

# BREDON, BREDON'S NORTON AND WESTMANCOTE PARISH COUNCIL

The minutes of Bredon Parish Council Meeting held at Bredon Village Hall on **Monday 14<sup>th</sup> October 2019**.

**Present:** Councillors: Mr Nick Bradley (Chairman), Mr Richard Coghlan, Mr Matt Darby, Mr Kevin Falvey, Mr Phil Handy, Mrs Jo Lawlor, Mr Neil Leyden, Mr Declan Shiels and Mr Rob Sly.

**In Attendance:** Mr Tim Drew (Clerk) and one member of the public.

## 1. Apologies for Absence.

Apologies were received and accepted from Cllrs Andrew Rhodes and Brod Whiting (both on holiday) and Cllr Adrian Hardman.

## 2. Declaration of Interests.

Councillors were reminded to update their Register of Interests with Wychavon.

Cllr Darby declared an ODI for Item 6 a) iii (family friend of applicants) and Cllr Falvey declared an ODI for Item 12 (as a Sports Club representative).

## 3. Adoption of the Minutes for of the Meetings held on Monday 9<sup>th</sup> September 2019.

These minutes were **approved**.

## 4. Finances.

a) Invoices to be paid:

### Village Hall:

Mark Farey	Maintenance Front & Rear of External VH	£210.00
CW Hygiene	Holiday Cleaning Cover – September 2019	£150.00
CW Hygiene	Consumables	£36.83
Jo Lomasney	Balance of Wages – September 2019	£107.86

### Parish Council:

SJ Booth	Defibrillator Installation at Cross Keys	£364.34
A&E Fire & Security	Access Control System for Meeting Suite	£753.49
PKF Littlejohn LLP	Annual Governance & Accounts Return 2018-19	£480.00
Miniintro	BPC Website hosting & domain name	£54.99
Business Supported	Balance of Clerk's Wages – September 2019	£136.81
Thomas Spry	Tidy Bredon's Hardwick Bus Shelter	£40.00
Kemerton Conserv'n Trust	Playing Fields Rent	£175.00
David Gray	Lengthsman – September 2019	£176.00
Greenworks	Grasscutting (x2) – September 2019	£1476.00

The above payments were **agreed**.

b) Financial Report:

The September 2019 bank statements and cash book were **approved**.

## 5. Parish Council Protocols.

Councillors were reminded to review the parish council's Standing Orders and the Code of Conduct.

## 6. Planning.

a) For Ratification:

- i. 19/02026/HP Poppies, 41 Blenheim Drive, Bredon, GL20 7LY  
*Proposed replacement porch.*

**No objection.**

- ii. 19/02102/HP Rosemullion, Lower Westmancote, GL20 7EU  
*Proposed double Garage and Garden store with Home office over.*

**No objection in principle. General comments to be posted on Wychavon website.**

- iii. 19/02105/HP 10 The Croftlands, Bredon, GL20 7NL  
*Proposed works to an existing detached residential property to comprise a single storey extension to the front elevation, two storey extension to the side elevation and single storey extension to the rear. Works also to include internal reconfiguration and external envelope upgrades. Variation of condition 4 of planning permission W/16/00709/PP to allow the balustrade to be extended to cover the whole of the roof terrace area.*

**\* No objection to the amendments, subject to the Planning Officer's approval.**

The parish council's comments for all the above were **agreed**.

(\* The decision for 6 a) iii above was reviewed by the Planning Working Group after the meeting to consider new information which became available before the consultation end date of 28<sup>th</sup> October 2019. Consequently, the decision was changed to **Objection on the grounds that the extension to the balustrade, due to the size and design, are perceived as an overdevelopment which compromises the amenity of neighbours and is not in keeping with the design of the neighbouring dwellings.** This revised decision will be ratified by the full parish council at the November 2109 meeting.)

b) Approved:

- i. 19/01472/LB Greenhayes Farm Lane, Westmancote, GL20 7ES

c) Refused.

- i. 19/00947/FUL The Home Farm, Manor Lane, Bredon's Norton, GL20 7EZ

d) Other General Planning Matters.

Planning application 19/01373/FUL The Pound, Westmancote, GL20 7ES is being decided at a Planning meeting of Wychavon Councillors. The parish council had objected to the application and it was **agreed** that the Clerk would attend the meeting and read a prepared statement from the Planning Working Group.

The updated South Worcestershire Development Plan has been published but has no specific details relating to the parish at this time. A link to the Western Gateway board papers, which includes a section on the A46 solution around Teddington Hands will be circulated to councillors.

## 7. Working Groups.

Future parish council agendas will be changed to provide reports and updates from the 5 working groups, i.e. Executive & Finance, Transport & Organisations, Planning, Assets and Technology & Media.

