

**Pebworth Parish Council**  
**Minutes of the Ordinary Meeting of the Parish Council**  
Held at the Pebworth Village Hall at 7:00 pm on Monday 2<sup>nd</sup> October 2017.

**Present:** Cllrs. Simon Shiers (Chairman), David Cranage, Richard Weller, James Pearson, Pam Veal & Denise Meynell

**In attendance:** no members of the public were present and Cllr Alastair Adams arrived at 7:50

157) **Apologies:** were accepted from Cllr. John Hyde

158) **Disclosures of Interests:**

- a) Members were reminded of the need to keep their register of interests updated.
- b) To declare any Disclosable Pecuniary Interests in Items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.

**Disclosable Pecuniary Interests** – None declared.

**Other Disclosable Interests** – None declared.

159) **Open Forum:** no public present

**Ward Members Report:** Cllr Alastair Adams gave his report during the meeting which is appended to the minutes.

160) **Minutes:** The Council agreed the wording of the minutes of the September ordinary meeting of the council and the Chairman signed them as a true record of the meeting.

161) **The Clerk's Progress Reports.**

- a) Highway subsidence on Broadmarston Road reported to County Council – Marked by County Highways and noted
- b) Letters sent to Total Play and Wicksteed confirming the council decision on the MUGA tender - Noted
- c) Letter sent to the Honeybourne football team manager regarding Recreation Field mowing and other matters – no response received to date and noted

162) **Planning Decisions: Noted**

- a) **17/01372/LB** Associated Ref: 17/01371/HP: Old Manor Close, Friday Street, Pebworth: Proposed new garage and repairs to existing wall. Listed Building Consent Application. Applicant: Mrs C Taylor; **Granted** with 4 conditions

163) **Planning Matters**

- a) Members reported on the CALA Homes presentation held on 14<sup>th</sup> September. 35 members of the public were in attendance and when asked, two were in favour of the proposed 43 dwelling to be built on the Fibrex Nursery site. The existing bungalow will be demolished if the development takes place. CALA commented that they would not expect to make an application for several years, possibly five.

164) **Neighbourhood Development Plan:**

- a) Council agreed that a performance and progress meeting with Brodie Planning management is required before any further NDP meetings or progress takes place. The Clerk will arrange a formal contract mediation meeting to be held in the Village Hall with all councillors and the Brodie Planning Associates management and all planning staff involved in the NDP. The agenda created last month by Cllr James Pearson will be used for the meeting.
- b) The Clerk confirmed that the NDP Vision and Objectives statement was sent to the village news for publication and posted on the Council's website.

**Pebworth Parish Council****165) Finance:**

- a) **Payments:** Council approved the Clerk's schedule of payments receipts and balances which is appended to the minutes.
- b) Council consider the second quarterly bank reconciliation, account and budget balances, income and expenditure records. Cllr Denise Meynell checked the bank reconciliation against the bank statements and agreed the balances were correct.
- c) Council noted the external auditor's report for the annual return year ending 31<sup>st</sup> March 2017 which found nothing to report with the audit.
- d) It was noted that the statutory audit notice and documents are posted on the village noticeboard and the council's website.
- e) **Internet Banking:** Members signed several members account delegation forms for access to the council accounts on the internet.

**166) Community Matters:**

- a) Cllr Alastair Adams report on the request to the police for speed enforcement in Middlesex had been successful as the local PCSO had attended with a hand held speed gun. Members agreed to send a letter of thanks to the PCSO for his response to the request.
- b) The Clerk reported the delivery of the new noticeboards from HMP Long Lartin had taken place and the installation is under way, some problems exist with the sites and a resolve is under consideration.
- c) Members considered the open letter from WDC regarding the New Homes Bonus and noted its contents
- d) Members noted the Clerk's report on the CALC meeting and the information received on Community Infrastructure Levy (CIL)

**167) Recreation Field and MUGA:**

- a) Member's reported on the site meeting with representatives from Total Play regarding the MUGA specification and confirmed the works are scheduled for 9<sup>th</sup> October
- b) The landscaping scheme to enable the compliance of planning conditions was agreed to extend the line of the existing car park hedge to a distance sufficient to cover the length of the MUGA, the hedge planting to be sizable indigenous hedging plants with a mixture of suitable evergreens.
- c) It was agreed the planning applications for non-material changes to the MUGA and the application for the discharge of landscaping conditions will be submitted as a new application which will include the agreed cricket/golf practice net.
- d) Council agreed the quotation from Mr Bury (Council's Architect) for the implementation of the new planning application for the MUGA and practice net, Clerk to action the process
- e) Council noted the clerks report on the project financing from the sec 106 funding and that the POS funds are only available for play equipment. It was also noted that the MUGA supply contract may run over the sec 106 funding availability as the POS fund of £20k is for play equipment and not sport facilities.
- f) Council considered quotations for the procurement of Cricket/Golf nets with an Astro Turf surface on the Recreation Field and agreed to add the net to the MUGA procurement contract. Cllr Richard Weller will liaise with Total Play to add the practice net device.

