

## Pebworth Parish Council

### Minutes of the Ordinary Meeting of the Parish Council

Held at the Pebworth Village Hall at 7:00 pm on Monday 7<sup>th</sup> October 2019.

**Present:** Cllrs. Simon Shiers (Chairman), John Hyde, James Pearson, Richard Weller, SJ Morrow, Denise Meynell & David Cranage

**In attendance:** John Stedman (Clerk), Cllr Thomas Havemann-Mart and 11 members of the public

**118. Apologies** were agreed from Cllr Alastair Adams,

**119. Disclosures of Interests:**

- a) Members were reminded of the need to keep their register of interests updated.
- b) To declare any Disclosable Pecuniary Interests in Items on the agenda and their nature.  
**None declared**
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.  
Disclosable Pecuniary Interests & Other Disclosable Interests –  
**Cllr Simon Shiers** declared an interest in the planning item for Orchard Dene, Min 123a

**120. Open Forum:** The chairman suspended the formal meeting for open forum  
Summary of matters raised in open forum

- A resident stated he was representing some 15 residents of Broad Marston and made comments objecting to the planning application for the removal of a condition on the Orchard Dene Hall site. The chairman confirmed the council will consider the application later in the meeting
- A report was made regarding a section of the roadside ditch near Wesley Gardens which is blocked by dense vegetation. It was confirmed the landowner would be requested to carry out his obligation to clear it
- A report was made regarding collapsed brickwork around a road gully in lower Front Street, the brickwork supports the grass verge which is now exposed. The matter to be investigated by the Lengthsman for remedial works.
- Reports were received over issues of social and environmental problems with the residents of two properties in Elm Close. The council were requested to help resolve the problems by writing to Rooftop Housing requesting they take action to resolve the problems. Cllr Thomas Havemann-Mart has been informed of the situation and will also help where he can
- It was agreed to write to Rooftop Housing requesting the Leylandii hedge encroaching into The Close is cut back to their School Road property boundary.
- PIB gave a report on their great success in the Britain in Bloom competition whereby they gained a Gold Award in the Village Category and are now entered for the national finals next year. PIB also won the Best In Category covering all villages, and the Heart of England Chairman's Award for Outstanding Achievement
- A request was made for an allotment half plot to be made available as one tenant was relinquishing a half plot next April, Clerk to make enquires into the request

**Ward Members Report:**

**Cllr Alastair Adams** report is appended to these minutes if available

**Cllr Thomas Havemann-Mart** – Confirmed WDC have agreed to offer the Parish Council their licensed return envelopes for the public works loan questionnaire returns. He is also helping with the social problems reported at the two properties in Elm Close and is having a long conversation with Wychavon to determine why they are so reluctant to take enforcement actions on planning matters.

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**The Chairman** closed open forum and reconvened the meeting at 7.20

- 121. Minutes:** The Council agreed the wording of the September ordinary meeting minutes and the Chairman signed them as a true record of the meeting.
- 122. The Clerk's Progress Reports** – all reports are itemised in the minutes
- 123. Planning Application:**  
**Note:** Cllr Simon Shiers having declared an interest in the next item left the meeting for the debate, Cllr Weller took the chair
- a) **19/02209/CU** Location: Orchard Dene Hall, Broad Marston Road, Proposal: Change of use of existing outbuilding to tourist accommodation and for owners' recreational purposes. Removal of condition 4 of 07/02211 in order to remove restrictions on existing vehicular access: Applicant Mr & Mrs R Lambrecht  
 The Parish Council objects to the application because the original highway reasons for objection has not changed, council agreed to reconfirm this council's original objection and support the Highways Officers report on the original application.
  - b) **19/000038/CM** Applicant: Midlands Reclamation & Waste Ltd Proposal: Application to operate without complying with conditions 4 (annual throughput of waste) and 6 (operating hours) of planning permission reference number: 14/000012/CM, dated 9 October 2014 to allow the existing Energy from Waste plant to operate on a permanent basis (24 hours per day, 7 days per week, 365 days per year)  
 The Parish Council object to the application due to the recycling plant and machinery operating 24/7 in very close proximity to the imminent 380 new dwellings to be built very near the site in Pebworth parish and the existing very large conurbation of Meon Vale also very close to and downwind of the site.
  - c) **19/01892/HP** Location: Pebworth Manor, Dorsington Road, Dorsington, Pebworth, Proposal: Single storey extension to form utility and garden kitchen. Rear entrance with WC and cool room: Applicant, Mr & Mrs J Corstophine  
 The Council has no objection or comment on the application.
  - d) **19/02128/HP:** Lowfurrow Cottage, Dorsington Road, Proposal: The erection of a free-standing portal framed barn to be used for storage. Applicant: Mr Clive Giddings  
 The Council has no objection or comment on the application.
- 124. Planning Other** No items,
- 125. Village Hall:**
- a) **Revised details:** Council noted correspondence from the Village Hall chairman detailing the revised refurbishment project and its detailed cost analysis.
  - b) **Public consultation:** Council agreed the following arrangements and a timeline for a public consultation to fulfil the requirements of the PWLB application
    - i) An extraordinary meeting to be held on Monday 14<sup>th</sup> October for consideration of the public consultation questionnaire details and confirm the timing of the consultation process.
    - ii) To confirm a public presentation of the project currently proposed for the morning of Saturday 9<sup>th</sup> November from 10.00am to noon and the evening of Monday 11<sup>th</sup> November 7.15 to 9.00 pm
    - iii) To confirm the consultation questionnaire and public presentation details of project funding arrangement.
    - iv) To confirm the proposed delivery and return arrangement for the questionnaire
    - v) To confirm the arrangement for processing the returned questionnaires

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**126. Neighbourhood Development Plan:**

- a) The Clerk reported the NDP has been unanimously adopted by WDC at the Special Council Meeting on 18/09/2019. The neighbourhood plan has been given full weight in making decisions on planning applications in the parish.