### **8. Wychavon Community Legacy Grants.**

The workload involved to complete stage 2, engagement with parishioners by 17<sup>th</sup> November 2019, is considered too onerous in the limited time available. This matter will be progressed in Working Groups.

### **9. Bus Shelter at Queensmead.**

Rooftop (Housing Association) require a plan of the proposed location and quotations have been requested for the November meeting. Possible bus route changes will be discussed with Cllr Hardman.

### **10. Christmas Tree Provision.**

At the June meeting it was decided to site a Christmas Tree (approx. 15 foot) in a tub outside the main entrance to the Village Hall. It was **agreed** to acquire a live tree which could be recycled and determine a budget at the November meeting.

### **11. Instagram Account.**

It was **agreed** that Cllr Shiels would amend the Social Media Policy to add Instagram as an additional method of providing parish council communications.

### **12. Parking Issues in Main Road, Bredon**

Over recent weekends, many cars have parked unsafely throughout the centre of the village around the playing field. Overspill parking at the Surgery and Station Drive is currently only available on selective occasions, not weekly. The Transport & Organisations Working Group will meet in October to consider mitigation measures.

### **13. Correspondence for Information.**

The Clerk provided the following update:

- A quotation for tree cutting in Eckington Road was received from Boundaries. Due to the cost, the Clerk was asked to obtain a further two quotations by next meeting.
- A request received from Worcestershire Highways for local contractors to assist with snow clearing was discussed. Clerk to respond suggesting Overbury Estates are contacted.
- A letter of objection has been received from Isobel Turner relating to planning application 19/02105/HP. Clerk to respond.
- Wychavon has requested nominees for their Community Recognition Award.
- Wychavon Councillors have pledged to continue cutting carbon emissions.

### **14. Progress Reports and Updates**

- a) Clerk:
  - No report.
- b) County & District Councillor:
  - No report.
- c) Public Open Space Provision.
  - The meeting with Bensham Allotment owners is scheduled for 24<sup>th</sup> October 2019, for preliminary discussions.
- d) Bredon Community Play & Recreation (BCPR).
  - Cllr Sly and Clerk to coordinate a response to an email from Martin Miles. The 'Big Day Out' date of 27<sup>th</sup> June 2020 was **agreed**.
- e) Assets of Community Value.

- The Wychavon Localism Committee need to determine the inclusion, or otherwise, of the Royal Oak Skittle Alley in the application. Enterprise Inns have sold their pub portfolio to the Stonegate Group.
- f) Section 106 Boundary Enhancement Project.  
The revised Section 106 application will be sent to Wychavon during October.
- g) Transport and Organisations Group.
- No report – update in November following working group meeting.
- h) Natural Networks.
- A Section 106 application will be forwarded to Wychavon this week. Bredon Hancocks School ECO Club will be sewing wildflower meadow seeds across the Glebe Field.
- i) Bredon Art.
- The Community Legacy Grant application was not supported by Wychavon. It was **agreed** to order the rails and installation components and allocate up to £1,000 from parish council funds towards this project.
- j) Defibrillators.
- Training Courses have started and are generally well attended.
- k) Village Hall Improvements.
- It was **agreed** to spend up to £500 on a TV/Presentation Monitor for the Meeting Suite and to purchase a TV Licence to cover any streaming requirements.
- l) SmartWater.
- The roll-out of signage around the parish is continuing.
- m) Police Liaison.
- There was one incident last month which was an arson at a barn on the Eckington Road on the 21<sup>st</sup> September. There is no evidence or witnesses, but there was mention of someone on a trials bike seen in the area on the day before. The ‘Leave a light on’ campaign starts this month and will be published on Facebook and Twitter.
  - Calthrop Spikes were found in the Eckington Road car park.
  - There is a new West Mercia Police website.
- n) Website and Parish Magazine.
- Content for November to be Christmas Tree Sponsorship, New West Mercia Website, Bredon Community Art and Natural Networks Project Update.

### **15. Councillor’s Reports and Items for Future Agenda.**

Cllr Falvey advised the Village Hall Cottage now has broadband and a web phone to facilitate the use of the hall booking and invoicing software.

### **16. Date of Next Meetings.**

Monday 11<sup>th</sup> November 2019.

Meeting closed at 10:10pm.

### **Notes of Public Question Time:**

A resident raised the issue of planning application 19/02249/HP (18 Cherry Orchard) which has now been received and referred to the Planning Working Group. This covers proposed extensions and alterations to the existing domestic dwelling, part demolition of a double garage, demolition of a garden wall and replacement with a hedge to enclose the garden. This appears to be a retrospective application rather than an amendment. Whilst there are several alterations from the previously granted Planning Permission, it appears that a main deviation is

the porch roof, which has been lightly referred to in the current application. The application is ambiguous in that it refers to the garage and the perimeter hedge planting, which have been already covered within the previous application.