

BREDON, BREDON'S NORTON AND WESTMANCOTE PARISH COUNCIL

The minutes of Bredon Parish Council Meeting held by Zoom Video Conference on **Monday 13th July 2020**.

Present: Councillors: Mr Rob Bell, Mr Nick Bradley (Chairman), Mr Richard Coghlan, Mr Matt Darby, Mr Kevin Falvey, Mr Phil Handy, Mrs Jo Lawlor, Mr Neil Leyden, Mr Declan Shiels, Mr Rob Sly and Mr Brod Whiting.

In Attendance: Mr Tim Drew (Clerk) and Cllr Mr Adrian Hardman.

1. Apologies for Absence.

Cllr Mr Andrew Rhodes.

2. Declaration of Interests.

Councillors were reminded to update their Register of Interests with Wychavon.

Cllr Darby declared a non-prejudicial ODI for Item 10 Bredon Star RFC (Landlord).

Cllr Falvey declared an ODI for Item 10 Bredon Star RFC (Club Chairman).

Cllr Bell & Cllr Lawlor declared an ODI for Item 9 Queensmead (adjacent residents).

3. Adoption of the minutes of the meeting held on Monday 8th June 2020.

These minutes were **approved**.

4. Finances.

a) Invoices to be paid:

Village Hall:

Jo Lomasney	Balance of Wages – June 2020	£126.38
Kevin Falvey	Covex Hand Sanitiser – 5 litre	£69.90
Kevin Falvey	Samsung Galaxy Tablet (use with Hallmaster)	£169.00

Parish Council:

Timothy Drew	Balance of Wages – June 2020	£278.60
David Gray	Lengthsman Services – June 2020	£314.11
David Gray	Lengthsman - Disinfectant & Spraying (16hrs)	£237.16
Matt Hale Tree Surgery	Maple Tree Crown & remove Mistletoe	£480.00
Kevin Falvey	100 th Birthday Presents for 2 x Parishioners	£100.00
Tom Johnson Carpentry	Door Lock to Public Toilet	£50.00
Kevin Falvey	2 x Gel Dispensers and 10 litres of Gel	£425.94
Kevin Falvey	2 x Mesh Waste Baskets for Public Toilets	£9.99
Atlantic Coast Studios	A3 Signs for Play Area	£62.40
Greenworks	Grass cutting – June 2020	£752.76
Greenworks	Natural Networks – Pond, Platform & Path/Steps	£7,527.60
Wychavon DC	Annual Charge – 4 x Dog Bins	£366.91
Wychavon DC	Annual Charge – Lower Lane Dog Bin	£91.73

The above payments were **agreed**.

b) Financial Report:

The June 2020 bank statements and cash book were **approved**.

5. To approve the Annual Governance Statement for 2019-20.

Proposed by Cllr Bell, seconded by Cllr Lawlor and **agreed**. The document was signed by the Chairman and Clerk.

6. To approve the Accounting Statements for 2019-20.

Proposed by Cllr Handy, seconded by Cllr Shiels and **agreed**. The document was signed by the Chairman and Clerk.

7. Planning.

a) For Approval:

- i. 20/00972/HP - 5 Grange Field Road, Bredon, GL20 7AZ
Single storey rear extension to join existing garage.
The parish council has no objections.
- ii. 20/00757/HP - 34 The Dell, Bredon, GL20 7QP
Two storey side extension.
The parish council has no objections.
- iii. 20/01282/HP 19 Jubilee Drive, Bredon, GL20 7QJ
Single storey extension to front.
The parish council has no objections.

The parish council's comments for the above were **agreed**.

b) Approved:

- i. 20/00749/HP - 3 Kinsham Close, Kinsham, GL20 8JQ
- ii. 20/00780/HP - Hunters Gate, Lower Lane, Kinsham, GL20 8HT
- iii. 20/00766/HP - Apple Yard, Oak Lane, Bredon, GL20 7LR
- iv. 20/00872/HP - The Croftlands, The Lane, Bredon's Norton, GL20 7HB

c) Appeals Dismissed:

- i. APP/H1840/W/19/3244596: Monks Close and Priors Gardens, GL20 7LG
The effect of the proposed works and development on the significance and special interest of the relevant Grade II listed buildings; and the effect on the character and appearance of The Bredon Conservation Area.

d) SWDP Review – Country Park Call for Sites.

The South Worcestershire Development Plan (SWDP), are conducting a 'Call for Sites' for a potential large-scale Country Park site. Although Mitton Bank was considered a suitable option, the parish council are not a landowner, so it was **agreed** not to comment. Cllr Sly did not participate in the discussion and abstained.

e) Planning Application 20/01200/TC – 5G Mast near True Blue Cottage, Cheltenham Road. The parish council are not a consultee for this application due to permitted development rights. Cllr Lawlor has produced a draft response document based on research and residents' comments. After a discussion on all aspects of the application it was **agreed** to submit general comments to Wychavon, by letter, in a more truncated version of the draft. This would cover the issues that are within the Planning Officer's decision-making scope.

f) Other Planning Matters.

Correspondence between Tony Davies, Vice Chairman of Ashchurch Rural Parish Council and Jonathan Dibble, Programme Director of the Tewkesbury Garden Communities programme was

discussed. It was **agreed** the Clerk would contact Tony Davies and request a meeting to discuss the issue further. Cllr Hardman will also ask Harriett Baldwin to ask the Secretary of State to review the programme's grant funding.

