quotation is received further consideration will be given to placing the same type of bollards in School Road to protect the verge opposite the School. The bollard proposals and installation by the Lengthsman will be sanctioned by the County Highways before any further arrangements are made.

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130. Lengthsman/Handyman

a. New Lengthsman or Handyman matters.

- i. Re-fix a highway sign between Middlesex and Ullington
- ii. Clear tree bases of epicormic growth on Long Marston Road
- iii. Cut back bushes to clear visibility at the top of Back Lane
- iv. The Broad Marston Road bus shelter interior light needs a panel re-fixing

b. Report on works carried out by the Lengthsman and Handyman

- i. Sink hole filling on the Middlesex footpath. – reported to County Highways
- ii. Weed spraying at various locations. Completed and ongoing

131. Street Lighting:

a. Faulty lights to be reported. – none at this time

b. Upgrades: After consideration of the quotation from E-on to replace some of the old concrete columns the council agreed to further investigate the type of lanterns to be replaced. The cost of ornate lanterns will be considered at the next meeting. Cllr Simon Shiers will investigate available types and costs and report to the October meeting.

132. Allotments:

a. Boundary Clearance: The Chairman reported that he had requested a contractor to carry out boundary clearance and cultivation but the works were held up due the harvesting works. The clearance works is expected to be completed shortly.

b. Hedge Cutting: The allotment site and Recreation Field hedge cutting will be carried out by the amenity contractor as no local contractor can carry out the works. Clerk to action the works

133. Cemetery

a. The Clerk reported on the permission granted for a memorial to Michael Keyte and the fee was received.

b. The Clerk reported on the permission granted for a memorial plaque to Ellen and Ronald Reeves and fee was received

c. Cemetery Hedge: Council considered the WI members concerns over the state of the Cemetery hedge and agreed the only way to resolve the Bindweed infestation was to dig out the hedge to enable the weeds to be fully controlled before a new hedge could be planted. Pebworth in Bloom members will investigate the works involved and report to the October meeting for further consideration.

134. Parish Notice Boards: Council agreed to defer the matter until the next suitable meeting due to meeting time constraints.

135. Pebworth in Bloom(PIB):

a. Cllr Simon Shiers reported on the PIB activities for August and his report is appended to the minutes. He also confirmed the Britain in Bloom judging results will be known on September 15th

136. Kiosk and Defibrillator:

a. Cllr Simon Shiers reported on a soda blasting quotation to strip the kiosk paint without removing all the 75 glass panes. The council requested a further quotation for the paint stripping and to investigate using Nitro-Moors paint stripping chemicals as an alternative.

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137. Matters Raised by Members: for consideration and or items for future agendas.
Cllr Richard Weller: To consider the Party in the Park matters at the October meeting.

138. Confirmation of meeting dates:

- a. Council confirmed the next Ordinary Meeting of the Council is scheduled for Monday 3rd October at 7.00 pm in the Village Hall

There being no further business the Chairman closed the meeting at 10.58 pm

Chairman _____ Date _____ .

Appendix A

Payments Authorised			Gross	Net
Cheque Number	Payee	Details	Payment	Payment
1625	Building and Plumbing Supplies	Post Fix for goal posts	24.62	20.52
1626	Aon UK Limited	Insurance Premium	624.19	624.19
1627	Arbor Vale Tree Specialists	Cemetery hedge tree felling	70.00	70.00
1628	Limebridge RS	Mowing contract	698.40	582.00
1629	J Stedman	Clerks salary and expenses	***	***
1630	John Hyde	Lengthsman works	84.40	84.40
1630	John Hyde	Handyman works	60.00	60.00

Appendix B

PIB report

Progress report

- Work is continuing on the rejuvenation site next to the Rooftop bungalows
- Church path has been repaired
- PIB are working with PCC and organising quotes for tree pruning within the churchyard

Events in September

- 15th - Britain in Bloom results day
- 25th - Autumn Welly Walk

Proposed future projects

- Installation of two wooden benches, one on the site next to the Rooftop bungalows, one in Friday Street (exact site TBC)
- Considering installation of raised flowerbed in the area in front of the Rooftop bungalows where tree has previously been removed
- Advertising for Parish Tree Warden

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Appendix C

District Councillor & County Councillor Report - Pebworth

Month: September 2016

Prepared by Alastair Adams

Honeybourne & Pebworth Ward, Wychavon District Council

Littletons Division, Worcestershire County Council

Worcestershire has one of the fastest growing economies in the UK, and the District Council and the County Council has put the economy as one of their key priorities in their new corporate plans. A good example of how the councils can attract new businesses into the area is Boardman Bikes who have just announced its plans to develop its World Class Centre at The Valley in Evesham. This has been accompanied with a planning application, which has been submitted by Eagle One – the owners of The Valley. The new centre will give cyclists access to cutting edge facilities including a cycling specific wind tunnel, performance testing lab, event space and a Boardman concept retail store. Boardman Bikes will also be relocating its headquarters to the site. In its press release Chris Boardman MBE, Chairman of Boardman Bikes, is quoted as saying: “Creating a Performance Centre that's truly accessible to everyone has been a dream of mine since the early 90s. When I was racing I was able to see the effect of every choice I made. Now that opportunity will be available to all, be they a sportive rider or Tour de France contender.” The Valley was selected as the site for the new centre due to its central location, transport links, proximity to local facilities and safe cycling network. This is clearly great news and will help us build on the huge success of GB cycling at the Rio Olympics by helping to boost local cycling participation and activity.

O&S review on Planning Enforcement

A 77 page review on Planning Enforcement will be published this month listing 12 recommendations to give the residents of Wychavon a better service. More information in the next report

The footpath through the churchyard was repaired by Worcestershire County Council in August by digging up the bricks and re-laying them after remedial work was carried out to remove certain tree roots.

WCC Driving Home Highways programme

An extra £12m is being spent on rural roads over 2 years. I have identified several roads in my Division that I believe should be included in this programme including:-

- Weston Road, Bretforton
- Stratford Rd, Honeybourne
- Main St, Cleeve Prior
- New St, Bretforton
- Dudley Rd Estate, Honeybourne
- Meadow Rd/Norval Rd/Withy Trees Rd, Estate, South Littleton

There is no guarantee that all these roads will be done as part of this project, but I am keeping my fingers crossed. A Pavement project will follow early next year too.

Other Highway issues:-

1. Dorsington Rd, Mickleton Rd, Friday Street and Buckle St were all re-surfaced using tar and loose chippings. The reason this is used in rural areas is two-fold –sealing the surface of the road with hot tar has proven to extend the life of the road as it reduces the number of cracks where water can sit (when water freezes, it expands and makes the cracks bigger), and the chippings as well as being hard wearing also provide better grip.
2. Road drain by School car park WCC Highways have agreed to renew the pipe into the ditch – date still not confirmed
3. Highways have announced that there will be approx. 12 days of traffic controls on along Bretforton Rd B4035 from the Round of Gras eastwards towards Bretforton starting late September as part of repairs to pavements. Please note!
4. Tree in Friday Street was cut down as diseased.

Divisional Funds.

Please remind all community organisations in your village that I have a Divisional Fund which can give small grants (normally up to £500) to help with purchasing new equipment or services that will help their organisation flourish.

Your District & County Councillor, Alastair Adams can be contacted on adams.pebworth@gmail.com or mobile 07725 979 277