

BREDON & BREDON'S NORTON PARISH COUNCIL

The minutes of Bredon Parish Council Annual Meeting held at Bredon Village Hall on **Monday 15th May 2023 at 7:00pm.**

Present: Councillors: Mr Nick Bradley [Chairman], Ms Karen Brooks, Mr Matt Darby, Mr Kevin Falvey, Ms Katie Hall and Mr Declan Shiels.

In Attendance: Mr Ed Pyke (Acting-Clerk), Mr Colin Davidson, Ms Diane Davidson, Ms Cherrie Booth and Mr Nigel Booth.

1. Election of Chairman.

Cllr Bradley agreed to continue was elected Chairman for the new term. Cllr Darby proposed, Cllr Hall seconded. (Cllr Bradley duly signed the Declaration of Acceptance of Office and Undertaking to observe the Code of Conduct).

2. Apologies for Absence.

Parish Clerk Mr Tim Drew (Medical Absence), Cllrs Mr Andrew Rhodes (Holiday), Mr Rob Sly (Holiday), Mr Brod Whiting (Holiday) and Mr Adrian Hardman (Medical Absence).

3. Declaration of Interests.

The Chairman reminded Councillors to submit their completed register of interests form to Wychavon before 1st June 2023.

Cllr Darby declared a Non-Prejudicial ODI for Item 10 a v as a neighbouring landowner.

All Councillors present signed a Declaration of office acceptance form.

4. Election of Vice-Chairman.

There were no volunteers, and this item was deferred to a future meeting. The importance to the of filling this position to the functioning of the parish council was acknowledged and Councillors would consider possible options.

5. To determine membership of the various working groups and representative functions:

Due to the unavoidable absence of the Clerk and Councillors at the meeting, this item was deferred to the June meeting.

6. Direct Debit and Standing Order Payments.

Due to the unavoidable absence of the Clerk and Councillors at the meeting, this item was deferred to the June meeting.

7. To approve reviewed parish council documents.

Due to the unavoidable absence of the Clerk and Councillors at the meeting, this item was deferred to the June meeting.

8. To consider the Adoption of the Minutes of the Meeting held on Tuesday 11th April 2023

The minutes were **agreed**, subject to an amendment to “and a grant of £5k was available for Playing Field Toilet improvement”, to now read “and any money left over from a rugby club grant for ladies’ facilities, can be made available to spend on public toilets”.

9. Finances:

- i. Invoices to be paid:

Village Hall:

Jo Lomasney	Balance of Wages – April 2023	£205.94
CW Hygiene	VH Cleaning Holiday Cover	£240.00

Parish Council:

Timothy Drew	Balance of Wages – April 2023	£146.90
Worcestershire CALC	Annual Membership Fees	£1216.20
Park & Landscapes Ltd	Supply & Plant Hedge (Kemerton Road)	£1091.24
Greenworks	Mowing – March (x1) & April (x2)	£2733.59
David Gray	Lengthsman – April 2023 (Highways)	£472.00
David Gray	Lengthsman – April 2023 (Parish)	£189.00
BHIB Ltd	Annual Insurance Premium	£3218.09

All payments above were **agreed**.

- ii. To approve the Financial Report.

The April 2023 bank statements and cash book were **approved**.

10. Planning:

a) For Approval:

- i. W/23/00683/OUT Land East of Bredon Road, Off Tewkesbury Road, Bredon's Hardwick

Outline application with all matters reserved for a primary school (with up to seven classrooms) and ancillary facilities to serve the local community – use class D1.

This application was considered and discussed with iv. W/23/00682/OUT below.

A 3-month extension from consultation date has been granted by Wychavon Planning and to date the same documents have been submitted by the applicant. There may be addendum documents or something from SWDP to follow.

The Chairman advised that Railton (Bruce Bamber) has written to Karen Hanchett to ask if WCC had installed induction loops. The reply was that they had not, so this may be a developer initiative. Railton suggested two travel surveys on Hardwick Bank junction at different times – summer break and outside of summer break, at a cost of £500 each plus VAT. Railton's fee would be £750. A Teddington Hands junction survey would be £1500 – but Railton is proposing we don't progress at this stage.

Mathew McFeeley, Richard Buxton Solicitor, has spoken to Piers Riley-Smith (Barrister) and Cllr Mike Stymiack of Tewkesbury Town Council (TTC) and Tewkesbury Borough Council (TBC). There are now seven independent councillors at TBC, and he is campaigning for TTC to engage a flood specialist, relevant to Mitton. Sharing of costs to be discussed later.

An Ecology Survey may also be commissioned as this was not in scope from previous application. Freedom of Information (FOI) requests to both Gloucestershire and Worcestershire County Highways, in relation to consultations on pre-application advise, are to be considered.

Data from Radar Speed Signs is to be downloaded by Cllr Shiels and forwarded to enabled to be passed to Railton.

Consider lobbying Wychavon to write to TBC to enquire if they plan to re-apply for duty to co-operate.

