

Pebworth Parish Council

Minutes of the Ordinary Meeting of the Parish Council

Held at the Pebworth Village Hall at 7:00 pm on Monday 5th November 2018.

Present: Cllrs. Simon Shiers (Chairman), Cllrs. Denise Meynell, Richard Weller, James Pearson

In attendance: Cllr Alastair Adams and John Stedman (Clerk) 4 members of the public

123) Apologies agreed: Cllrs. Pam Veal, David Cranage & John Hyde.

124) Disclosures of Interests:

- a) Members were reminded of the need to keep their register of interests updated.
 - b) To declare any Disclosable Pecuniary Interests in Items on the agenda and their nature.
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature.
- Disclosable Pecuniary Interests & Other Disclosable Interests – None declared

125) Open Forum: The Chairman suspended the meeting for open forum

Summary of matters raised by the public:

- The lack of maintenance on the Recreation Field Western boundary – A member of PIB confirmed he would trim and tidy the area before 11th November remembrance ceremony
- The video of a person and their dog fouling the play area on The Close was raised and it was confirmed it was made available to the Clerk to take enforcement action against the dog owner for fouling the public area. – see minute 127b
- It was reported that a parishioner wishes to donate a flagpole for the village and asks the Parish Council to consider the proposal and suggest a suitable publicly owned site for the flagpole, the chairman confirmed the request could be considered and the proposal should be sent to the Clerk.
- A request for the council to consider the Masons Arms for an asset of community value registration now it's under new ownership, The Chairman confirm the new owner intends to develop the business and as registrations only last five years it is premature to consider any new registration at this time.
- A report was given on the PIB involvement in the proposal to make a donation to the local footpath warden's group for maintenance equipment, the Chairman confirmed the matter will be considered later in the meeting.
- An allotment tenant reported on the measures taken to control rats on the allotment site.
- The issue of the overhanging tree canopy on the Front Street footway was raised and the Chairman confirmed two letters have been sent to Norton Hall, but no response received, or actions taken, the situation will be monitored and reported to County Highways if considered appropriate.

Ward Members Report:

Cllr Alastair Adams gave his report which is appended to these minutes if available

Chairman re-convened the meeting at 7:15

126) Minutes: The Council agreed the wording of the October ordinary meeting minutes and the Chairman signed them as a true record of the meeting.

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127) The Clerk's Progress Reports were noted.

- a) Overgrown hedge on the Long Marston Road railway bridge reported via Fix My Street
- b) Confirmation of receiving the parishioner's video of an alleged dog fouling incident on The Close. Members agreed the video did not depict clear evidence of the dog fouling or clearly identify the presumed dog owner, however it was agreed to write a further generic letter to all households in Chapel Road, Elm Close and Front Street confirming action will be taken to fully enforce the dog fouling bylaws.
- c) The council's response to the planning proposals for Long Marston housing development was sent to SDC as requested.

128) Planning Application: None at this time

129) Planning Decisions to Note:

- a) **18/01796/HP** Location: The Carhouse, 4 Rookery Court, Back Lane, Proposal: Proposed semi-enclosed flat roof porch structure, blocking of existing circular window and part bricking up of full height window providing new timber flush casement window over. Applicant: Mrs Veronica Ward. The Council has no objection or comment on the application. Applicant **Granted** with 5 conditions
- b) **18/01367/HP:** Proposed rear extension and upgrading of selected windows Location: Low Furrow, Friday Street, Pebworth; **Granted** with 5 conditions
- c) **18/01788/LB:** Mr Michael Veal, Proposal: Replacement roof covering to chapel - Listed Building Consent Location: St Peters Church. The above planning application was withdrawn by the Applicant on 3 October 2018.
and furthermore: -
- d) **18/01788/LB** Associated Ref:18/01787/FUL: St Peters Church, Front Street, Pebworth Proposal: Replacement roof covering to chapel - Listed Building Consent Applicant: Mr Michael Veal: Applicant **Granted** with 3 conditions on 5th November

130) Neighbourhood Development Plan:

