

Pebworth Parish Council**Minutes of the Ordinary Meeting of the Parish Council**

Held at the Pebworth Village Hall at 7:00 pm on Monday 3rd December 2018.

Present: Cllrs. Simon Shiers (Chairman), Richard Weller, James Pearson, Pam Veal, David Cranage & John Hyde

In attendance: John Stedman (Clerk)

144) Apologies were agreed from: Cllrs Denise Meynell and Cllr Alastair Adams

145) Disclosures of Interests:

- a) Members were reminded of the need to keep their register of interests updated.
 - b) To declare any Disclosable Pecuniary Interests in Items on the agenda and their nature.
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature.
- Disclosable Pecuniary Interests & Other Disclosable Interests – None declared

146) Open Forum: No public present

Ward Members Report:

Cllr Alastair Adams report is appended to these minutes if available

147) Minutes: The Council agreed the wording of the November ordinary meeting minutes and the Chairman signed them as a true record of the meeting.

148) The Clerk's Progress Reports were noted.

- a) Fallen large tree branch on The Close removed under emergency measures, damaged fencing on neighbouring property was repaired and the incident reported to Rooftop Housing as it was their fence which was damaged. Date 10th November
- b) 61 letters posted to properties on Elm Close, Chapel Road & Front Street regarding Dog fouling on The Close.
- c) Email response sent regarding the signage on the culvert headwall on Broad Marston Road
- d) Ladder rung for The Close play equipment ordered from Timberplay

149) Planning Application: None at this time

150) Planning Other Matters:

- a) Members agreed to responding to the South Worcestershire Development Plan Review as several consultation items potentially impacted on Pebworth, The Chairman and Cllr David Cranage would carry out a review and create a draft response for members to ratify. The Clerk to deposit the response once agreed and append the response to the minutes
- b) **Noted:** Planning appeal lodged for application 18/00578/LB at Yew Tree Stables Buckle Street Ullington WR11 8QH. Retrospective application of a conservatory refused by WDC
- c) **Noted:** Planning appeal 18/00215/OUT at Marston Grange Mickleton to Long Marston Road Long Marston, erection of 4 bungalows

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151) Neighbourhood Development Plan:

- a) Member's reported on the NDP group meeting which finalised the documentation for the draft plan to progress to the next round of consultation.
- b) Councillors confirmed they had examined the final draft of the Neighbourhood Development Plan and confirmed the documentation is a clear description of the extensive public consultation carried out over many months. Some minor typing errors were identified in the documents and will be reported to Brodie Planning.
Cllr John Hyde proposed "The council fully adopt the draft plan" and Cllr David Cranage seconded the proposal, the council unanimously agreed the proposal.
 All the Councillors confirmed the whole plan documentation is a very credible Neighbourhood Development Plan and very well created by Becky, the lead officer from Brodie Planning to whom the members offered their sincere thanks.
- c) Council noted the report on extra administration expenditure from Brodie Planning for the work involved in processing the required flood risk statement and it was confirmed the extra expense would be covered by the NDP funding.

152) Finance:

- a) Members agreed to paying the Clerks 40% SLCC membership fee of £70.00
- b) **Payments:** Council approved the payments, receipts and balances as circulated by the Clerk and appended to these minutes.
- c) **Precept:** Council considered and approved the finance groups proposed budgeted expenditures and the required precept demand for 2019-20. The Chairman proposed the council's precept demand for the 2019-20 financial year to be £33,500, the proposal was unanimously agreed by council, Clerk to issue the demand to WDC.

153) Community & Council Matters:

- a) **Flagpole:** Council considered a proposal for a suitable publicly owned site for a flagpole which will be fully sponsored by a parishioner. As no details of the proposal were available it was agreed to defer the matter to a future meeting when further details would be available to consider the proposal.
- b) **Elections:** Members agreed to promoting the Council elections to be held next May to encourage potential Parish Council candidates for election
- c) **Defibrillator:** Members reported that regular inspections of the village Defibrillator are carried out weekly by several members when walking around the village. It was noted the access code labels have faded and need replacing, The Handyman will pursue and fix new permanent labels to ensure clarity is maintained.
- d) Council agreed the Clerk's list of meeting dates scheduled for 2019-20. The list to be published as appropriate.

