

# BREDON, BREDON'S NORTON AND WESTMANCOTE PARISH COUNCIL

The minutes of Bredon Parish Council Meeting held by Zoom Video Conference on **Monday 9<sup>th</sup> November 2020**.

**Present:** Councillors: Mr Rob Bell, Mr Nick Bradley (Chairman), Mr Richard Coghlan, Mr Matt Darby, Mr Kevin Falvey, Mr Phil Handy, Mr Neil Leyden, Mr Andrew Rhodes, Mr Declan Shiels, Mr Rob Sly and Mr Brod Whiting.

**In Attendance:** Mr Tim Drew (Clerk), Cllr Adrian Hardman, Mr Martin Miles.

## 1. Apologies for Absence.

None.

## 2. Declaration of Interests.

Councillors were reminded to update their Register of Interests with Wychavon.

Cllr Darby declared a non-prejudicial ODI for Item 5 a) i (adjacent property).

Cllr Shiels declared an ODI for Item 5 a) ii (friend of applicant).

Cllr Sly declared an ODI for Item 5 b) iii (neighbour).

## 3. Adoption of the minutes of the meetings held on Monday 12<sup>th</sup> October 2020.

These minutes were **approved**.

## 4. Finances.

a) Invoices to be paid:

### Village Hall:

Jo Lomasney	Balance of Wages – October 2020	£126.38
CW Hygiene	October VH Cleaning Cover	£432.00
County Boiler Services	Boiler Inspection & Repair	£132.00
County Boiler Services	Boiler Fan Replacement	£377.82

### Parish Council:

Packwood Printers	Ashchurch 'Bridge to Nowhere' Leaflets	£120.00
Dor-2-Dor	Distribution of Leaflet in parish	£300.00
Bredon PCC	Parish Magazine Advert for VH	£42.00
Timothy Drew	Balance of Wages – October 2020	£287.34
Matt Hale Tree Surgery	Tree Work – Main Road / Brasenose Road	£144.00
PKF Littlejohn LLP	Annual Governance & Accounts Return 2019-20	£480.00
Avon Navigation Trust	Annual Membership (Apr 20 to Mar 21)	£10.00
BHCG (Sally Harte)	Contribution – Apr 2020 to Mar 2021	£30.00
RBL Poppy Appeal	Poppy Wreath	£50.00
Greenworks	Grass cutting (x2) – October & Sanitiser Stands	£1661.52

The above payments were **agreed**.

b) Financial Report:

The October 2020 bank statements and cash book were **approved**. The Clerk confirmed the Savings Account with Yorkshire Bank was now open and the initial deposit received.

## 5. Planning.

### a) For Ratification:

- i. 20/02087/HP The Manor, Farm Lane, Westmancote, GL20 7ES  
*Demolition of a single storey timber clad stable building and construction of a single storey timber clad three bay garage with associated hard and soft landscaping.*  
**The parish council has no objections.**
- ii. 20/02152/FUL The Pound, Westmancote, GL20 7ES  
*Erection of one and a half storey, three-bedroom dwelling.*  
**The parish council has no objections subject to any conservation & heritage comments.**
- iii. 20/02173/CU Castle View, Eckington Road, Bredon's Norton, WR10 3FB  
*Change of use to single pitch traveller site.*  
**Objection. The parish council feel that this site is adequately provided for under its current permissions.**

### b) For Approval:

- i. 20/01998/HP Lantern House, Manor Lane, Bredon's Norton, GL20 7HB  
*Re-Roofing of existing roof with slate tiles.*  
**The parish council has no objections subject to any conservation & heritage comments.**
- ii. 20/01592/FUL Meadow View, Mill End, Bredon, GL20 7LQ  
*Erection of detached dwelling and associated parking.*  
**Objection. Although this is a revised application, the parish council feel there is no difference.**
- iii. 20/02302/AGR Avonvale Farm, Tewkesbury Road, Bredon's Hardwick  
*Prior Approval for proposed machinery store and workshop.*  
**The parish council has no objections.**

### c) Other General Planning Matters.

Holly Jones, Wychavon's Head of Planning, has issued an invitation, to meet (via Zoom) with Cllr Hardman and representatives of the parish council. This is to formulate a response to Tewkesbury Borough Council (TBC) relating to the building of the New Bridge, North of Northway. Cllrs Bradley, Darby and Handy to attend.

The Bredon Hill Conservation Group, an association of parish councils around Bredon Hill have written to TBC in support of Bredon's letter of objection to the New Bridge. Ashchurch Rural and Kemerton Parish Councils have also responded, and Cllr Hardman is encouraging the other parish councils in his district to respond.

## 6. Covid-19 Update.

Cllr Hardman updated the parish council as follows:

- Cases in the Worcestershire continue to rise and stands at 202 cases per 100,000. The England rate is 243 per 100,000.
- Bromsgrove District continues to have the highest number of cases (209 cases per 100,000) followed by Wyre Forest, Redditch, Worcester, Wychavon, and Malvern Hills (105 cases per 100,000).

- Worcestershire has good testing capacity with local test centres for all districts. Worcester, Redditch and Pershore centres are now open.
- There are 74 people in the county's hospitals with Covid-19 in Worcestershire. 15 people are in ITU.
- 21 care homes in Worcestershire have current outbreaks (more than 2 cases, linked in either time place or person). 4 homes are currently closed to new admissions.
- Schools have reopened following half term last week. 89% of pupils in Worcestershire have been in school this week.
- 38 schools and settings in the county currently have pupils and/or staff isolating due to closed bubbles or partial bubble. This equates to 991 pupils currently isolating from a school population of more than 84,000.

