

Bredon, Bredon's Norton and Westmancote Parish Council

Minutes of Bredon Parish Council Meeting held at Bredon Village Hall on Tuesday 26th July 2011.

Present: Cllrs Mrs Gail Whiting, Mr Allen Frampton, Mr Phil Handy, Mr John Masters, Mr Andrew Rhodes, and Mr Andrew Woodward (Chairman).
In Attendance Ms J Lomasney, Ms Shields (Clerk) and Mr Allan Scott.

1. Apologies for Absence.

Apologies were received and accepted from Cllr's Mr Matt Darby, Mr Kevin Falvey and Mr Rob Sly.

2. Declaration Of Interests.

Councillors were reminded of the need to update their register of interest.

Meeting was adjourned.

Mr Scott asked the council for clarification of the remit of the working group. At their recent meeting it was agreed that those attending did not have a sufficiently clear understanding as to the objectives (for the hall)! The following objectives were established so allowing the assembly to produce their ideas as to a way forward. In no particular order of priority the following was established in order to determine the way forward.

- i) The village hall must show a surplus/profit sufficient to allow the council to recoup the initial investment as well as to fund on going investment both capital and revenue..
- ii) Additional/new revenue streams should be investigated; amongst those mooted were; a more determined/focussed pursuit of weddings and the possibility of local businesses using the facilities offered by the hall.
- iii) Whilst pursuing the above the interests of the existing users to be safeguarded.
- iv) Strict control of expenditure to be maintained.
- v) The interests of the hall manager to be taken into account.

Mr Scott left and the meeting was resumed.

3. To Consider the Adoption of the Minutes of the Meeting held on the 28th June 2011.

The minutes having been previously circulated were signed as a true record,

4. To Consider the Adoption of the Minutes of the Meeting held on the 11th July 2011.

The minutes having been previously circulated were signed as a true record. There was a lengthy discussion as to the appropriateness of agreeing these minutes with three councillors absent, however the clerk informed the council of the 1972 Legislation, which governs Parish Councils stating that '*minutes must be signed at the meeting or subsequent meeting*' (LGA 1972 s 12 41 (i)).

8 . Progress Reports For information.

- a) Manager.

The lights and shades in the Chandler Room have still not been replaced – clerk to contact Cllr Falvey.

The clearing of the patio area has not been completed – clerk to contact Cllr Falvey. Cllr Masters to speak to the gardener.

Ms Lomasney asked as to the whereabouts of the spare keys to the bar – clerk to contact Mr Brown.

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Ms Lomansey reminded the council of her holiday. The council agreed for Mr Pullen to cover the ten days of her absence, the staffing group will be looking at holiday and sickness cover.

Ms Lomasney left the meeting.

5. To Discuss The Management Of The Village Hall – Update.

Maintenance.

Clerk had contacted 4 painters, two quotes had been received, clerk to acquire further quotes.

Clerk had contacted three flooring companies no quotes had been received, clerk to acquire further quotes.

Clerk had contacted electrician regarding installing Dyson Hand Dryers, Cllr Woodward to meet to discuss.

Hand Dryer in disabled toilet to be lowered, quote from Mr Snow approved.

Quote for Touch free soap dispensers had been obtained, clerk to investigate refills.

Updated maintenance report was proved by Cllr Falvey,

Wallboards

Cllr Falvey has arranged for wallboards to be installed.

Letters to youth user groups will be handed out in September, regarding artwork.

Advert has been placed in the parish magazine for old photo's of Bredon.

Future of the Hall

The council agreed that the hall should continue to pursue its aim of providing a facility for the use of the parishioners; an appropriate income should be obtained to allow the hall to remain in good order and cover its costs. The pursuit of added income should not be to the detriment of the existing users.

Hearing Loop

Clerk to liaise with Mrs Cattle.

User Forum

Cllr Falvey is in the process of contacting users groups.

MUGA

Ms J Lomasney has agreed to take the bookings as an interim measure.

Re Naming of the Hall

On going.

BCPR Funday

The council agreed not to charge the Funday for the use of the hall, it was used as a necessity due to adverse weather condition, and the group had set up, cleared and cleaned the hall after use. The use of the table and chairs had already been agreed.

6. To Discuss the Charges for Hiring Storage Space in the Village Hall.

For various reasons, only some of the storage space users are charged, the council agreed to unify all storage charges to £2.00 per cupboard per month and £5.00 per electrical appliance in the kitchen. The Mother and Toddler group will continue to pay £5.00 as they use part of the Chandler Store in addition to a cupboard in the Old Hall. Clerk to write to Probus, Guides and Rugby Club to inform them of the charge to commence on 1st September 2011 and to the luncheon club to commence on the 1st January 2012, (see below).

7. To Discuss Hall Hiring Charges.

Admin Increase

The Village Hall Committee had agreed in April to round up the hiring charges for administration purposes, due to the changes in management this had not been implemented, the council agreed for this to now go ahead. Clerk to provide letter for Ms Lomansey.

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Luncheon Club

The luncheon club, who book the hall for four hours, will be invoiced for two and half hours, at the current rate, subject to review. The council had previously agreed to waiver the cost for the first year, a donation had been received of £395.00 from Rooftop, to purchase a new urn and a £120.00 towards the hire of the hall, the council taking this into consideration agreed that the club will be invoiced from 1st January 2012.

Youth Club

Due to unforeseen circumstances the Youth Club are in arrears, the council agreed to accept a 'one of payment' of £350.00 and from September 2011 they will be invoiced £20.00 for use of the Chandler Room and storage space per two hour booking.

8. Progress Reports For information.

- a) Manager. See above.
- b) Financial.
Financial Report was provided.
- c) Hearing Loop.
See Above.
- d) User Forum.
See above.

9. Items For Future Agenda.

The council agreed for the Bowls Club to remove two dead trees, tree warden had been consulted.

The council agreed for BCPR to plant a hedge in front of the disused gate in Eckington Road.

10. Dates Of Next Meetings.

8th August, 6th September and 12th September.

Cllr's Whiting and Woodward gave their apologies for the 8th August.