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- g) **New Roundabout:** The type of the proposed new roundabout and its siting will be considered at the next meeting along with other new play equipment.
- h) The Clerk reported on requesting a DUNs certificate for the MUGA procurement - Case Reference: 170918-04151514 – more information at the next meeting
- i) **Tennis Net Box;** A suitable metal box to store the MUGA tennis net and net-posts to be considered at the next meeting.
- j) **Dog Fouling:** Member's reported on their inspections of the Recreation Field and no evidence of dog fouling was found. Matter resolved

#### 168) **The Close:**

- a) **Inspection:** The monthly safety inspection found no safety issues needing attention.
- b) It was noted that the rocking horse needs cosmetic maintenance
- c) The hedge on the Recreation Field needs its winter cut, Clerk to action this
- d) It was agreed to request the handyman to repaint the youth shelter with the existing paint colour before the new Perspex panels are fitted.

#### 169) **Street Lighting:**

- a) Faulty lights to be reported. None reported
- b) The Chairman reported that Candela had changed the streetlight at the Church by lowering the fitting, and changing the light colour to the warmest possible. Supportive comments were received from some residents and members considered it may still be too bright. The Chairman confirmed it could be reduced in brightness but it would be a third less bright which may be too much loss of light. To resolve the issue of brightness Cllr Richard Weller offered to take LUX readings of the existing sodium lights and compare it with the new LED light to ascertain the difference in brightness. It was agreed that if the new LED is the same or less bright than the sodium lights then the 10 new streetlights can be ordered. The Chairman also confirmed that the diffusion of the light emission can be controlled by fitting additional baffles to control the spread of light.

#### 170) **Highway Matters:**

- a) New highway matters to be reported.
  - i) Incidences of very large tractors moving diggers through the middle of the village were reported and members will attempt to get registration numbers to enable action to be taken to mitigate the problems they cause.
- b) Cllr Richard Weller raised the issue of bus traffic through the village only having one or two passengers. Members noted Pebworth was the end of the bus route and the bus was well used in other parts of its route. Matter noted
- c) Members noted the report on the WCC traffic & HGV monitoring devices in Back Lane and Front Street and as the average traffic speed was well under 30 mph and only 2-3 HGVs passed through each week no further action will be taken – matter resolved
- d) The Clerk reported the tree canopy lift request to Norton Hall has been passed to the County Council for enforcement action as no response was received from two letters being sent to the property.

#### 171) **Public Rights of Way:** No new PROW matters reported

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### 172) Lengthsman/Handyman

- a) New and outstanding Lengthsman or Handyman matters.  
A report was not available for the meeting
- b) No new jobs for Lengthsman or Handyman were requested.

### 173) Cemetery

- a) The Clerk reported on the pending interment of ashes in the grave of Ian Ladbrook and the placement of a tablet on the grave.

### 174) Pebworth in Bloom(PIB):

The Chairman gave a report on behalf of PIB which is appended to the minutes

### 175) Kiosk and Defibrillator:

- a) The Chairman reported the Defibrillator training will be arranged with WMAS as soon as possible for up to 12 people now the new Defibrillator is fully installed and operational. It was suggested all Councillors are given the access code to the Defibrillator box. As the box and Defibrillator now requires a weekly check the village Handyman will be asked to carry out the checks and keep a log on inspection dates.

### 176) Matters Raised by Members: for consideration and or items for future agendas.

None

### 177) Confirmation of meeting dates:

- a) Council confirmed the next Ordinary Meeting of the Council is scheduled for Monday 6<sup>th</sup> November 7.00 pm in the Village Hall

There being no further business the Chairman closed the meeting at 9:20

**Chairman** \_\_\_\_\_ **Date** \_\_\_\_\_

### Payments Authorised

Cheque Number	Payee	Details	Gross Payment	Net Payment
1716	Vale Press	NDP publication	54.00	45.00
1716	Vale Press	NDP publication	54.00	45.00
1717	Worcestershire CALC	Member training fees	60.00	50.00
1717	Worcestershire CALC	Member training fees	60.00	50.00
1718	Limebridge RS	Amenity Contract + cut & collect	926.40	772.00
1719	J Stedman	Clerks Salary and Expenses	***	***
1720	HMRC	PAYE & NIC	398.57	398.57
1721	John Hyde	Lengthsman Works	139.20	139.20

## Pebworth Parish Council

### **District Councillor & County Councillor Report - Pebworth**

**Month: October 2017**

**Prepared by Alastair Adams**

**Honeybourne & Pebworth Ward, Wychavon District Council**

**Littletons Division, Worcestershire County Council**

### **CCTV**

Wychavon District Council is kicking off a review of public-space CCTV, a service WDC provide in Broadway, Droitwich, Evesham and Pershore.

CCTV is monitored centrally at the main WDC Pershore offices and the system has been in operation since 1999. The aim of the service has always been to prevent crime, reduce the fear of crime and to assist in the apprehension and prosecution of offenders.