There was no recent update on Mitton Bank planning applications and it is also likely the SWDP will be delayed due to Covid-19.

8. Covid-19 Update.

Cllr Hardman provided the meeting with an update report for County and District, which included the following:

- Pressure continues to ease on the Acute Trust with only 12 new cases identified over the last 7 days.
- The Worcestershire COVID-19 Outbreak Control Plan has now been published
- Increasing concerns re the financial viability of Care Homes linked to a reduction in admissions. Recovery planning is underway, especially in relation to day service provision for adults with learning disabilities.
- A total of 9 out of 10 schools in Worcestershire are now open daily to reception, year one, year six and year ten or twelve students, following the wider re-opening of schools throughout June.
- Positive feedback received from parents, teachers and pupils regarding the experience within schools since the re-opening.
- Working together across District and County Councils we continue to make contact with shielded individuals whilst the cohort is being advised about changes to advice and guidance.
- Traffic volumes are estimated to be running at 82% of pre COVID 19 levels.
- Highways surface dressing and maintenance returning to "Business as Usual".
- The message continues to be that everybody who can work from home, should work from home. Access to offices should therefore continue to be for essential need only, defined as business critical and cannot be delivered through working from home with digital solutions.

9. Queensmead Grass Cutting.

The parish council are still awaiting a response to their letter from Rooftop at Evesham.

10. Bredon Star RFC Pitch Drainage.

Cllrs Darby and Falvey left the meeting for this Item. The club's letter dated 6th July 2020 was considered. As Landlord, it was **agreed** to support the drainage proposal in principle. Clerk is to write to the Club requesting more detail, including plans, specifications and locations of manholes and drainage. Approvals for works to be sought from Kemerton Estates, Severn Trent and Wychavon (enquiry for pre-application advice). Upon receipt of the information requested, the drainage proposal will be formally approved by the parish council.

11. Correspondence for Information.

The Clerk provided the following update:

- Road signs have been removed in Westmancote. Worcestershire Highways requested to replace 40mph sign and Wychavon requested to replace 'Lower Westmancote' westbound sign.
- A letter from Jim Jones, relating to clearing the grips and the general drainage in (Upper) Westmancote, was reviewed. Cllr Hardman will ask Worcestershire Highways to commit to action.
- The SWDP June Newsletter for Town and Parish Councils was circulated for information.

- The Cotswolds AONB Annual Review and Hereford & Worcester Fire and Rescue Risk Management Plan were also circulated.

12. Progress Reports and Updates

a) Clerk:

- Christine Mitchell had posted photos and information on social media relating to overflowing sewers and resultant effluent in the fields near Hardwick Bank Road.

b) County & District Councillor:

- The footpath works in Blenheim Drive have been delayed to w/c 27th July 2020 due to manpower shortages.

c) Defibrillators and SmartWater.

- Cllr Falvey will publish information on SmartWater kits in the September Parish Magazine for the benefit of new parish residents and those still to apply.

d) Transport & Organisations Working Group.

- The location of the three new replacement trees have now been **agreed** and BCPR can now proceed with the New Swings and Equipment. Any maintenance provision will be within the annual parish council budget for playing field equipment maintenance.

Police Report:

- Attended Dock Lane at around 7:30pm on 26th June after two reports that there were issues with a male at the location having an argument with a female. Spoke to a couple of people, but the male had already left the area in his vehicle as had the female and a group of other people who had been present. Not given a full registration and details from witnesses was limited but male not believed to be local. PC Riley had attended the area the previous evening and had spoken to a group who were not causing any issues. From research it appears that most if not all the visitors are from the Tewkesbury area.
- Some issues at the Rugby Club on 27th June but, due to several high-grade incidents elsewhere, there were no resources available to investigate.
- Regular patrols at Dock Lane and other areas where similar problems are being reported. No anti-social behaviour (ASB) witnessed, but measures to deter ASB are being reviewed.

e) Assets Working Group.

- It was **agreed** to circulate a Village Hall (re-opening) Survey, based on Acre Template, to regular users.
- Hoping to re-open the Play Areas on 18th July 2020 with public notifications using social media. It was **agreed** to purchase all required equipment and posters to facilitate.
- The Playing Field toilets will also reopen on 18th July 2020.
- Carl Gray was thanked for cutting the Glebe Field.

f) Executive and Finance Working Group.

- No update.

g) Technology and Media Working Group.

- Links to the e-Parish Magazine to be created on Home Page for easy access and better engagement.
- Instructions for setting up new Microsoft 365 Business email software for Councillors who require it. Email is optional, but the shared drive for documents is required.
- Jim Verrechia of im2 Computer Systems asked to quote for any initial remote set-up required for new system.
- Jo Lomasney to be trained on her new Samsung Tablet for use with Hallmaster software, when appropriate.
- Next T&MWG meeting on Wednesday 5th August 2020.

13. Councillor's Reports and Items for Future Agenda.

Cllr Coghlan reported fly-tipping in Lampitt Lane was cleared by Wychavon.

Cllr Falvey approached by Surgery to use Village Hall for Flu Clinics.

Cllr Falvey requested an update on Section 106 and New Homes Bonus funding and update on Car Park Barrier Project.

Cllr Falvey approached by Coffee Rover for occasional use of the Eckington Road Car Park.

14. Date of Next Meetings.

Monday 10th August 2020.

Meeting closed at 09:05pm.