#### **7. Trees Management Plan.**

It was **agreed** to increase spend on the subject from £600 plus VAT to £800 plus VAT, and the Clerk to authorise BJ Unwin Forestry to include a tree planting scheme.

#### **8. Current Byelaw Provision.**

All Councillors are to review the existing byelaws and check they are applicable and relevant. Signage to support and demonstrate ownership to be considered. Clerk to re-issue all recent correspondence, including last review in 2018.

#### **9. Christmas Arrangements.**

Arrangements are in hand for an Electrician to fit permanent wiring for a Christmas Tree near the Village Hall entrance and lighting to access the rear of the Hall via the Bowling Club path. It was **agreed** that Cllr Shiels would contact Bredon Hancock's School to ask if there is interest in providing tree decorations, as in 2019.

#### **10. Parish Map for Village Hall Office.**

Cllr Leyden proposed that an acrylic embedded frame be purchased at £118.58 plus VAT, for the previously sourced AO size maps. This was **agreed**.

#### **11. Donation to the RBL Poppy Appeal.**

It was **agreed** to donate £50 to the annual appeal.

#### **12. Correspondence for Information.**

The Clerk provided the following update:

- PKK Littlejohn issued the AGAR External Auditor's Report for 2019-20 and reported no issues.
- Slides from Wychavon's Parish and Town Council October 2020 Event were distributed.
- Worcestershire CALC AGM is to be held on 30<sup>th</sup> November 2020.
- The £42 fee to advertise in the Bredon Parish Magazine for 2021 was **agreed**.

#### **13. Progress Reports and Updates**

a) Clerk:

- No Update.

b) County & District Councillor:

- Application 20/01592/FUL at Mill End is to be referred to the Planning Committee as it is against the Neighbourhood Plan policy.
- Gloucestershire Highways' proposal for a route to the A46 at Teddington Hands based on a split junction 9A, is under consideration.

- Any changes to the 540 bus service will be known at the end of March 2021, so any decisions on the Queensmead bus shelters need to be deferred.
  - The South Worcestershire Development Plan (SWDP) is being progressed. It is hoped to have it in place before the new government changes to the planning system come into effect, with the anticipated pressure it would cause on housing numbers.
  - Highways plan to return to undertake further works in Dock Lane, including resurfacing work as requested by the parish council on the connecting footpath between the school and The Dock.
  - The Owners of the site above the Ridgeway have put in for water connection.
  - The two accidents at Westmancote have been investigated and it has been concluded that both were driver error.
  - Work on the drainage issues in Westmancote is ongoing, but the specific problem is now apparent.
- c) Defibrillators and SmartWater.
- No update.
- d) Transport & Organisations Working Group.
- Cllr Falvey reported that speeding through the Village has increased due to the reduction in traffic.
  - No Police Report has been received.
  - Richard Foxen's quotation, to clean the 3 x Newstead bus shelters, was **agreed**.
- e) Assets Working Group.
- The Village Hall has closed for the 2<sup>nd</sup> Lockdown.
  - A total of £934.40 plus VAT has been spent to repair and maintain the two Village Hall gas boilers.
- f) Executive and Finance Working Group.
- It was **agreed** that Jo Lomasney be put back onto full time furlough for the 2<sup>nd</sup> National Lockdown, commencing 5th November 2020.
  - It was **agreed** the Clerk would apply to Wychavon, on behalf of the Village Hall, for a rates-based grant payment for business closure due to 2<sup>nd</sup> National Lockdown.
  - Clerk open a PayPal account as an alternative payment method for receipts. This can be used for crowdfunding, Hallmaster and other ad hoc payments, and was **agreed**.
- g) Technology and Media Working Group.
- Lockdown. Local Heroes and Poppy Appeal have had recent prominence on Social Media.
  - Deliveries page being updated for WhatsApp support groups.
  - Cllr Sly updated parish council and progress on roll-out of 365 for Business, including email forwarding, read-only access and document access security.
  - Cllr Handy suggested consideration be given to the allocation of a dedicated handheld tablet be considered for all parish councillors
  - November Parish Magazine content to be Christmas Greetings, Christmas Tree, Hedge Cutting, Local Lockdown Heroes and Glebe Field Crowdfunding.

#### **14. Councillor's Reports and Items for Future Agenda.**

Cllr Falvey advised the balance of Covid-19 funding from Worcestershire CC is to be allocated to sanitiser replenishment.

Cllr Falvey advised that Bredon Star RFC had received planning permission for the Playing Field drainage work and requested this as an agenda item for approval at the December meeting.

Cllr Coghlan updated the parish council on the Bredon's Norton Memorial Service and the use of the telephone kiosk for knitted poppies.

**15. Date of Next Meetings.**

Monday 14<sup>th</sup> December 2020.

Meeting closed at 09:25pm.

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**Notes of Public Question Time:**

Mr Martin Miles, representing Bredon AFC stated that the Football Club wished to explore the use of the outside space between the Clubhouse and MUGA. A temporary structure with a retractable canopy over the bi-fold doors was envisaged and would be a distance from the MUGA fence. This would provide cover for players changing (during Covid-19 restrictions) and public shelter. The ground could have an eco-friendly matting to drain and protect the area.

Bredon AFC will submit plans and costings for the December Agenda.