The Council will object and will review transport data and contact Wychavon to clarify their 5-year land supply position prior to a leaflet drop, social media messaging and a public meeting. Also seek clarification if the consultation (showing as 26th May) is extended for all parties or just Bredon Parish Council?

The following actions were proposed and **agreed**:

- Authorisation of two traffic surveys ref Bredon Hardwick, from Railton, plus fee and survey report spend to be authorised.
 - Freedom of Information (FOI) request to Richard Buxton Solicitor, to approach Worcestershire County Highways on transport issues.
 - Hold a Public Meeting on 19th June 2023, together a request Wychavon to extend consultation by the public, in order to attend meeting. Publish in parish magazine and distribute a leaflet 10 days before (circa w/c 5th June) to advertise the meeting, Cllr Brooks to draft leaflet, and two banners to be situated at the Glebe Field and at the Kinsham/Kemerton junction.
 - Delegate powers to the Chairman to liaise with all traffic consultations.
- ii. W/23/00528/HP Laburnum Cottage, Manor Lane, Bredon's Norton, GL20 7HB
Proposed demolition of existing kitchen extension and glazed porch and erection of single storey replacement porch, kitchen and utility room/WC.
No objection, subject to approval by the Conservation Officer.
- iii. W/23/00527/LB Laburnum Cottage, Manor Lane, Bredon's Norton, GL20 7HB
Proposed demolition of existing kitchen extension and glazed porch and erection of single storey replacement porch, kitchen and utility room/WC.
No objection, subject to approval by the Conservation Officer.
- iv. W/23/00682/OUT Land East of Bredon Road, Off Tewkesbury Road, Bredon's Hardwick
Outline application for phased residential development capable of being severed for approximately up to 500 dwellings (C3 Use Class) including means of access (two vehicular access points from the B4080 and a pedestrian/cycle access from Derwent Drive) and associated infrastructure and landscaping including provision of formal and informal open space and drainage attenuation basins, with all matters reserved except for access.
See comments in 10 a) i. above.
- v. W/23/00794/FUL The Gables, Lower Westmancote, Bredon, GL20 7EU
Installation of ground-mounted photovoltaic array (retrospective).
No objection, subject to approval by the Conservation Officer.
- b) Approved:
- i. W/22/01945/HP The Cottage, Chapel Lane, Westmancote, Bredon, GL20 7E
 - ii. W/22/02068/FUL Polhawn, Dock Lane, Bredon, GL20 7LG
 - iii. W/23/00453/HP St Catherines Barn, Lampitt Lane, Bredon's Norton, GL20 7HB
- c) Other Planning Matters:

A further delay to the SWDP until Autumn is possible due to the Government are revisiting housing supply numbers.

The application from Airband Community Internet Ltd notifying their intention to install electronic communications apparatus, on 32 wooden telegraph poles 11m length (9m), above ground across Bredon was discussed. The Council has no right of refusal as this is a statutory right.

11. Progress Reports and Updates for Information.

- a) County and District Councillor:
- No Report.
- b) Police Report:
- No Report.
 - Police patrol noted recently in the village over the weekend.

- Anti-Social Behaviour was noted recently by a local resident at Bredon Lodge. Council following up with Police.
- Cllr Falvey to make a Defibrillator presentation to Bredon Woman's Institute.

12. Correspondence, Progress Reports and Updates for Information.

The Chairman provided an update on the Clerk's Report:

- A BCPR park inspection is to be an Agenda Item for a future meeting, together with benches on the Playing Field.
- The Hallmaster software renewal is pending for 2023-24. This was **agreed**.

13. Councillors Reports and Items for Future Agenda:

Cllr Brooks advised that fly tipping under bridge accessing the Sailing Club, had been reported to Wychavon and Cllr Falvey will notify the Police.

Cllr Shiels advised the Parish Magazine content for June would cover Car Park height restrictions and bollards, thanks to Bredon WI for the Coronation Celebrations, Airband Community Internet and Mitton Bank (date of public meeting and, leaflet drops).

Cllr Falvey advised the Harris Fencing is now unlocked and will be removed as height restriction and bollards are now installed. Training will be arranged for those who need to use the new bollard. There will be a future Agenda Item to replace the top bollard to match new bollard.

15. Date of Next Meeting:

12th June 2023

Notes of Public Question Time:

Cherrie Booth of BCPR brought to the Council's attention the uptick in anti-social behaviour and vandalism which they felt was escalating (broken benches, bridges, plants, cannabis grinder found in hut, nitrous oxide and broken glass). The Chairman thanked her for bringing to attention and being vigilant. Cllr Falvey recommended reporting emergency and non-emergency incidents, online and will investigate a recent online form submitted which ended in refusal of submission and referral to the Council.

Colin Davidson requested the escalation process for anti-social behaviour and guidance on what to do in witnessing an incident. The Council explained there is a quarterly police liaison meeting, but their recommendation is not to intervene and to refer to police.

The Chairman mentioned police open letter to be published in the parish magazine and the Police and Crime Commissioner attending a future meeting.