- a) Member's reported the NDP group meeting was poorly attended therefore only half the policy items were resolved. There was a proposal to change the title of the plan from Neighbourhood Development Plan to Neighbourhood Plan thereby removing the development aspect of the plan, Clerk to check with WDC if the proposal is feasible.
- b) Members noted the report on the Environment Agency's insistence for a Flood Risk Assessment for the Fibrex Nursery site which was amended to a Flood Risk statement.
- c) Council considered two quotations to supply a Flood Risk Statement as requested by the Environment Agency for the NDP consultation and agreed to accept the quote of £1,350 from Phoenix Design. Clerk to inform Phoenix Design and Brodie Planning
- d) The Clerk reported on the request to WDC for an extra £1,800 to cover the cost incurred by the need for a Flood Risk Statement as required by the Environment Agency. The WDC NDP officer confirmed they would support the extra expenditure. The Clerk will also check with Brodie Planning whether this will increase their billable costs for the project.

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- e) Council considered the information and questionnaire relating to the Slingate to progress the Green Space objective in the NDP. The questionnaire was relevant to the landowner and as the council confirmed the ownership of the land is unknown the council has no objection to the green space designation of the land.

131) Finance:

- a) Council approved the payments, receipts and balances as circulated by the Clerk.
- b) As required from the October meeting, Cllr Richard Weller confirmed the online bank reconciliation was verified on Friday 5th October.
- c) Council agreed by a majority vote to a funding request from Pebworth First School to cover the £50 cost of hiring the village hall for this year's Christmas concert.
- d) Members noted the information letter from WDC regarding the precept and budgeting

132) Community & Council Matters:

- a) Mr Andrew Shekel has agreed to the retention and safe deposit of the historical documents which will be stored and archived as agreed.

133) Village Hall:

- a) The Clerk reported on the New Homes Bonus funding application meeting at WDC on the 5th. November: The Village Hall Chairman and the Clerk attended the panel meeting and gave an extensive presentation of the redevelopment of the Village Hall and the need for NHB funding. The panel were very supportive of the proposals and agreed the £57k funding can be allocated to the Village Hall project. The panel were also supportive of the project receiving further funding from the NHB legacy fund in the new year, but this will require a further funding application.

134) Recreation Field:

- a) The Clerk reported on the request made to WDC to fund a youth shelter from the sec 106 build leisure funds and confirmed the youth shelter proposal did not fall within the criteria of the sec 106 agreement, the application failed.
- b) It was agreed to the remove the tennis net from the MUGA and store it in its box for the winter
- c) It was agreed to progress the procurement of the donated Table Tennis table which will be sited on the east end of the MUGA near the Golf net. The proposed model of table was agreed, and the clerk was requested to obtain quotations for its installation on a concrete base approximately 20 X 9 ft in size.
- d) Member of the public reported in open forum on the boundary hedge cutting carried out by Mr Giddings was a very good job well done, members supported this comment.

135) The Close:

- a) **Inspection:** The monthly safety inspection found no safety issues needing attention but noted a ladder rung was showing signs of deterioration, it was agreed to order a new rung from Timberplay, Clerk to Action the purchase.
- b) The Clerk reported on new procedures for securing the sec 106 funding for the equipment from Eibe as a new application form is now required and the approval process will take several weeks, therefore the order for the equipment from Eibe was suspended due to the funding delays.
- c) Council agreed to a request for permission to use The Close and the Recreation Ground for the Pebworth Party in The Park, which is planned to be held on Sunday 1st September 2019

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136) Street Lighting:

- a) Faulty lights to be reported.
 - i) Streetlight #26 was reported for repair as its not lit and in consideration of repair costs it was agreed to exchange it for streetlight #33 in the upgrade specification with Candela, therefore the whole streetlight will be replaced.
- b) Members considered the quotation from Candela Light to replace the eight specified streetlights and noted the quotation only specified painting four of the eight new columns. Council agreed to accept the quotation in principal as it is within the budget but requested the quotation be amended to include all eight columns being painted. Clerk to action the request and accept the quotation when the amendment is confirmed by Candela.

137) Cemetery

- a) Council noted the following cemetery items: -
 - i) A memorial to be placed on the grave of Caroline Lane £160.00 fee paid
 - ii) Additional inscription for Esme Rose (Bevington) on the existing memorial of Laurance Rose plus the interment of ashes – £60.00 fee paid
 - iii) The interment of ashes in Elizabeth Keyte existing grave £60.00 fee paid
- b) The Handyman reported the brambles on the eastern boundary have been cut off and awaiting clearance from site.