Footage is regularly requested by West Mercia Police to help with both investigations and active incidents, and over 800 such requests were made in 2016.

WDC have decided that after 18 years of operation the service is ready for a review, and members of the Overview and Scrutiny Committee have been asked to look into the service further.

### **Low unemployment in Wychavon**

The claimant count proportion in Wychavon is 0.9% of the 16-64 population, which is still the lowest across Worcestershire (Worcestershire 1.3%, West Midlands 2.4% and England 1.9%). The number of 18-24 year old claimants stands at 140 – a proportion of 1.8% of this particular group of the population (Worcestershire 2.2%, West Midlands 3.4% and England 2.7%). This figure is down 15 from the figure recorded 12 months ago.

### **Wychavon Well-Being Week - 9 to 15 October**

Wychavon Wellbeing Week will take place from 9 to 15 October, and WDC are working with partners to put on a range of activities and events during the week aimed at residents that will be promoting the five ways to wellbeing during the week. See <https://www.wychavon.gov.uk/activities-and-events>

**Severn Trent – New sewage pipes and flood improvements.** Work has started and the temporary office by the old Pebworth Sewage Works has been set up. As part of the works, some of the footpaths in Pebworth have been closed, and also the road in Long Marston will be closed from Station Rd/Long Marston Rd junction over the railway bridge towards SIMS from Mid October.

### **Appeal on Chapel Rd**

There was a good response from residents in writing to the Appeal inspector, and I must thank Ron Tracey for his excellent letter. Also the letter submitted on behalf of WDC was very clear and explained the valid reasons why both planning applications were refused. We will now just have to wait for the inspector's decision.

### **Highways**

1. **Mickleton Rd, Honeybourne** – has been patched and repaired.
2. **Pavements** – the WCC is finalising which pavements in the area will be re-surfaced in 2017/18 and 2018/19. Highway engineers attended Pebworth on Monday 11<sup>th</sup> Sept to inspect all pavements and confirmed the pavement along Chapel Rd will be re-tarmac'd this financial year. We also looked at the pavement along Pebworth Rd by the church, and they are quoting to install kerbs along the grass verge by the church entrance opposite the old water tower. Repairs to the pavement along Front Street were also discussed, with the possibility of sealing the cracks.
3. **Welcome to Little meadows sign has been installed** – with a 30mph reminder sign
4. **SLOW signs painted on the road** in both directions as you enter the railway bridges on Honeybourne Rd/Stratford Rd to help remind drivers to slow down as they drive under these bridges. Dog walkers and horse riders use this road and it is very narrow here, so please drive carefully.

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5. **The overgrown hedge up Front Street** – WCC will write to the land owner issuing a “Hedge Notice” asking them to cut the hedge.
6. **Damage to the grass verge in Priory lane caused by construction traffic** – I have written to the companies concerned.

As always, if you have any issues on any Highways matters, please report it on the WCC website [http://www.worcestershire.gov.uk/homepage/98/report\\_it](http://www.worcestershire.gov.uk/homepage/98/report_it)

Also remember a photo of the Highways problem is as good as “a thousand words” so always take a photo where possible.

### **Wheelie Bin “Slow down” and “30mph” stickers**

I still have these if any resident wants one to put onto their wheelie bin.

### **Mobile Speed cameras in Station Rd/Buckle Street**

I mentioned last month that West Mercia Safer Road Partnerships had agreed to put a mobile speed camera on Station Rd. I have been told by them that up until 14<sup>th</sup> September, they had visited 3 times and detected 23 Offences. All offenders are being considered for prosecution and dependent on their speed and driving history will either be offered a driver improvement scheme, or a fine and 3 penalty points.

### **Divisional Fund**

The grant to help with a new under 11 football team in Honeybourne (called Honeybourne Harriers) has been paid for football kit & training equipment.

If you run a local Community organisation and need a grant for some vital equipment or service, then please feel free to apply for one from the Divisional Fund by contacting me at [adams.pebworth@gmail.com](mailto:adams.pebworth@gmail.com)

### **Buckle Street**

As I am writing this, the front page news of the Evesham Journal is of 2 horrific car accidents on Buckle Street not far from the glider airfield. My thoughts are with the families and loved ones of the young men that lost their lives.

Buckle Street is a dangerous road with many junctions and house/farm entrances, and many folk do drive too fast when using it. I have been working to get a Traffic Road Order for a 40mph speed limit through Ullington, as I did for Bickmarsh, but in the meantime please can I ask all drivers to slow down through Ullington; residents pulling out of their drives have reported terrifying stories of near misses. The Safer Road Partnership and the Highways Authorities are also carrying out various investigations currently along the length of this road. I will keep you informed.

**Your District & County Councillor, Alastair Adams can be contacted on [adams.pebworth@gmail.com](mailto:adams.pebworth@gmail.com)  
or mobile 07725 979 277 or [www.alastairadams.org](http://www.alastairadams.org)**