154) Village Hall:

- a) **NHB:** Council agreed to lodging an application with WDC for the NHB legacy fund for £100k to support the Village Hall refurbishment project.
- b) The Clerk confirmed the WDC Executive Board has agreed the NHB funding request for £57K for the Village Hall refurbishment works
- c) **Planning:** The Clerk reported on the arrangements for the Parish Council to lodge the planning application for the Village Hall refurbishment project. – Clerk paid the fees by card and the Village Hall reimbursed the full amount of £251.00
- d) **Noted:** An NHB questionnaire has been produced by the Village Hall Chairman and has been distributed via the Petrus newsletter, this is a pre-requisite of the NHB legacy fund application.

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155) Recreation Field:

- a) Members considered various options for a suitable base to install the donated Table Tennis table on a concrete base of some 6 X 3 metres was considered to be problematical. Further investigations will be made for alternative types of base construction and surfacing.
- b) The Clerk reported on the landscape works to level the soil on the car park area and apply grass seed; the soil moving, and levelling was partly completed but due to the wetness of the clay soil the work is incomplete and the grass seed will be sown in the early spring,

156) The Close:

- a) **Inspection:** The monthly safety inspection found no safety issues needing attention
 - i) A replacement ladder rung is on order from Timberplay and awaiting delivery.
- b) **Funding:** The Clerk confirmed the ongoing administration for securing the sec 106 funding for the equipment from Eibe is still in process, a decision from the Executive Board is expected shortly.
- c) Council considered a quotation to fell and remove the damaged Ash tree on The Close, subsequently, the village Handyman offered to fell and remove the tree free of charge as he can make use of the timber. Council agreed to the offer and requested the tree is removed during the winter months.

157) Street Lighting:

- a) Faulty lights to be reported.
 - i) It was confirmed the already reported streetlight #4 was in fact streetlight #5, Clerk to inform the lighting engineers
- b) The Clerk reported Candela have a pre-start site meeting on 4th December and will offer start date shortly after

158) Cemetery

- a) The Handyman reported the brambles on the eastern boundary have been cut off and awaiting clearance from site.

159) Highway Matters:

- a) New highway matters to be reported.
 - i) Extensive hedgerow overhang on the Long Marston Road on both sides of the "T" junction by the recycling plant, Clerk to report to County Council

160) Lengthsman/Handyman

- a) New and outstanding Lengthsman or Handyman matters. –
 - i) Repairs to the damaged metal fencing at Town Pool – the damage requires a blacksmith to repair the fence panel and a suitable blacksmith is being sought
 - ii) Cleaning and replacing the Perspex on the Youth Shelter – confusion has arisen over re-fitting the Perspex and the council requested the cleaning and re-fitting is completed without delay
 - iii) Clear vegetation and debris from the ditch adjacent to The Close – in hand for completion in December
 - iv) Clear the brambles from the eastern boundary of the cemetery - in hand for completion in December

New items

- v) Check loose manhole covers on The Close boundary with the Village Hall
- vi) Check and clear verge grips on Dorsington Road

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Handyman Reports

- b) Confirmation required for any further bollards to be installed on Front Street, members agreed to check this and report to the next meeting

161) Public Rights of Way matters

- a) Cllr John Hyde reported the local volunteer group have carried out extensive works on footpath kissing gates in the vicinity of the old water tower site

162) Matters Raised by Members: for consideration and or items for future agendas.

- a) No matters raised

163) Confirmation of meeting dates:

- a) Council confirmed the next Ordinary Meeting of the Council is scheduled for Monday 7th January 7.00 pm. at the Village Hall.

There being no further business the Chairman closed the meeting at 8:30

Chairman _____ **Date** _____ .

Cheque Number	Payments Authorised		Gross Payment	Net Payment
	Payee	Details		
1820	PIB	Donation Min 140a	200.00	200.00
1821	Pebworth Village Hall	School Donation Min 131c	50.00	50.00
1822	Brodie Planning Associates Ltd	NDP admin	402.00	335.00
1823	SLCC	Annual Subscription 40%	70.00	70.00
1824	J Stedman	Clerk's salary and expenses	***	***
1825	Hartwell & Co Timber Ltd	Fence panels for tree damage	66.52	55.43
1826	BPS	Fence paint for new panels	8.41	7.01
1827	Phoenix Design	NDP Expense Flood Risk	1,620.00	1,350.00