138) Highway Matters:

- a) New highway matters to be reported.
 - i) Verge damage in Friday Street caused by a tractor impact – noted and will be monitored for bollard installation considerations
- b) Placement of an alleged illegal sign on the culvert head-wall on Broad Marston Road, members considered this is not a matter for the Parish Council to resolve and suggests the matter is brought to the attention of the Ward Member Cllr Alastair Adams by the complainant if they wish to pursue it.

139) Lengthsman/Handyman

- a) New and outstanding Lengthsman or Handyman matters. –
 - i) Cleaning and replacing the Perspex on the Youth Shelter – Not done and council wish to expediate the works as soon as possible
 - ii) Install the goalposts on the Recreation Field - Completed
 - iii) Clear vegetation and debris from the ditch adjacent to The Close – To be confirmed

Handyman Reports

- b) Repairs to the metal fencing around Town Pool may be difficult to carry out due to the extent of the damage and the council agreed it should be repaired to its original condition therefore referred to a blacksmith to complete the repair works.

140) Public Rights of Way matters

- a) A response from PIB regarding the Pebworth PPW request for a funding grant to support equipment purchases for the CAPV group was noted.
As PIB would accept the grant funding for CAPV the council agreed to grant £200 subject to confirmation that the council's grant budget fund can support the £200 proposal. With confirmation from members the grant will be placed on the December agenda for payment consideration.

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141) Matters Raised by Members: for consideration and or items for future agendas.

- a) **Cllr Denise Meynell** – Request on behalf of the village hall committee for the Pebworth Ball 2019 to occupy part of The Close with the main event marquee. Council agreed to the request and would confirm the situation with the Parish Council event insurance, clerk to forward event insurance information to Cllr Meynell.

142) Staffing Matters:

- a) Council agreed to the Clerk's request for an increase of £5 per month for the Clerk's office allowance as no increase has been made for at least 7 Years (2011)

143) Confirmation of meeting dates:

- a) Council confirmed the next Ordinary Meeting of the Council is scheduled for Monday 3rd December 7.00 pm. at the Village Hall.
- b) The finance group meeting is scheduled for November 14th at Cllr James Pearson's residence at 7.00pm – members requested financial information is circulated prior to the meeting, clerk to action the request

There being no further business the Chairman closed the meeting at 8:55

Chairman _____ **Date** _____

| Payments Authorised | | | Gross | Net |
|----------------------------|-----------------------|-------------------------------|----------------|----------------|
| Cheque Number | Payee | Details | Payment | Payment |
| 1815 | Westhill Direct | Office consumables | 83.85 | 69.87 |
| 1816 | Pebworth Village Hall | Donation for Baby Clinic fees | 240.00 | 240.00 |
| DD | Npower | Streetlight Energy | 576.56 | 549.10 |
| DD | Npower | Streetlight Energy | 135.45 | 129.00 |
| 1817 | John Hyde | Lengthsman Works | 80.00 | 80.00 |
| 1817 | John Hyde | Handyman Works | 37.50 | 37.50 |
| 1818 | Limebridge RS | Amenity mowing contract | 794.40 | 662.00 |
| 1819 | J Stedman | Clerk's salary and expenses | *** | *** |

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District Councillor & County Councillor report by Alastair Adams

November 2018

At this time of the year both District Council and County Council are looking at budgets for next year, Council tax, and looking back at the last 12 months to publish their Annual Reports.

Once again a lot has been achieved, and to give you some headlines from the Worcestershire County Council and the Wychavon District Council

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Wychavon District Council Annual Report

In November, Wychavon District Council published their Annual Report 2017/18, which looks back at what they achieved during the year and their plans for this year. It's jam-packed full of achievements – from supporting the creation of new jobs, preventing homelessness and investing in sports and leisure, to tackling fly-tipping, improving wildlife sites and improving aspirations for people living in Droitwich West. The report also highlights the District Council's plans for 2018/19, these include working with partners to tackle social mobility, developing a plan to increase visitor numbers and launching a new community legacy grant scheme. To read the full report see <https://www.wychavon.gov.uk/performance-reporting>

Worcestershire County Council Annual Leader's Report

At full council on 8th November, the Leader of Worcestershire Council gave his report and the some of the key messages were:-

