

BREDON, BREDON'S NORTON AND WESTMANCOTE PARISH COUNCIL

The minutes of Bredon Parish Council Meeting held by Zoom Video Conference on **Monday 10th August 2020**.

Present: Councillors: Mr Rob Bell, Mr Nick Bradley (Chairman), Mr Richard Coghlan, Mr Kevin Falvey, Mr Phil Handy, Mrs Jo Lawlor, Mr Neil Leyden, Mr Andrew Rhodes, Mr Declan Shiels and Mr Rob Sly.

In Attendance: Mr Tim Drew (Clerk) and Cllr Mr Adrian Hardman.

1. Apologies for Absence.

Cllrs Mr Matt Darby (on holiday) & Mr Brod Whiting (on holiday).

2. Declaration of Interests.

Councillors were reminded to update their Register of Interests with Wychavon.

Cllr Falvey declared an ODI for Item 7 Bredon Star RFC (Club Chairman).

3. Adoption of the minutes of the meeting held on Monday 13th July 2020.

It was **agreed** to add the following sentence to the end of Item 10 Pitch Drainage:

'Upon receipt of the information requested, the drainage proposal will be formally approved by the parish council'.

These minutes were **approved**.

4. Finances.

a) Invoices to be paid:

Village Hall:

Jo Lomasney	Balance of Wages – July 2020	£126.38
Wychavon DC	VH Annual Premises Licence	£180.00

Parish Council:

Timothy Drew	Balance of Wages – July 2020	£297.03
David Gray	Lengthsman – July 2020	£384.34
Greenworks	Grass cutting (x2) & Cherry Orchard Sanitiser	£1577.52
Greenworks	Natural Networks – Path/Steps	£1670.40
DKE Audit Services	Internal Audit for 2019-20	£247.70

The above payments were **agreed**.

b) Financial Report:

The July 2020 bank statements and cash book were **approved**.

c) Reserves Investment Proposal:

To stay within the Financial Services Compensation Scheme, it was proposed by Cllr Rhodes, seconded by Cllr Lawlor and **agreed** to open two new savings accounts (Nationwide and YBS) depositing an undetermined sum of up to £50k in each.

5. Planning.

a) For Ratification:

- i. 19/02468/FUL & LB Offices & Premises Rear of Old Croft Farmhouse, Rectory Lane, Bredons Hardwick, GL20 7EE
Change of use of 'the barn' from storage/office use to a dwelling annexe to the main house and alterations to listed buildings.
The parish council has no objections.

b) For Approval:

- i. 20/01335/HP Southcroft Cottage, Manor Lane, Bredon's Norton, GL20 7EZ
Replacement of gable end first floor bay window and wooden surrounding frame.
The parish council has no objections.

The parish council's comments for a) & b) above were **agreed**.

c) Approved:

- i. 20/00972/HP 5 Grange Field Road, Bredon, GL20 7A
- ii. 20/00419/FUL Wyche Elm, Main Road, Bredon, GL20 7EG
- iii. 20/00757/HP 34 The Dell, Bredon, GL20 7QP
- iv. 20/01200/TC 5G Mast near True Blue Cottage, Cheltenham Road, Bredon
Prior approval is not required as the above is considered permitted development.
- v. 20/01282/HP 19 Jubilee Drive, Bredon, GL20 7QJ

d) Other Planning Matters.

Cllr Bradley provided an overview based on information received to date, which raises more questions than there are answers. Clerk to distribute the Government building & future planning permission documentation to Councillors, when received.

6. Covid-19 Update.

Cllr Hardman provided the meeting with an update report for County and District, which included the following:

- Only a small increase in positive test in both Worcestershire and Gloucestershire.
- Exceptions are farms employing external labour.
- WhatsApp groups in Bredon Parish are to continue.
- Nominations for 'Lockdown Heroes' to be forwarded to Cllr Shiels before end of September 2020, with notice in Parish Magazine.

7. Bredon Star RFC Pitch Drainage.

There will be two secured manhole covers details of which will be circulated. Kemerton Estates have approved manholes on their land. Cllr Falvey left meeting for reminder of this Item. Planning permission is not required although an application is to be made to Wychavon Engineering Services (not Severn Trent) by the parish council. Bredon Star RFC are required to provide a written indemnity to underwrite all costs relating to the application.