**127. Finance:**

- a) **Payments:** Council approved the schedule payments list as appended to the minutes.
- b) Council approved the second quarterly bank account reconciliation, account balance, and budget balances as circulated.
- c) Cllr Weller to report to the Clerk by email his internet verification of the council's bank accounts
- d) Council agreed to instigating internet banking in accordance with financial regulations and the four members to be internet banking payment authorizers are Cllrs. R Weller, J Hyde, S Shiers and J Pearson. Clerk to instigate the procedure.

**128. Audit:**

- a) The Clerk confirmed the external audit return has been received with no matters requiring attention and that the notice of conclusion of audit and the Annual Governance Statement is posted on the parish noticeboard.

**129. Community & Council Matters:**

- a) Members agreed to the replacement of a broken glass pane in the School Road Kiosk
- b) Members noted the Rooftop Housing report on the empty property of 47 Broad Marston Road
- c) It was agreed to write to Rooftop Housing over issues raised regarding social problems with two properties in Elm Close, Cllr Thomas Havemann-Mart to be copied into all correspondence.
- d) It was agreed to write to Rooftop Housing requesting the Leylandii hedge encroaching into The Close is cut back to their School Road property boundary.

**130. Mowing contract:**

- a) Several small amendments to the mowing contract specifications were agreed which included adding and extending the verge mowing to Mill Field, all amenity grass cut to 35mm and cut twice a month with an addition of a cost for cut and collect on The Close. The contract will be for three years.  
The procurement procedures for the mowing contract were agreed to be a full tender process with a public notice in the local press and the village newsletter, tenders returned to the Chairman for opening and verification with other members and to be considered at the November meeting if possible.

**131. Recreation Field**

- a) The Clerk reported on the procurement and installation of the ground protection mats for the table tennis table is now completed. Matter resolved.
- b) Hedge Cutting: it was agreed to ask Mr Clive Giddings to cut all the hedges on the Recreation Field. Cllr Hyde to make the arrangement

**132. Cemetery:**

- a) **Hedge Planting:** Members declined the replanting of the hedgerow fronting the cemetery and will reconsider the option next year when future funding will be known.
- b) Members agreed to the proposed tree canopy lift and maintenance works in the cemetery, Clerk to request the Handyman to carry out the necessary maintenance

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**133. The Close**

- a) The Handyman's report on the monthly safety inspection found new no matters needing attention. General maintenance and repairs are ongoing

**134. Street Lighting:**

- a) Faulty lights to be reported. – none reported
- b) Members considered actions as requested by Cllr Alastair Adams for remedial works to the streetlight fronting 11 Broad Marston Road, the streetlight to be reported for maintenance when another streetlight requires attention to limit the impact of callout costs.
- c) **The Candela Quotation:** following further enquiries regarding the revised quotation no further correspondence has been received, it was agreed to leave the situation as it is pending the council's future financial position

**135. Highway Matters:**

- a) New highway matters to be reported.
  - i) Dorsington Lane Grips reported to the Chairman
- b) The Clerk reported on the Town Pool fencing repair works, the new fence section has been made and is now waiting installation by the Handyman, to be completed shortly

**136. Lengthsman/Handyman**

- a) New and outstanding Lengthsman or Handyman matters. –
  - i) Dog mess found in the MUGA – to be cleared shortly
  - ii) Tree stump on The Close to be cut down to ground level
  - iii) Dorsington Lane Grips to clear – reported to be done and will be monitored
  - iv) Tennis net removed as it was unwound and requires repairs
  - v) Ground support mats fitted to the table tennis table
  - vi) The Recreation Field gate has been locked due to vehicles driving to the allotments in very wet condition and causing damage to the field surface

**137. Public Rights of Way matters –**

- a) To report any new PROW matters in need of attention. – None reported

**138. Matters Raised by Members:**

- a) Cllr Simon Shiers: request to write to PIB offering congratulation on their achievement in the Britain in Bloom competition and to Mr Fowles and the CAPV footpath maintenance team for their voluntary work in Pebworth Parish.

**139. Next meeting date:**

- a) Council confirmed the next Ordinary Meeting of the Council is scheduled for Monday 4<sup>th</sup> November 7.00 pm. at the Village Hall.

There being no further business the Chairman closed the meeting at 9.25

**Chairman** \_\_\_\_\_ **Date** \_\_\_\_\_.

### Pebworth Parish Council

<b>Bank Accounts</b>		Verified and Confirmed Account Balances	
Statement	13/09/19	Current Account Balance	£9,647.76
Date	09/09/19	Deposit Account Balance	£28,861.86

#### Payments Authorised

Cheque Number	Payee	Details	Gross Payment	Net Payment
	Building and Plumbing			
1899	Supplies	MUGA repair materials	19.52	16.27
1900	J Stedman	Grass mats for Tennis table	82.74	68.95
1901	Westhill Direct	Office consumables	101.97	84.97
1902	Jeebra Metalwork	Town Pool fence panel	240.00	200.00
1903	PFK Littlejohn	Audit Fees	480.00	400.00
1904	Limebridge RS	Amenity mowing contract	823.20	686.00
1905	HMRC	PAYE	461.69	461.69
1906	J Stedman	Clerk's Salary and Expenses	***	***
1907	WDC	Annual charge bin emptying	89.10	74.25