- Open for Business has been a key priority for the council. This is vital if both individuals and businesses are to prosper. A successful local economy generates jobs, opportunities and income for all. Working with the Worcestershire LEP over the last few years has seen 22,000 new jobs created in our County adding £1.7billion to the local economy.
- Growing industrial parks, and making sure there is enough business accommodation in the County has been key in attracting new businesses to the area. Worcestershire Six near Junction 6 on the M5 has new investors taking 700,000 sq ft of commercial space. Redditch Gateway is a new park with consent for over 1,000,000 sq ft of new commercial space. Malvern Hills Science Park continues to develop high quality defence and cyber security jobs with construction complete on phase 5 and further expansion planned.
- Improving infrastructure is also key, and now Superfast Broadband (23Mbps) is available to 95% of premises in the county, with the latest programme is rolling out fibre to the premises which achieves 100Mbps. Many residents in Ullington are now benefiting from these speeds. For more information on Superfast Broadband and the Gigabit Voucher Scheme see www.superfastworcestershire.com.
- Improving mobile phone coverage in the County is also a key priority and Worcestershire is one of only 6 counties across the country to be awarded funding to help get 5G mobile coverage off the ground – faster and better mobile coverage.
- Many improvements to the roads have been achieved from re-surfacing and repairing existing roads and pavements to the new investment secured to build new major structures like Carrington Bridge on the southern ring road around Worcester, the new Pershore Link Road over the railway, significant improvements to the A38 corridor.
- Improvements to the rail network have been a top priority and the platforms at several railway stations, including at Honeybourne, have been lengthened to support the all new trains. The new Worcestershire Parkway station between Pershore and Worcester is nearly complete and should open in May next year. And the timetable has been redesigned to give a better more frequent service, and this will be implemented in the New Year.

If anyone is interested in reading his full report, email me, and I will send you to the link to his report.

New Leader of the Council

Bradley Thomas was elected unanimously at a meeting of the council on 7th November. The 32-year-old Councillor for Broadway and Wickhamford lives in Badsey.

Council Tax

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The current thinking is WDC will be looking at either zero increase or a 1% increase next year. WCC are looking for an increase of 3% for Adult & Children's Social Services, and 1.94% for everything else. However no decisions have yet been made.

Upgrading the railway platforms at Honeybourne

Making the platforms longer at Honeybourne station.

More information is available on <https://www.gwr.com/travel-updates/planned-engineering/cotswolds2018>

New Bin lorries

The new waste collection service with all new lorries and improved recycling started last month.

Although there were a few hiccups with some people unsure when to put out their bins as collection dates had changed, the majority of the change-over went smoothly. The contractor FCC sends their apologies to anyone who did not receive a letter from them advising of the new collection dates.

For more information about the new waste collection service and what new items you can recycle, please see the website, <https://www.wychavon.gov.uk/refuse> You can also click on the "Bin collection calendar " and then enter in your post code to find out what days your bins will be collected.

Highways:

Worcestershire County Council's winter season has started and gritting becomes the main task for Highways.

1. **Water on Buckle Street just before junction with Sheenhill Rd near Fairview Trading** –Further to my report last month, Highway engineers have confirmed works will start in building the concrete spillways through the verge to divert the water off the road very soon. If they can fit it in, works will start before Christmas.
2. **Repairs and resurfacing of Gloster Ades Road, Honeybourne** - All completed.
3. **Water on the road in Mickleton Rd opposite Poden Farm** – Severn Trent has now repaired the leaking pipe, and problem resolved.
4. **Resurfacing to the High Street, Honeybourne** – All completed. At the time I am writing this, the white lines still need to be repainted but this is on the programme to be done ASAP.
5. **Higher kerbs at the junction of Back Lane and School Lane** – programmed to be done but no date set.
6. **Cracks on the pavement along Chapel Rd, and Front Street** – these will be "Joint Sealed" in the next few months

As always, if you have any issues on any Highways matters, please report it on the WCC website http://www.worcestershire.gov.uk/homepage/98/report_it

Also remember a photo of the Highways problem is as good as "a thousand words" so always take a photo where possible.

Divisional Fund

If you run a local Community organisation and need a grant for some vital equipment or service, then please feel free to apply for one from the Divisional Fund by contacting me at adams.pebworth@gmail.com

Your District & County Councillor, Alastair Adams can be contacted on
adams.pebworth@gmail.com or mobile 07725 979 277 or www.alastairadams.org