8. Car Park Fencing Project.

It was **agreed** to resurrect the project for fencing, gates and signage. Resurfacing and replacement bollards to be a separate requirement.

9. Recognition for former parish representatives.

It was **agreed** to provide Derrick Grainger with a suitable award for his exemplary community service and his support to the parish council, school and church.

Following the sad passing of former Chairman, Mr Ken Brown, it was agreed to send a condolence card and £25 donation to each of the two nominated charities.

10. Correspondence for Information.

The Clerk provided the following update:

- Kevin Taylor asked that the Horse Chestnut trees in Blenheim Drive be inspected as they need to be pruned with branches occasionally falling into the roadway. There is also a large tree with a long branch overhanging the road the road junction from Hardwick Bank Road onto the Bredon Road in Bredon's Hardwick. Clerk to contact Matt Hale for a Blenheim Drive quotation and Christine Mitchell for Bredon's Hardwick.
- A request from Coffee Rover for mobile sales on Eckington Road Car Park was **agreed**. Cllr Falvey to contact Lucy Rollett to confirm.
- A quotation from CW Services for cleaning the external public toilets on the Playing Fields was considered, but it was decided to continue the current cleaning arrangement.

11. Progress Reports and Updates

a) Clerk:

- Councilors were provided updates of river flows on the Severn and Avon; the Memorial Plaque installed on the newest bench at The Dock; Wychavon's newly appointed Chairman and CALC Training Courses available until April 2021.

b) County & District Councillor:

- Worcestershire Highways (WH) have assessed the various proposed improvements in Bredon Village but have concluded they are not suitable due to road safety considerations.
- Now Bredon is a community of 2,500 residents, it is important for WH to recognise the need for traffic control measures on Main Road and Cheltenham Road.
- Cllr Hardman will attend the next Transport & Organisations Working Group meeting.
- Numerous comments and complaints have been received from Queensmead residents about the poor condition of the footpaths, which are Rooftop's responsibility.
- Worcestershire Highways (WH) have a progressive campaign for maintaining village footpaths based on footfall with Church Street and Blenheim Drive nearing completion. Queensmead will follow if WH are successful in their attempts to adopt the footpaths (i.e. assume responsibility for maintenance from Rooftop). Cllr Shiels to draft a 'Footways' article for the September Parish Magazine.
- The M5 will be closing, for bridge decking concrete repairs, across Bredon Ham during the night-time in August and September.

c) Defibrillators and SmartWater.

- No update.

d) Transport & Organisations Working Group.

- No update.
- No Police Report

e) Assets Working Group.

- Village Hall Surveys have been returned and have been assessed by Cllr Shiels who has also drawn up detailed mandatory procedures, risk assessments and special conditions relating to the Village Hall; to ensure the facility is Covid-19 secure.
- The next meeting on Friday 14th August will consider a re-opening plan during September 2020. This would require approval at an Extraordinary Parish Council to be called by the Chairman meeting for later in August.

f) Executive and Finance Working Group.

- At the meeting on 6th August, it was proposed to open two new savings accounts with Nationwide and YBS to meet FSCS requirements (see 4 c)) above.
- g) Technology and Media Working Group.
- A meeting was held on Wednesday 5th August 2020 using Microsoft 365 'Teams'.
 - If feasible, the September parish council meeting will be held using 'Teams' but starting earlier at 7pm for familiarisation.
 - Content for the September Parish Magazine is Local Lockdown Heroes, Footpaths and Ken Brown's Obituary.

12. Councillor's Reports and Items for Future Agenda.

In the absence of a Police Report, Cllr Falvey advised that in the last month there had been Antisocial Behaviour reported at the Royal Oak; an attempted break-in at Queensmead and a fire in the small hut on the Playing Field.

Cllr Bradley requested Bus Shelter Cleaning and Street Furniture be considered as September agenda items.

13. Date of Next Meetings.

Monday 14th September 2020.

Meeting closed at 09:05pm.